

River Heights City

River Heights City Council Agenda

Tuesday, August 15, 2023

Notice is hereby given that the River Heights City Council will hold a workshop at **5:30 p.m.**, before its regular meeting beginning at **6:30 p.m.**, anchored from the River Heights City Office Building at 520 S 500 E. Attendance can be in person or through Zoom.

All West/Utah, Inc. Fiber Offering Workshop

1. Slideshow Presentation/Introduction
2. Review the Franchise Agreement
3. Questions and Answers

Pledge of Allegiance

Opening Thought (Mayor Thompson)

Adoption of Previous Minutes and Agenda

Reports and Approval of Payments and Purchase Orders (Mayor, Council, Staff)

Public Comment

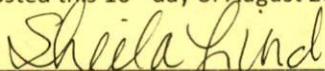
Presentation by Todd Beutler of the Cache Valley Transit District on Changes to the Board and Updates to the System

Public Hearing to Discuss, Make Revisions, and Adopt Changes to the General Plan

Discuss and Authorize the Signing of a Franchise Agreement for the Installation of Fiber Communication Lines within River Heights City

Adjourn

Posted this 10th day of August 2023



Sheila Lind, Recorder

To join the Zoom meeting:

<https://us02web.zoom.us/j/83336878204>

Attachments for this meeting and previous meeting minutes can be found on the State's Public Notice Website (pmn.utah.gov)

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

August 15, 2023

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7 Present: Mayor Jason Thompson
8 Council members: Sharlie Gallup, electronic
9 Tyson Glover
10 Janet Mathews
11 Chris Milbank, electronic
12 Blake Wright
13
14 Recorder Sheila Lind
15 Public Works Director Clayton Nelson
16 Treasurer Michelle Jensen
17
18 Others Present: Phil Marchant, Noel Cooley, Cindy Schaub, Todd Beutler,
19 Mary Barrus
20
21

22 The following motions were made during the meeting:

24 Motion #1

25 Councilmember Wright moved to “adopt the minutes of the council meeting of August 1, 2023,
26 and the evening’s revised agenda.” Councilmember Mathews seconded the motion, which passed with
27 Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.
28

29 Motion #2

30 Councilmember Wright moved to “pay the bills as listed.” Councilmember Glover seconded the
31 motion, which carried with Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.
32

33 Motion #3

34 Councilmember Wright moved to “adopt the revisions to the General Plan with the addition of the
35 Annexation Map, and the Trails and Parks Map, showing the designation of a trail on 600 South from 400
36 East west to Summerwild Avenue, and that the drafting will get cleaned up on the street labels.”
37 Councilmember Glover seconded the motion, which carried with Gallup, Glover, Mathews, Milbank, and
38 Wright in favor. No one opposed.
39

41 Proceedings of the Meeting:

42
43 The River Heights City Council met in the Ervin R. Crosbie Council Chambers in the River Heights
44 City Building on Tuesday, August 15, 2023, for a workshop at 5:30 pm followed by their regular meeting,
at 6:30 pm.

46 All West/Utah, Inc. Fiber Offering Workshop: Mayor Thompson advised the council NOT to take
47 action on the All West contract until he had time to work with the city attorney and All West's attorney to
48 come up with a contract that will benefit all River Heights residents.

49 Phil Marchant, of All West, said their company is based in Kamas. They provide service to several
50 counties in Utah. They offer fiber optics exclusively. Not only are they running fiber along the streets but
51 to homes and businesses. Fiber has no limitation on the data it can carry. They have been serving rural
52 communities for years. Last year they received money from a company to expand. They have researched
53 areas which are underserved, which is why they chose Cache Valley. They have hired CRS Engineering and
54 Bart Jackson Construction to help them in design and installation. They bore and use vaults, rather than
55 cut pavement. The only disturbance to the ground is where the boring machine places the fiber. They
56 offer broadband internet plans up to 8 gigs. They have diverse routes and offer great IP streaming TV.

57 Mayor Thompson felt River Heights had a deficiency of companies offering fiber. He asked what
58 an install and monthly bill would cost a resident. Mr. Marchant said they would start out with a gig and
59 there would be no installation cost if the customer signs up while they are doing the initial fiber install. If
60 they sign up later, the installation cost is \$150. One gig costs about \$65/mo. Four gigs would be about
61 \$150/mo.

62 Mayor Thompson asked if they could serve all areas of the city. Mr. Marchant said the denser the
63 area the better off they are financially. They plan to build out everywhere in the city.

64 The mayor asked if River Heights were interested, what would be their time frame. Mr. Marchant
65 said they could start in the fall and be done with installation at the end of the year. He said they wouldn't
66 want to overwhelm the residents. He also said if a customer had an issue, they have very good customer
67 service.

68 Councilmember Milbank asked what River Heights' obligation would be if they agreed to contract
69 with All West. Mr. Marchant said they only want allowance to bury their fiber optics.

70 Discussion was held on the franchise fees they would pay to the city. Mr. Marchant said they
71 follow the state requirement of 3.5%.

72 Councilmember Wright asked how deep their lines are buried. Mr. Marchant guessed in the 36"
73 range. CRS would be better able to answer this since they are doing the design. They only install on one
74 side of the road and trees haven't seemed to be a problem.

75 Councilmember Milbank asked what downsides he'd seen. Mr. Marchant responded there would
76 be minor construction-related disturbances at the location where they bore and bury the cable.

77 Councilmember Glover answered, if the city forced residents to connect it would be a downside.

78 Councilmember Wright clarified that they don't install through resident backyards. Mr. Marchant
79 clarified that most of their construction is through the front yards.

80 The mayor asked if the services were contractual and about customer service. Mr. Marchant said
81 there is no contract. They have 20 customer service reps. Some of which are in Wyoming. He said they
82 will be getting a couple more in the area. They don't outsource this.

83 Councilmember Gallup asked how they handle an accidental cut of the line. Mr. Marchant said
84 customer service would take care of it if it's an easy fix.

85 Mayor Thompson thanked Mr. Marchant for his presentation and answering their questions. He
86 then opened the regular meeting at 6:30 p.m.

87 Pledge of Allegiance and Opening Thought: Mayor Thompson gave a thought.

88 Adoption of Previous Minutes and Agenda: Minutes for the August 1, 2023, meeting were
89 reviewed.

90 Councilmember Glover requested the discussion of the franchise agreement be moved until after
91 the CVDT conversation on the agenda. The mayor agreed.

93 Councilmember Wright moved to “adopt the minutes of the council meeting of August 1, 2023,
94 and the evening’s revised agenda.” Councilmember Mathews seconded the motion, which passed with
95 Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.

96 Reports and Approval of Payments and Purchase Orders (Mayor, Council, Staff):

97 Councilmember Wright and Recorder Lind didn’t have anything to report.

98 Councilmember Glover

- 98 • He gave a 400 South Sidewalk Project update.
- 99 • He’s been working on the traffic signal with Logan City at 700 South 100 East. The project is going
100 to receive extra funding. He has asked Engineer Rasmussen to design striping on the River Heights
101 side. He is working towards having some of the funding go to River Heights. It would be a 10%
102 match. He will send an email to the county to make this request.
- 103 • CRS Engineering had been hired to work on the transportation section of the General Plan. Mr.
104 Glover said a new GL account would need to be created to show funds received. He asked
105 Treasurer Jensen if this would require a budget amendment. Ms. Jensen assumed it would since
106 it wasn’t shown on the original budget. She said two new GLs would need to be created. She
107 wanted to wait for FD Sanderson to get back from vacation before she added new accounts.
108 However, she would go ahead and get CRS paid. Mayor Thompson asked Ms. Jensen to give an
109 update on this at the next council meeting.

110 Mayor Thompson

- 111 • The 500 East Water Line is coming along.
- 112 • There have been hiccups with lower well project. The engineers want the type of piping changed.
113 PWD Nelsons said the conduit under the floor should be finished tomorrow and then backfilled.
Then they will lay the concrete.
- 115 • Waste Management update. The city is on track for an October transition with more information
116 coming soon. A representative will be at the next council meeting to answer any questions. He
117 was impressed with the creation of the consortium and what they had been able to accomplish.
- 118 • He noted there are weeds and dead trees surrounding the Welcome to River Heights sign. He
119 asked public works to spray the weeds. He will send a letter about the trees to the lady who owns
120 the property.

121 Councilmember Mathews

- 122 • The handrailing on the 400 East hill will come down when they run power to the well. She
123 wondered if notices needed to be sent. PWD Nelson said the sidewalk would be closed during the
124 installation. The mayor asked PWD Nelson to get a bid for the new railing right away.

125 PWD Nelson

- 126 • Lower well project. Glens didn’t want to connect the inside of the building to plastic pipe so they
127 ran ductile under the footings. Mayor Thompson asked PWD Nelson to find out the additional
128 cost for this. Mr. Nelson wasn’t sure it added anything to the cost, at this point.
- 129 • The 500 East water line was moving along. He hoped for a tie-in to the existing line on Friday.
130 Then there will be testing and tying to each property owner.
- 131 • Councilmember Glover asked how many fire hydrants were currently not working. Mr. Nelson
132 said there were five. The fire department is aware of them. The new hydrants are being held at
133 the distributors until the hired contractor can get to them.
- 134 • Saddlerock update. The electrician said he will be there after he finished up two other projects.
- 135 • The speed signs will be installed after Apple Days.
- They have a lot of water meters to replace.

137 Treasurer Jensen

- 138 • The mayor had requested a PO for a new desk in the city office. It would be able to raise and
139 lower, which would be more comfortable. He felt the current budget would cover the cost. He
140 asked for council approval in the amount of \$3,278 to CIS Office Furniture for the new desk. There
141 were no objections.
- 142 • She brought up a PO to pay CRS Engineering. Councilmember Glover said it wasn't needed
143 because the invoice from them was for things that had already been approved.
- 144 • A PO was presented for the replacement and planting of 6 trees on the property of Steve Thunell,
145 associated with the 400 South Sidewalk installation. The PO was to Total Tree Care in the amount
146 of \$2,502.
- 147 • Ms. Jensen said the invoice for the flagpole was \$22.13 over the amount of the PO presented in
148 June. PWD Nelson said the difference was shipping. There were no objections to the adjustment.
- 149 • She presented and explained the list of bills to be paid.

150 **Councilmember Wright moved to "pay the bills as listed." Councilmember Glover**
151 **seconded the motion, which carried with Gallup, Glover, Mathews, Milbank, and Wright in**
152 **favor. No one opposed.**

153 Public Comment: Cindy Schaub noted that on 400 South there were gang boxes on one block but
154 not the other. Councilmember Glover pointed out, the one on the second block is on the south side of
155 the street by the school.

156 Presentation by Todd Beutler of the Cache Valley Transit District on Changes to the Board and
157 Updates to the System: Todd Beutler gave updates on the changes to the board, due to changes in state
158 code. The board will have between 5 and 9 members, rather than 19. He said cities will need to vote on a
159 resolution. The mayor said this would be on the next agenda. Mr. Beutler said Providence and River
160 Heights will share one representative. The two cities can determine how to come up with that person.
161 Mr. Beutler reminded that there is no longer a bus stop in River Heights, however, residents have full
162 access to the on-demand service. Their focus is making sure residents have access and mobility. He
163 stated that their past board had always gotten along and worked well together, and he projected it would
164 be that way in the future as well. In response to a question, Mr. Beutler answered that the State code
165 doesn't dictate limits on how long board members serve. The mayor thanked Mr. Beutler for his
166 presentation.

167 Discuss and Authorize the Signing of a Franchise Agreement for the Installation of Fiber
168 Communication Lines within River Heights City: Councilmember Glover recommended they give a nod of
169 support to move forward with this. He hoped they would be ready to vote on it at the next council
170 meeting. The mayor felt the agreement should include all residents or none. Discussion was held on
171 whether residents residing in the county should have access. The mayor didn't feel the city should
172 provide to those not willing to annex to River Heights.

173 Councilmember Milbank asked if a public hearing should be held. The mayor said it wasn't
174 needed because the decision wouldn't cost the citizens anything. Mr. Milbank felt citizens could be made
175 aware of what was going on. The mayor said this would be up to All West.

176 Councilmember Glover asked for a decision on this to be on the next agenda. The mayor said after
177 the attorneys come up with a compromise, he would have it on the agenda. The length of the agreement
178 and percentage of franchise fee were the two issues they are working through. He would also like to have
179 a map included.

180 Public Hearing to Discuss, Make Revisions, and Adopt Changes to the General Plan: Mayor
181 Thompson opened the public hearing. Commissioner Noel Cooley gave a couple minor corrections. The

183 hearing was closed, and council discussion commenced. Councilmember Wright had made several
184 punctuation and other minor corrections. Mayor Thompson pointed out that the transportation map had
185 not been included in the evening's adoption. He didn't feel they should vote on proposals to the
186 transportation map when data from a transportation study is going to be forthcoming.

186 Councilmember Glover wanted to send the maps back to Engineer Rasmussen for some clean up.

187 Discussion was held on 400 South as a collector road. Councilmember Glover stated it didn't fit
188 the definition of a collector road. Councilmember Wright stated that while that may be true, it will serve
189 as one at some point.

190 Councilmember Glover asked if the city had a trails map. He felt it was odd to designate 4-foot
191 sidewalks as trails. He also pointed out that the General Plan says the city plans to have sidewalks on
192 both sides of each street. Councilmember Wright suggested they could ask the Planning Commission to
193 update this part of the plan.

194 Discussion was held on the General Plan document.

195 Councilmember Glover gave some edits to Section 3. The mayor reminded that immediately after
196 the traffic study is done, they will come back to edit the transportation section and map.

197 It was determined that Councilmember Glover's previous changes were not included in the
198 document. A 10-minute recess was given to find his changes.

199 Councilmember Wright reviewed Councilmember Glover's changes and the questions he had in
200 the document after going through it thoroughly.

201 Discussion was held on developers needing to turn over their water shares to the city. A change
202 was added which allowed developers to keep their shares if they had plans to use them in their
203 development.

204 Councilmember Wright moved to "adopt the revisions to the General Plan with the addition of
205 the Annexation Map, and the Trails and Parks Map, showing the designation of a trail on 600 South
206 from 400 East west to Summerwild Avenue, and that the drafting will get cleaned up on the street
207 labels." Councilmember Glover seconded the motion, which carried with Gallup, Glover, Mathews,
208 Milbank, and Wright in favor. No one opposed.

209 The meeting adjourned at 8:35 p.m.

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Sheila Lind, Recorder

Jason Thompson, Mayor

Report Criteria:

Invoices with totals above \$0 included.
Only paid invoices included.
[Report].Date Paid = 08/15/2023

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Sewer Department						
5240						
52-40-16	558	Opticare of Utah	000182775	Vision Monthly Premium Aug 2023	08/01/2023	4.35
52-40-20	66	Caselle	126437	Monthly Support Charges	08/01/2023	94.65
52-40-26	633	Freedom Mailing Services	45884	Utility Bill Processing	08/03/2023	70.56
52-40-50	133	Thomas Petroleum. LLC	0771437	Sewer Gas, Oil, Vehicle Repair	08/09/2023	34.36
52-40-50	366	Zions Bank	202308	Chevron - GAs \$84.13	08/08/2023	28.04
52-40-50	366	Zions Bank	202308	Chevron - GAs \$83	08/08/2023	27.66
52-40-50	366	Zions Bank	202308	Chevron - GAs \$85.55	08/08/2023	28.52
52-40-77	380	Rocky Mountain Power	202308	Item 9	08/02/2023	19.41
52-40-77	380	Rocky Mountain Power	202308	Item 16	08/02/2023	2.78
52-40-78	863	Verizon Wireless	9940347866	Split	07/23/2023	68.80
52-40-78	995	Ask AllTech LLC	A6017	Sewer Phones	08/14/2023	24.32
52-40-78	995	Ask AllTech LLC	A6101	Sewer Phones	08/14/2023	166.03
Total 5240:						569.48
Water Department						
5140						
51-40-16	558	Opticare of Utah	000182775	Vision Monthly Premium Aug 2023	08/01/2023	9.12
51-40-20	66	Caselle	126437	Monthly Support Charges	08/01/2023	94.66
51-40-26	633	Freedom Mailing Services	45884	Utility Bill Processing	08/03/2023	70.56
51-40-50	133	Thomas Petroleum. LLC	0771437	Water Gas, Oil, Vehicle Repair	08/09/2023	34.36
51-40-50	366	Zions Bank	202308	Chevron - GAs \$84.13	08/08/2023	28.05
51-40-50	366	Zions Bank	202308	Chevron - GAs \$83	08/08/2023	27.67
51-40-50	366	Zions Bank	202308	Chevron - GAs \$85.55	08/08/2023	28.52
51-40-65	488	Thurcon, Inc.	1661	Water Repair Stewart Hill 800 E, 7	07/21/2023	6,500.00
51-40-77	380	Rocky Mountain Power	202308	Item 7	08/02/2023	15.43
51-40-77	380	Rocky Mountain Power	202308	Item 8	08/02/2023	5,101.72
51-40-77	380	Rocky Mountain Power	202308	Item 9	08/02/2023	19.41
51-40-77	380	Rocky Mountain Power	202308	Item 16	08/02/2023	2.78
51-40-78	863	Verizon Wireless	9940347866	Split	07/23/2023	68.79
51-40-78	995	Ask AllTech LLC	A6017	Water Phones	08/14/2023	24.32
51-40-78	995	Ask AllTech LLC	A6101	Water Phones	08/14/2023	165.99
Total 5140:						12,191.38
Administration						
1041						
10-41-16	558	Opticare of Utah	000182775	Vision Monthly Premium Aug 2023	08/01/2023	6.51
10-41-41	634	Forsgren Associates, Inc.	17229	Geneal Consulting Services	07/25/2023	943.75
10-41-43	85	Daines and Jenkins, LLP	9262	City Legal Business	08/09/2023	1,040.00
Total 1041:						1,990.26
Office Expenses						
1044						
10-44-10	366	Zions Bank	202308	Amazon - Office Supplies	08/08/2023	9.84
10-44-10	633	Freedom Mailing Services	45884	Utility Bill Processing	08/03/2023	70.54
10-44-35	66	Caselle	126437	Monthly Support Charges	08/01/2023	94.69
10-44-55	633	Freedom Mailing Services	45884	Utility Bill Processing	08/03/2023	70.56
10-44-65	366	Zions Bank	202308	Adobe - Michelle	08/08/2023	21.39
10-44-65	366	Zions Bank	202308	Google Suite	08/08/2023	96.00

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-44-77	380	Rocky Mountain Power	202308	Item 19	08/02/2023	633.25-
10-44-77	380	Rocky Mountain Power	202308	Item 12	08/02/2023	199.63
10-44-77	380	Rocky Mountain Power	202308	Item 20	08/02/2023	10.51
10-44-78	863	Verizon Wireless	9940347866	Split	07/23/2023	68.79
10-44-78	995	Ask AllTech LLC	A6017	Admin Phones	08/14/2023	24.32
10-44-78	995	Ask AllTech LLC	A6101	Admin Phones	08/14/2023	165.98
Total 1044:						199.00
Community Affairs						
1048						
10-48-20	354	Watkins Printing	202308_1	Apple Days Printing	08/01/2023	32.00
10-48-20	446	Gallup, Sharlie	202308	Apple Days - Amazon Pickleball K	08/13/2023	224.67
10-48-20	845	Johnson, Karen	202308	Apple Days Parade - Otter Pops	08/09/2023	47.04
10-48-70	366	Zions Bank	202308	Amazon - Tiars Ambassadors	08/08/2023	27.80
10-48-70	366	Zions Bank	202308	Amazon - Suckers for AD	08/08/2023	74.16
10-48-70	446	Gallup, Sharlie	202308	Macey - Creamies Summer Readi	08/13/2023	41.68
10-48-70	446	Gallup, Sharlie	202308	Maceys - Popcorn Movie Night	08/13/2023	20.56
10-48-70	446	Gallup, Sharlie	202308	Maceys - Ambassadors Service P	08/13/2023	67.49
10-48-70	446	Gallup, Sharlie	202308	Maceys - Watermelon Concert in t	08/13/2023	38.01
10-48-70	446	Gallup, Sharlie	202308	Walmart - Craft Day	08/13/2023	137.55
Total 1048:						710.96
Capital Projects						
5150						
51-50-70	948	DWA Construction, Inc.	202308	DWA Lower Well Draw	07/25/2023	128,892.30
51-50-72	634	Forsgren Associates, Inc.	17230	500 EAST WATERLINE PLANS A	07/25/2023	412.50
Total 5150:						129,304.80
Public Safety						
1054						
10-54-60	51	Cache County Corporation	6834	Law Enforcement Contract 7-2023	07/26/2023	9,161.00
10-54-70	51	Cache County Corporation	6834	Animal Conrol Contract 7-2023 - 1	07/26/2023	3,072.00
10-54-75	380	Rocky Mountain Power	202308	Item 16	08/02/2023	2.78
Total 1054:						12,235.78
Capital Projects						
4060						
40-60-84	634	Forsgren Associates, Inc.	17231	Lower Well Improvements	07/25/2023	1,152.50
40-60-84	776	Environmental Health Services, In	8157	ACM Inspec, Sample, CAS Sche	08/06/2023	1,080.00
40-60-85	634	Forsgren Associates, Inc.	17228	400 S Sidewalk - North Side	07/25/2023	195.00
40-60-85	1105	Thunell, Steven	202308	Sidewalk Repairs - Sprinkler	08/01/2023	1,571.67
Total 4060:						3,999.17
Roads						
1060						
10-60-16	558	Opticare of Utah	000182775	Vision Monthly Premium Aug 2023	08/01/2023	6.13
10-60-50	133	Thomas Petroleum. LLC	0771437	Roads Gas, Oil, Vehicle Repair	08/09/2023	34.36
10-60-50	366	Zions Bank	202308	Chevron - GAs \$84.13	08/08/2023	28.04
10-60-50	366	Zions Bank	202308	Chevron - GAs \$83	08/08/2023	27.67
10-60-50	366	Zions Bank	202308	Chevron - GAs \$85.55	08/08/2023	28.51
10-60-60	380	Rocky Mountain Power	202308	Item 15	08/02/2023	18.25
10-60-60	380	Rocky Mountain Power	202308	Item 2	08/02/2023	13.66
10-60-60	380	Rocky Mountain Power	202308	Item 5	08/02/2023	1,184.50

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
J-60	380	Rocky Mountain Power	202308	Item 9	08/02/2023	19.41
10-60-60	380	Rocky Mountain Power	202308	Item 16	08/02/2023	2.78
Total 1060:						1,363.31
Parks & Recreation						
1070						
10-70-16	558	Opticare of Utah	000182775	Vision Monthly Premium Aug 2023	08/01/2023	6.81
10-70-77	380	Rocky Mountain Power	202308	Item 10	08/02/2023	16.00
10-70-77	380	Rocky Mountain Power	202308	Item 11	08/02/2023	11.45
10-70-77	380	Rocky Mountain Power	202308	Item 13	08/02/2023	10.76
10-70-77	380	Rocky Mountain Power	202308	Item 9	08/02/2023	19.41
10-70-77	380	Rocky Mountain Power	202308	Item 16	08/02/2023	2.79
10-70-80	133	Thomas Petroleum. LLC	0771437	Parks Gas, Oil, Vehicle Repair	08/09/2023	34.35
10-70-80	141	Intermountain Farmers Associat	1019453259	Parks repairs & maint 10-70-80	07/20/2023	144.94
10-70-80	366	Zions Bank	202308	Colonial Flag Pole FY2023-011	08/08/2023	1,722.13
10-70-80	366	Zions Bank	202308	Amazon - US Flag Ryan's Place P	08/08/2023	72.74
Total 1070:						2,041.38
School Building Expenses						
1075						
10-75-77	380	Rocky Mountain Power	202308	Item 17	08/02/2023	99.01
10-75-77	380	Rocky Mountain Power	202308	Item 18	08/02/2023	10.51
10-75-77	380	Rocky Mountain Power	202308	Item 16	08/02/2023	2.79
10-75-77	380	Rocky Mountain Power	202308	Item 16	08/02/2023	2.79
Total 1075:						115.10
Other Expenses						
1090						
10-90-10	633	Freedom Mailing Services	45884	Utility Bill Processing	08/03/2023	70.56
Total 1090:						70.56
Grand Totals:						164,791.17

Mayor: _____

Second Signayure : _____

Dated: _____

Report Criteria:

Invoices with totals above \$0 included.

Only paid invoices included.

{Report}.Date Paid = 08/15/2023

PURCHASER ORDER

River Heights City Corporation
 520 South 500 East
 River Heights, Utah 84321
 (435) 752-2646

Office Use - Purchase Order No: _____
 Office Use - Purchase Order Date: _____

Ship To: Clayten Nelson
520 South 500 East
River Heights, Utah 84321
435-213-6948

Vendor: C/S Furniture
98 W Center
Logan UT 84321

statecontracts.ut.gov
 Above state website has been checked: Yes No
 Is an official P.O. Required by Vendor: Yes No

Vendor Contact, Phone, Email: _____

Please attach any supporting quotes or data to this requisition.
 Requesting Council Member: _____

Item	Quantity	GL #	Description	Unit Price	Total
	1		3-Leg Height Adjustable Work Station (office desk) Split 3 equal ways 10-44-17 10-44-45 10-44-70		\$ 3,278.00
Vendor Please include P.O. # on all invoices				Subtotal	\$ -
				Shipping/Other	
River Heights City Corporation Tax I.D. No. 87-028929-7				TOTAL	\$ 3,278.00

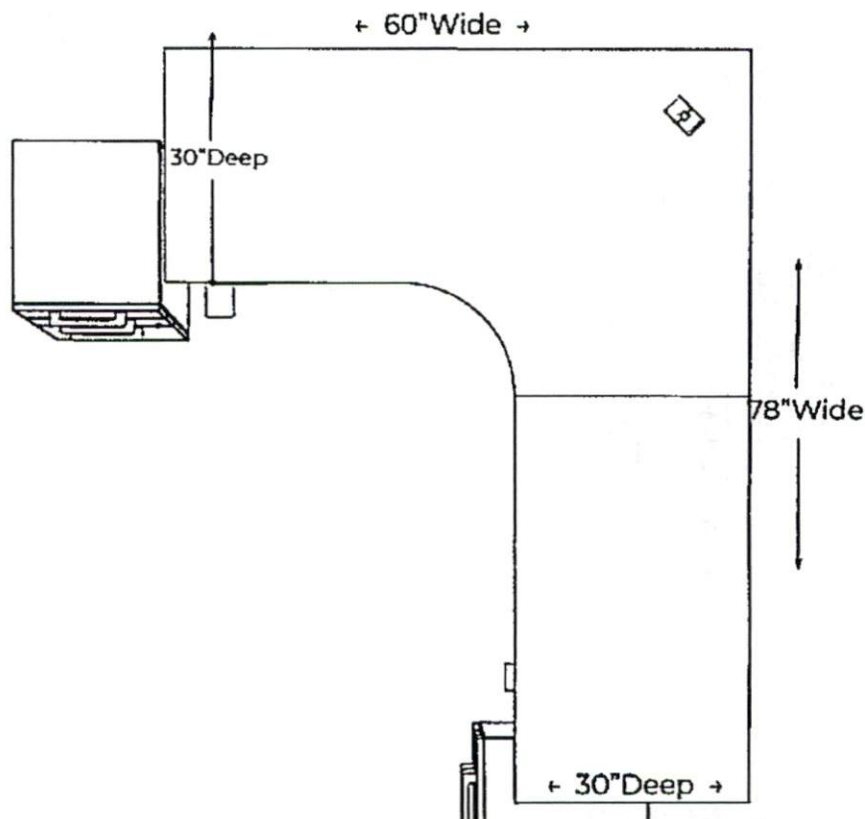
Mayor Signature/Council Mtg. Approval _____ Date _____

Treasurer Processed Signature _____ Date _____

Concept 1: Fully Height-Adjustable Workstation

Qty:	Item Description:	Price:
1	Groupe Lacasse/HAT Collective 3-Leg Height-Adjustable Workstation (from left to right) 30"D x 60"W x 78"W x 30"D <i>*finish color to be determined</i> Height-Adjustable by Hand-Control with Digital Height Reading and 4 Customizable Pre-Set Heights Adjustable from 23.5"H - 46"H 500 lb Lift Capacity (including worksurface)	\$1,499.00
2	Groupe Lacasse - Concept 400e Mobile Pedestals Box/Box/File Drawers - Lockable 15"W x 18"D x 27"H <i>*finish color to be determined</i>	\$535.00/ea.
1	HAT Collective Acrylic Modesty Panel - 12"H x 60"W <i>frosted privacy glass</i>	\$189.00
1	HAT Collective Acrylic Modesty Panel - 12"H x 72"W	\$215.00
1	HAT Collective Steel Flexx Wire Trough - 55"W <i>*mounted directly under worksurface to neatly manage all cords and keep underside of the workstation neat and open</i>	\$95.00

TOTAL for Listed Items (as shown): \$3,068.00



PROJECT TOTALS:

charging module \$135-
standing mat 75-
210-

SUBTOTAL(Option 1): \$3,068.00 + 210
SALES TAX: exempt

GRAND TOTAL (Option 1): \$ 3,278.00

SUBTOTAL(Option 2): \$2,928 + 210
SALES TAX: exempt

GRAND TOTAL (Option 2): 3,138.00

Free Installation | Free Shipping

LEAD TIME INFORMATION (PLEASE READ):

- The lead time for the items listed above are subject to lead times that are currently estimated by the manufacturer to be approximately 3-4 weeks from the date of order placement.
- CIS does not have any direct control over these timeframes, and must emphasize that lead time variations do occur from time to time depending on the availability of materials, labor, carriers, etc.

BILLING AND PAYMENT INSTRUCTIONS:

- CIS Office Furniture requires a 50% deposit on all orders totalling over \$10,000.00. This allows us to submit our payments to manufacturers and begin production for all projects.
- An invoice for the remaining balance will be issued immediately following the completion of the project/installation. 30 Day Net Terms are required following the submission of this invoice.

IMPORTANT NOTES:

- Please review item quantities, finish colors, item size/dimensions to ensure quote accuracy prior to ordering.
- Please review digital renderings to ensure the accuracy of configurations and design prior to ordering.



TOTAL TREE CARE

529 East 400 South | Logan, UT 84321
435-752-1884 | office@totaltreecareutah.com |
www.totaltreecareutah.com

RECIPIENT:

River Heights City
520 South 500 East
River Heights, UT 84321

SERVICE ADDRESS:

523 East 400 South
River Heights, Utah 84321

Estimate #4350	
Sent on	08/14/2023
Sales Associate	David Thunell, ISA Board Certified Master Arborist UT-4517BT
Property Name	Steve and Jami Thunell
Hazards:	None observed.
Total	\$2,502.00

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
Planting	Plant six trees to replace the Canada red choke cherries removed at 523 E 400 S, cost itemized as follows: - Acquire six 2" caliper trees sourced from a local nursery (similar to species removed**): \$317 each, \$1,902 total - Planting fee: \$100/tree, \$600 total All trees planted in accordance with ANSI A300 (Part 6)-2012 Planting and Transplanting (R2018) standards	1	\$2,502.00	\$2,502.00*

Total **\$2,502.00**

* Non-taxable

**Substitution of tree species is permitted, not to exceed the total shown above. If the property owner elects to substitute tree species, any amount in excess of the listed total will be paid for by the property owner.

Prior to engaging in any stump grinding or tree planting operations (if applicable), Total Tree Care will submit a Bluestakes locate request, and no such operations will be conducted without an active Bluestakes dig ticket. Total Tree Care is not responsible for damage to unmarked underground utilities or sprinklers when stump grinding, removing trees, or performing any other tree care operations.

Terms: Payment due upon the completion of work. Past due accounts will go to



**TOTAL
TREE CARE**

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Notes Continued...

collections after 120 days. If balance is not paid in full by the due date, I agree to pay collection costs, reasonable attorney's fees, court costs, interest at 18% per year, and any other expense incurred in collecting the unpaid balance of my account. I also agree to pay any dump/landfill fees for all wood exceeding 36" in diameter (if applicable). This quote is valid for the next 30 days, after which values may be subject to change.

Signature: _____ Date: _____