

River Heights City

River Heights City Council Agenda

Tuesday, December 5, 2023

Notice is hereby given that the River Heights City Council will hold its regular meeting beginning at **6:30 p.m.**, anchored from the River Heights City Office Building at 520 S 500 E. Attendance can be in person or through Zoom.

Pledge of Allegiance

Opening Thought (Milbank)

Ambassador Presentation

Adoption of Previous Minutes and Agenda

Reports and Approval of Payments and Purchase Orders (Mayor, Council, Staff)

Public Comment

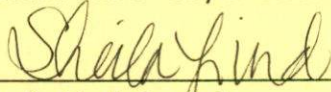
Audit Report

Discuss Offering the Public Portions of the Old Church Before Demolition

Discuss Potential Planning Commissioners

Adjourn

Posted this 1st day of December 2023



Sheila Lind, Recorder

Zoom Link: <https://us02web.zoom.us/j/89854267410>

Attachments for this meeting and previous meeting minutes can be found on the State's Public Notice Website (pmn.utah.gov)

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

December 5, 2023

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7 Present: Mayor Jason Thompson
8 Council members: Lana Hanover
9 Janet Mathews
10 Chris Milbank
11 Lance Pitcher
12 Blake Wright
13
14 Recorder Sheila Lind
15 Treasurer Michelle Jensen
16
17 Excused: Public Works Director Clayton Nelson
18
19 Others Present: Noel Cooley, Andrea Bullen, David Astle, Everett Ball,
20 Andrew Bullen, Matt Regan
21
22

23 The following motions were made during the meeting:

24 Motion #1

25 Councilmember Pitcher moved to “adopt the minutes of the council meeting of November 21,
26 2023, and the evening’s agenda.” Councilmember Mathews seconded the motion, which passed with
27 Hanover, Mathews, Milbank, Pitcher, and Wright in favor. No one opposed.
28
29

30 Motion #2

31 Councilmember Wright moved to “approve the December 5, 2023, list of bills to be paid.”
32 Councilmember Milbank seconded the motion, which carried with Hanover, Mathews, Milbank, Pitcher,
33 and Wright in favor. No one opposed.
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36 Proceedings of the Meeting:

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38 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the
39 River Heights City Building on Tuesday, December 5, 2023, for their regular council meeting.

40 Pledge of Allegiance and Opening Thought: Councilmember Milbank gave an opening thought.

41 Ambassador Presentation: Mayor Thompson read a letter from Past Council Member Sharlie
42 Gallup who explained that each ambassador activity had behind the scenes workers that helped their
43 activities be successful. She thanked public works employees Clayton Nelson and Cameron Reed, as well
44 as Recorder Lind. Three ambassadors presented a card to each of them.

45 Adoption of Previous Minutes and Agenda: Minutes for the November 21, 2023, meeting were
46 reviewed.

47 **Councilmember Pitcher moved to “adopt the minutes of the council meeting of November 21,**
48 **2023, and the evening’s agenda.” Councilmember Mathews seconded the motion, which passed with**
49 **Hanover, Mathews, Milbank, Pitcher, and Wright in favor. No one opposed.**

50 Reports and Approval of Payments (Mayor, Council, Staff):

51 Mayor Thompson

52 • The Cache Waste Consortium met with Waste Management (WM) to discuss greenwaste (GW).
53 Residents have not been happy with the idea of their GW getting picked up every other week,
54 rather than every week, like they were used to with Logan City. WM has agreed to GW collection
55 every week (for those who pay for a GW can). They felt the price for a second container should
56 not be less than GW, otherwise residents would get the second container to use for their GW,
57 which would ultimately fill up the landfill quicker. Rather than bill \$8.50 for the second garbage
58 can, they suggested \$9.99. Additionally, WM would charge \$9.99 for a GW can. After thinking it
59 through, he felt it was a good negotiation which would disincentivize residents from using a
60 second container for their GW.

61 WM also offered a GW roll off service with 48-hour advance notice, \$275 for tipping fees,
62 plus a charge for tonnage. He mentioned that soon Logan City would start charging tonnage for
63 all GW (which would be less than the tonnage cost of regular trash). If residents abuse the GW
64 dumpster by filling it with non-GW, WM would be forced to dump it at the landfill at a higher
65 price. He suggested looking at other cities’ ordinances regarding illegal dumping to find a solution
66 that could work. If the city decided to have a roll off for GW, they could also consider a roll off for
67 regular trash as encouragement for residents to separate their garbage into the correct
68 dumpsters. He was grateful that WM listened to their concerns and was now offering weekly pick
69 up and roll off containers.

70 The mayor shared the frustrations of many, with Logan building a new GW facility and an
71 additional landfill in Clarkston and then they turned around and dropped all the cities in the valley
72 except Logan. However, the consortium still had some leverage with Logan. If WM quits using
73 their landfill, they would not be able to continue financially. Early on there was talk with Box Elder
74 County (who has a 1,000-year landfill) and would gladly take trash from Cache County.

75 Councilmember Pitcher discussed how the city would recoup the GW roll off fees. Mayor
76 Thompson said if they decide to go with a roll off, it would be appropriate to raise everyone’s
77 trash rates since all residents would have access to it.

78 Recorder Lind

79 • She reminded that newsletter submissions were due to her by December 15.

80 Councilmember Wright didn’t have anything to report.

81 Councilmember Hanover

82 • The youth ambassador recognition night was a success. They had invited parents and provided
83 dinner and a slide show of their year’s activities.

84 Mayor Thompson

85 • He felt it was important to have a council member over the youth ambassador program, but more
86 important was to have a coordinator working directly with the youth, providing a positive impact
87 on the group. He had some ideas he would discuss later.

88 Pitcher

89 • He felt the Tree Lighting Event went well.

90 Mathews

- 91 • They were still waiting for power and gas to get the pumphouse finished. Lance offered to call
92 RMP to find out who would be doing the job directly to make sure it was on their schedule. Mayor
93 asked if she could arrange a magnet truck to pick up all the loose nails people have complained
94 about.
- 95 • She asked about the re-survey on the pumphouse property. The mayor said Engineer Rasmussen
96 would take care of it.

97 Milbank

- 98 • The ProLog Irrigation ad hoc committee was in the process of looking at options on how to use
99 water that was going unused. River Heights was the biggest shareholder in the company so he
100 wanted them to be aware. He had talked to a gentleman who discussed how they could lease
101 some of their shares to Salt Lake or other areas in need. The unknown is how they would monitor
102 it going through Cutler Reservoir. The mayor suggested that ProLog discuss the situation with an
103 attorney to make sure they wouldn't be losing shares.

104 Mayor

- 105 • A prebid contractor's meeting for the Old Church demolition was scheduled for the 12. Bids
106 would be opened on the 19.
- 107 • He had selected Councilmembers Blake Wright, and Chris Milbank, Engineer Rasmussen, Attorney
108 Jenkins, FD Sanderson, and himself to sit on a committee to evaluate the city's current property
109 tax rate.

110 Treasurer Jensen

- 111 • She presented and answered questions on the bills to be paid.

112 **Councilmember Wright moved to "approve the December 5, 2023, list of bills to be
113 paid." Councilmember Milbank seconded the motion, which carried with Hanover, Mathews,
114 Milbank, Pitcher, and Wright in favor. No one opposed.**

115 Public Comment: Noel Cooley suggested the Water Conservancy District be involved with helping
116 the irrigation company work through the surplus water situation. Councilmember Milbank confirmed that
117 they had been working with a gentleman from the District.

118 Audit: Matt Regan thanked city employees for following state guidelines. There were no findings.
119 He reviewed the audit. He encouraged them to continue to evaluate their fees from time to time.

120 Councilmember Milbank asked how to best learn about city budgets. Mr. Regan suggested some
121 training videos put out by the State. He said he would send links.

122 Mayor Thompson asked if government asset values ever reset. Mr. Regan said accountants are
123 unaware of how to measure market values because they fluctuate. It's a limitation in accounting rules.
124 They focus on costs. Once an asset has been depreciated, there is no value of the item on the books.

125 Discuss Offering the Public Portions of the Old Church Before Demolition: Recorder Lind had been
126 in the building with Dale Nielson, who was interested in if there was anything in the building with value.
127 She took some photos which she discussed. Mayor Thompson felt there weren't enough valuables to
128 justify the cost of getting them out. If they did, he wasn't sure of the fair way to allow the public access to
129 the items. Treasurer Jensen said the city would advertise an auction.

130 Councilmember Hanover suggested pulling the items out and then advertising a bid.

131 The only item the mayor was in favor of getting removed was the sign above the south door.

132 Councilmember Wright asked if anyone besides Sam Weston had shown interest. Recorder Lind
133 said only Dale Nielson. Mr. Nielson suggested having Sam Weston go through the building to see if he felt
there was anything worth pulling out.

135 Councilmember Milbank suggested asking the opinion of the public works department about
136 pulling some things out that the city could use.

137 The mayor didn't feel getting \$1,000 would be worth the risk of pulling things out.

138 Councilmember Wright said Sam Weston would be subjective and willing to walk through. The
139 mayor asked Mr. Wright to contact him. He also asked Recorder Lind to ask the public works guys to look
140 through and get what the city could use.

141 Discuss Potential Planning Commissioners: Councilmember Pitcher suggested Danny Peterson.

142 Councilmember Wright suggested David Thunell, Keenan Ryan, Susan Rasmussen, and Rob Astle.

143 Commissioner Cooley said he had discussed it with a few people but hadn't had any takers.

144 Mayor said he didn't plan on another council meeting in December. He wished everyone a Merry
145 Christmas.

146 The meeting adjourned at 7:55 p.m.

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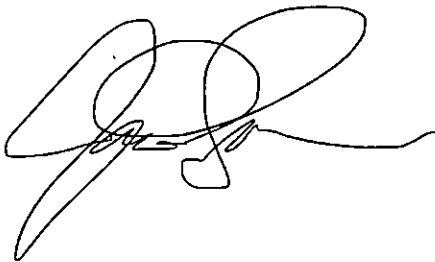
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Sheila Lind, Recorder



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Jason Thompson, Mayor

Report Criteria:

Invoices with totals above \$0 included.

Only paid invoices included.

[Report].Date Paid = 12/05/2023

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
5121						
51-2100	1117	Richards, Nate & Joni	202312	Deposit Refund	11/29/2023	23.18
51-2100	1118	Hansen, Macy	202312	Deposit Refund	11/29/2023	27.58
Total 5121:						50.76
Sewer Department						
5240						
52-40-06	1070	DS Accounting Services	2023-0587	Monthly Acct Services	11/29/2023	249.97
52-40-20	66	Caselle	129064	Monthly Support Charges	12/01/2023	94.65
52-40-25	623	Wonderware, Inc. dba Core Busin	INV-22966	CC Processing 2022	11/30/2023	14.23
52-40-26	354	Watkins Printing	72359	Sewer Postal	12/05/2023	49.65
52-40-50	133	Thomas Petroleum. LLC	M029049-IN	Sewer Gas, Oil, Vehicle Repair	11/20/2023	24.58
52-40-50	133	Thomas Petroleum. LLC	M029099-IN	Sewer Gas, Oil, Vehicle Repair	11/21/2023	6.01
52-40-50	133	Thomas Petroleum. LLC	M029300-IN	Sewer Gas, Oil, Vehicle Repair	12/04/2023	23.71
52-40-50	378	Napa Auto Parts	95-459921	Sewer vehicle repair	11/06/2023	28.57
52-40-78	863	Verizon Wireless	202312	Split	11/23/2023	69.00
52-40-79	80	Comcast	202312	Internet - Sewer	11/16/2023	28.77
52-40-80	76	City Of Logan	029017-20231	Sewer Pretreatment	11/22/2023	16,558.31
Total 5240:						17,147.45
Water Department						
5140						
51-40-06	1070	DS Accounting Services	2023-0587	Monthly Acct Services	11/29/2023	249.98
51-40-20	66	Caselle	129064	Monthly Support Charges	12/01/2023	94.66
51-40-25	623	Wonderware, Inc. dba Core Busin	INV-22966	CC Processing 2022	11/30/2023	14.23
51-40-26	354	Watkins Printing	72359	Water Postal	12/05/2023	49.65
51-40-41	27	Bear River Health Department	202312	Coliform test 234027, 234028	12/01/2023	50.00
51-40-50	133	Thomas Petroleum. LLC	M029049-IN	Water Gas, Oil, Vehicle Repair	11/20/2023	24.58
51-40-50	133	Thomas Petroleum. LLC	M029099-IN	Water Gas, Oil, Vehicle Repair	11/21/2023	6.01
51-40-50	133	Thomas Petroleum. LLC	M029300-IN	Water Gas, Oil, Vehicle Repair	12/04/2023	23.71
51-40-50	378	Napa Auto Parts	95-459921	Water vehicle repair	11/06/2023	28.56
51-40-51	188	Logan City	003992-202311	Account 003992-001 51-40-51	11/14/2023	35.86
51-40-51	188	Logan City	003993-202311	Account 003993-001 51-40-51	11/14/2023	29.08
51-40-51	188	Logan City	003994-202311	Account 003994-001 51-40-51	11/14/2023	37.56
51-40-51	188	Logan City	003995-202311	Account 003995-001 51-40-51	11/14/2023	30.77
51-40-51	188	Logan City	003996-202311	Account 003996-001 51-40-51	11/14/2023	37.56
51-40-51	188	Logan City	003997-202311	Account 003997-001 51-40-51	11/14/2023	32.47
51-40-51	188	Logan City	020975-202311	Account 020975-001 51-40-51	11/14/2023	14.18
51-40-51	188	Logan City	021927-202311	Account 021927-001 51-40-51	11/14/2023	39.25
51-40-65	1018	Kilgore Companies	1263433	Water Leak Repairs	11/22/2023	483.46
51-40-78	863	Verizon Wireless	202312	Split	11/23/2023	68.99
51-40-79	80	Comcast	202312	Internet - Water	11/16/2023	28.76
Total 5140:						1,379.32
Administration						
1041						
10-41-06	1070	DS Accounting Services	2023-0587	Monthly Acct Services	11/29/2023	250.05
10-41-46	329	Utah Association Of Public Tre	202311	Membership Treasurer	11/30/2023	75.00
10-41-46	339	Utah Municipal Clerks Assn	202312	Membership Dues Jan-Dec 2024	12/04/2023	125.00
10-41-80	623	Wonderware, Inc. dba Core Busin	INV-22966	CC Processing 2022	11/30/2023	14.24

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 1041:						464.29
Office Expenses						
1044						
10-44-10	270	Sam's Club	202312	Office supplies	11/23/2023	117.70
10-44-10	354	Watkins Printing	72359	Office & General Supplies	12/05/2023	10.45
10-44-35	66	Caselle	129064	Monthly Support Charges	12/01/2023	94.69
10-44-55	354	Watkins Printing	72359	Postal	12/05/2023	49.65
10-44-78	863	Verizon Wireless	202312	Split	11/23/2023	68.99
10-44-79	80	Comcast	202312	Internet - Office	11/16/2023	28.77
Total 1044:						370.25
Community Affairs						
1048						
10-48-21	193	Lowe's	202312	Lights/Decor Christmas Tree	11/25/2023	581.50
10-48-21	1040	Bodily, Fizz	202312	Christmas Santa - 10-48-21	11/27/2023	130.00
10-48-70	286	Square One Printing	431053	18*24 Ambassadors	11/27/2023	84.50
10-48-70	1045	Thompson, Jason	202312	Watkins Party Store	12/02/2023	92.98
10-48-70	1045	Thompson, Jason	202312	Sams Club - Flowers	12/02/2023	70.40
10-48-70	1045	Thompson, Jason	202312	Wal Mart - Frame	12/02/2023	13.10
10-48-70	1045	Thompson, Jason	202312	Panda Express	12/02/2023	482.11
Total 1048:						1,454.59
Public Safety						
1054						
10-54-40	76	City Of Logan	029017-20231	Communication	11/22/2023	1,998.00
Total 1054:						1,998.00
Roads						
1060						
10-60-50	133	Thomas Petroleum. LLC	M029049-IN	Roads Gas, Oil, Vehicle Repair	11/20/2023	24.58
10-60-50	133	Thomas Petroleum. LLC	M029099-IN	Roads Gas, Oil, Vehicle Repair	11/21/2023	6.01
10-60-50	133	Thomas Petroleum. LLC	M029300-IN	Roads Gas, Oil, Vehicle Repair	12/04/2023	23.71
10-60-50	378	Napa Auto Parts	95-459921	Roads vehicle repair	11/06/2023	28.57
Total 1060:						82.87
Parks & Recreation						
1070						
10-70-65	259	Roto Rooter	5110823	Porta Potties Elementary	11/05/2023	108.00
10-70-80	133	Thomas Petroleum. LLC	M029049-IN	Parks Gas, Oil, Vehicle Repair	11/20/2023	24.56
10-70-80	133	Thomas Petroleum. LLC	M029099-IN	Parks Gas, Oil, Vehicle Repair	11/21/2023	6.01
10-70-80	133	Thomas Petroleum. LLC	M029300-IN	Parks Gas, Oil, Vehicle Repair	12/04/2023	23.70
Total 1070:						162.27
School Building Expenses						
1075						
10-75-80	1086	Rapid Fire Protection	60903	Extinguisher Inspection/Annual AI	11/21/2023	460.00
Total 1075:						460.00
Other Expenses						

IL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
1090						
10-90-10	354	Watkins Printing	72359	Sanitation	12/05/2023	49.65
Total 1090:						49.65
Sanitation						
5490						
54-90-10	1115	Waste Management of Arizona, IN	0011901-4647-	River Heights City Shop Garbage	11/28/2023	283.74
Total 5490:						283.74
Grand Totals:						23,903.19

Mayor: _____

Second Signayure : _____

Dated: _____

Report Criteria:

Invoices with totals above \$0 included.

Only paid invoices included.

[Report].Date Paid = 12/05/2023



Read Before
AMBASSADOR Presentation

City Council Dec 5th

1 message

Sharlie Gallup <sharlie.gallup@gmail.com>
To: Jason Thompson <jasonthompson@riverheights.org>

Sun, Dec 3, 2023 at 6:17 PM

Here is what I would like you to read before the ambassadors do their presentation.

For every event that takes place, there are many moving parts. Some are more obvious and recognized by those who come to those events. The youth ambassadors are most noticeable because they are the ones presenting the activity and helping our community enjoy that activity.

However, the youth ambassadors would not be able to oversee and carry out these activities without the moving parts that are not as noticeable. Tonight we would like to recognize those people who work behind the scenes to make our events a success. Thank you Clayton, Cameron and Sheila. Each of you provide service for our events that most of the citizens who come to our events don't realize happens. From sending out reminders, to keeping the parks and buildings in excellent condition, to buying supplies, driving the float in the parades and more, you are a vital part to help make our ambassador events a success. You have had a part in building our ambassador group these past 4 years and we appreciate all your efforts on our behalf.

We thank you for your willingness to help.

The River Heights Youth Ambassadors

Thanks Mayor!

Sharlie