

River Heights City

AMENDED

River Heights City City Council Agenda

Tuesday, June 20, 2023

Notice is hereby given that the River Heights City Council will hold its regular meeting beginning at 6:30 p.m., anchored from the River Heights City Office Building at 520 S 500 E. Attendance can be in person or through Zoom.

Pledge of Allegiance

Opening Thought (Gallup)

Adoption of Previous Minutes and Agenda

Reports and Approval of Payments and Purchase Orders (Mayor, Council, Staff)

Public Comment

Public Hearing to Amend the 2023 Fiscal Year Budget

Adoption of a Resolution Amending the 2022-2023 General Budget

Adoption of a Resolution Adopting the River Heights City Budget for the Fiscal Year 2023-2024

Adoption of a Resolution Adopting Final Tax Rates and Budgets

General Plan Review: 4. Infrastructure and City Utilities (Mathews)

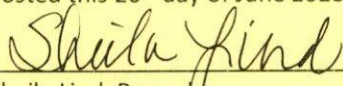
General Plan Review and Discussion: 5. Affordable Housing (Milbank)

General Plan Review and Discussion: 6. Appendices (Gallup)

Discuss and Accept an Agreement for Building Inspection Services by Cache County

Adjourn

Posted this 20th day of June 2023



Sheila Lind, Recorder

To join the Zoom meeting:

<https://us02web.zoom.us/j/82993819395>

River Heights City

Council Meeting

June 20, 2023

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7 Present: Mayor Jason Thompson, electronic
8 Council members: Tyson Glover
9 Janet Mathews
10 Chris Milbank
11 Blake Wright
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13 Recorder Sheila Lind
14 Public Works Director Clayton Nelson
15 Treasurer Michelle Jensen
16 Finance Director Dave Sanderson, electronic
17
18 Excused: Councilmember Sharlie Gallup
19
20 Others Present: Noel Cooley, Heather Lehnig, Lisa Andrus, Jason Sipes,
21 Cindy Schaub - electronic
22

23 The following motions were made during the meeting:
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26 Motion #1

27 Councilmember Wright moved to “adopt the minutes of the council meeting of June 6, 2023, and
28 the evening’s amended agenda.” Councilmember Mathews seconded the motion, which passed with
29 Glover, Mathews, Milbank, and Wright in favor. No one opposed. Gallup was absent.
30

31 Motion #2

32 Councilmember Wright moved to accept the payments as presented.” Councilmember Milbank
33 seconded the motion, which passed with Glover, Mathews, Milbank, and Wright in favor. No one
34 opposed. Gallup was absent.
35

36 Motion #3

37 Councilmember Wright moved to “approve Resolution 3-2023, A Resolution Amending the 2022-
38 2023 Budget.” Councilmember Milbank seconded the motion, which passed with Glover, Mathews,
39 Milbank, and Wright in favor. No one opposed. Gallup was absent.
40

41 Motion #4

42 Councilmember Milbank moved to “approve Resolution 4-2023, A Resolution Adopting the River
43 Heights Budget for the Fiscal Year 2023-2024, in the amount of \$3,135,878.” Councilmember Wright
44 seconded the motion, which passed with Glover, Mathews, Milbank, and Wright in favor. No one
45 opposed. Gallup was absent.

46 Motion #5

47 Councilmember Wright moved to “adopt a Resolution Adopting Final Tax Rates and Budgets.”
48 Councilmember Milbank seconded the motion, which passed with Mathews, Milbank, and Wright in
49 favor. Glover opposed. Gallup was absent.

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Proceedings of the Meeting:

54 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the
55 River Heights City Building on Tuesday, June 20, 2023, for their regular council meeting. Councilmember
56 Milbank served as mayor pro tem until Mayor Thompson joined the meeting.

57 Adoption of Previous Minutes and Agenda: Minutes for the June 6, 2023, meeting were reviewed.
58 Recorder Lind explained the recent adjustments to the agenda.

59 **Councilmember Wright moved to “adopt the minutes of the council meeting of June 6, 2023,
60 and the evening’s amended agenda.” Councilmember Mathews seconded the motion, which passed
61 with Glover, Mathews, Milbank, and Wright in favor. No one opposed. Gallup was absent.**

62 Reports and Approval of Payments (Mayor, Council, Staff):

63 Recorder Lind

- 64 • She gave a last call for July newsletter submissions.

65 Councilmember Wright didn’t have anything to report.

66 Councilmember Glover

- 67 • He wasn’t sure what to do with a Class C Roads survey he had received. FD Sanderson asked him
68 to send it to him and he’d take care of it.
- 69 • He got a quote for the speed signs which will show the driver’s speed. The cost was \$3,935, which
70 was more than he thought it would be.
- 71 • He and PWD Nelson met with All West Communications. They are an internet provider who
72 would like to install their lines in River Heights, at no cost or obligation to the city or its residents.
73 They sent a franchise agreement to him, which he forwarded to the mayor for his review. Their
74 proposal would be presented to the council at a future meeting. The company had also been
75 working with Logan. It was brought up that Providence City had a different company install their
76 system at a cost of \$8-10 million.
- 77 • Councilmember Milbank noted several speed bumps while he was in Salt Lake. He asked
78 Councilmember Glover what he knew about them. PWD Nelson said he and Engineer Rasmussen
79 did some research on them a while back. Mr. Rasmussen concurred, after looking at studies on
80 speed bumps, that there were more negative impacts than positive. Mr. Glover said he would
81 always discourage them.

82 Councilmember Mathews didn’t have anything to report.

83 Councilmember Milbank

- 84 • He had been contacted by a gentleman who was interested in renting a couple of rooms at the
85 Old School to make and sell violins. He told him he’d discuss it with the mayor.
- 86 • Phase Two of the new park would be getting underway soon. As part of the phase, they planned
87 to complete the fence on the east side. Lisa Andrus (whose property bordered the park on the
88 east side) had requested a privacy fence and was willing to pay the difference. Councilmember
89 Wright agreed to this but thought it should match the fence they were using for the park. Mr.
90 Milbank assured him it would.

91 • He and PWD Nelson discussed costs to upgrade the ballpark. While they don't have money in the
92 budget for it, they decided to get the grass looking as good as possible. Councilmember Glover
93 asked if they could restore the pitcher's mound. PWD Nelson said right now it is too far back for
94 the age groups using it. It can't be moved so they are thinking about getting a portable one.
95 Councilmember Wright reminded that Daryl Lundberg was willing to donate his time to help with
96 restoring the field.

97 PWD Nelson

- 98 • The lower well project was moving along.
- 99 • He attended a pre-bid meeting for the 500 East water project. They always hope to get several
100 bidders to choose from.
- 101 • He had a PO for the flagpole, which would be presented later in the meeting.
- 102 • Saddlerock update: The street light supplies had been ordered and shipped. They should arrive in
103 a couple of weeks. Public Works has installed stormwater inlet protection at both ponds. All the
104 other punch list items are in the works.
- 105 • Baseball fields: Providence City just paid \$50,000 to upgrade theirs. He guessed the River Heights
106 field would cost \$30,000-40,000. This would include sprinklers and upgraded soil that wouldn't
107 allow the grass to grow through. If the city is really interested, he could get a company to come
108 give a full bid. Providence City was willing to schedule teams on the field if it were upgraded. He
109 suggested asking for donations to help fund the field.

110 Councilmember Glover

- 111 • July 11 is the scheduled bid opening for the 700 South 100 East traffic light project in Logan. He
112 showed where the stripes would be and asked if River Heights wanted the stripes on 700 South to
113 match. If so, they would need to improve and extend the asphalt. He suggested getting a quote
114 for the project, which would be funded by River Heights. PWD Nelson said the south side of the
115 pavement in this area is deteriorating rapidly. He suggested they redo it past the striping area, to
116 fix all the bad areas.

117 Treasurer Jensen

- 118 • She reported making the payment to Rocky Mountain Power for the new park lighting, per their
119 agreement. RMP ended up applying the payment to the city's utility accounts. She has it on the
120 list of bills to be paid, a new check to pay it again.

121 Mayor Thompson (arrived at the meeting, via Zoom).

- 122 • He discussed the 500 East waterline project. Because the council won't hold a meeting on July 4,
123 he asked if they would be okay to award the bid if it came in under budget and was approved by
124 the city engineer. The bid opening was scheduled for this Friday. The council agreed.
- 125 • He read a letter the city engineer sent to DJ Jones, the contractor on the 400 South sidewalk. The
126 engineer pointed out several items the contractor needed to fix. The city and Mr. Jones had been
127 going back and forth about who was responsible for the deficiencies, which prompted the letter.
128 Mr. Jones and Forefront employees have been coming back to fix the problems.
- 129 • Bids would be going out soon for the demolition of the Old Church. The city engineer guessed it
130 would cost less than the city budgeted.

131 PWD Nelson

- 132 • He asked if he should move forward with an actual bid on the ball diamond. The council agreed.
- 133 • He was unable to get a price for a new 2024 truck since they're not out yet. As soon as a bid was
134 available, he would send it to the mayor.

- 135 • He had Engineer Rasmussen look at the east entrance of the Old School to determine how best to
136 construct an ADA ramp.
137 • He will be looking into areas where the city experienced flooding during the recent heavy rains.
138 Notably: 400 S 600 E, 500 E River Heights Blvd, and on the east end of Orchard Drive.

139 Treasurer Jensen

- 140 • She presented a purchase order for a flagpole to replace the one in front of the City Building. The
141 cost from Colonial Flag was \$1,528.31. With shipping added it would come to \$1,700. The council
142 agreed to the price.
143 • She presented the bills to be paid. She was working closely with PWD Nelson to keep track of
144 Saddlerock invoices and had created an activity code for them.

145 **Councilmember Wright moved to accept the payments as presented.” Councilmember**
146 **Milbank seconded the motion, which passed with Glover, Mathews, Milbank, and Wright in**
147 **favor. No one opposed. Gallup was absent.**

148 Public Comment: Jason Sipes commented on All West wanting to install fiberoptics in River
149 Heights. The biggest complaint of residents in Providence is that they are billed for it whether they use it
150 or not. Councilmember Glover said All West would allow people to have a choice and only pay if they
151 have the service.

152 Mr. Sipes informed he had turned in his petition for the alley way he needed. He had only applied
153 for the portion he needed, not the full piece. He addressed two items in the state code which should be
154 considered with partial easements and rights-of-way: There should be a good cause and it shouldn't
155 cause any material harm. He said there would be harm to charge the other property owners to pay for
156 surveys. His portion had been surveyed, a copy of which was included in his petition. He said there was
157 concern with vacating the whole alley way. He asked his surveyor about the situation, who mentioned
158 three different ways it could be accomplished. Any way it's done would cost about \$24,000-32,000. He
159 wasn't interested in making his neighbors pay, however maybe the city would cover these costs.

160 Lisa Andrus had called Arrow Fence and received a bid for a privacy fence. She was interested in
161 working with the city on the cost. She had 4 truckloads of dirt brought in to level her property.
162 Councilmember Milbank will discuss it with Engineer Rasmussen.

163 Councilmember Glover asked if Jason Sipes could get a variance for his request. The mayor said
164 he looked into it, but he's already paid the money to have it done this other way and the situation is more
165 complicated than a variance. Mr. Sipes said he was waiting for a quit claim deed from Ken Sorenson and
166 then he'd have everything he needed.

167 Public Hearing to Amend the 2023 Fiscal Year Budget: Mayor Thompson reviewed the
168 amendments. He opened the public hearing. Heather Lehnig asked for an explanation on why money
169 was being moved from the General Fund to Sanitation. FD Sanderson said sanitation costs had gone over
170 budget and needed to be replenished. There were no other comments. The hearing was closed.

171 Adoption of a Resolution Amending the 2022-2023 General Budget: **Councilmember Wright**
172 **moved to “approve Resolution 3-2023, A Resolution Amending the 2022-2023 Budget.” Councilmember**
173 **Milbank seconded the motion, which passed with Glover, Mathews, Milbank, and Wright in favor. No**
174 **one opposed. Gallup was absent.**

175 Adoption of a Resolution Adopting the River Heights City Budget for the Fiscal Year 2023-2024:
176 Mayor Thompson explained that a new truck was worked into the budget; the cost as well as the sale of
177 the old one. They also worked in \$2,000 for chairs for the old gym. FD Sanderson had created
178 storm/sewer and sanitation enterprise funds.

170 Councilmember Milbank asked about \$115,000 received from RAPZ in 2023. The budget only
181 showed \$75,000. FD Sanderson pointed out that the difference was in budget 10-33-25 since the cost
182 was split between the two budgets.

183 Councilmember Mathews questioned why gas, electricity and sewer bills were over budget this
184 year, but not raised in the new year. PWD Nelson explained the wetter the year, the more the sewer will
185 cost. The mayor said the money will be moved around in the same budget at the end of the year. Ms.
186 Mathews wondered if the funds should be increased to cover the extra gas and electricity costs.
187 Treasurer Jensen suggested doing an audit. The mayor proposed passing the budget and then adjusting
at midyear or end of year as needed.

188 Councilmember Milbank reminded them they talked about increasing the phase 2 park funding. It
189 was pointed out that the difference was included in the water and sewer funds.

190 PWD Nelson asked about the 500 East Road surface. The mayor said it was included in the budget
191 in case it was needed after the water project. Mr. Nelson said it was a good idea to wait a couple years to
192 allow for settling.

193 **Councilmember Milbank moved to “approve Resolution 4-2023, A Resolution Adopting the River
194 Heights Budget for the Fiscal Year 2023-2024, in the amount of \$3,135,878.” Councilmember Wright
195 seconded the motion, which passed with Glover, Mathews, Milbank, and Wright in favor. No one
196 opposed. Gallup was absent.**

197 Adoption of a Resolution Adopting Final Tax Rates and Budgets: Mayor Thompson informed that
198 the property tax rate was not changing in the next year.

199 **Councilmember Wright moved to “adopt a Resolution Adopting Final Tax Rates and Budgets.”
200 Councilmember Milbank seconded the motion, which passed with Mathews, Milbank and Wright in
favor. Glover opposed. Gallup was absent.**

202 General Plan Review: 4. Infrastructure and City Utilities: Councilmember Mathews reviewed her
203 questions and comments to Section 4. Discussion was held on whether the city should require developers
204 to turn over their irrigation shares to the city. Councilmember Glover mentioned that the city needed to
205 prove how they would use the water. PWD Nelson said some developers want to use their shares to help
206 irrigate their development. He suggested amending the ordinance to allow it to go either way.
207 Commissioner Noel Cooley said the Planning Commission had never been asked to create an ordinance of
208 this nature. He noted that some of the properties considered in their revisions of the General Plan draft
209 have now been eliminated.

210 Discussion was held on the 400 South water line preservation. Councilmember Glover suggested
211 generalizing the statement.

212 Discussion was held on the cost of using irrigation water shares versus culinary water. PWD
213 Nelson pointed out there wasn't really a difference in cost between the two. Noel Cooley said there was
214 pressure south of Cache Valley to take all water shares not being used, which was why this verbiage was
215 included. Mr. Nelson said it would be beneficial to have a pressurized irrigation system to use in watering
216 the park.

217 Discussion was held on the property owned by River Heights on Logan's east bench, purchased
218 several years ago, for a future reservoir. Logan City had allowed development over the easements to the
219 property, so it was unusable for a reservoir. Councilmember Mathews would like to address this at some
220 point.

221 Councilmember Wright and Treasurer Jensen took leave of the meeting at 8:00pm.

222 Mayor Thompson thanked Councilmember Mathews and Commissioner Cooley for their input.

General Plan Review and Discussion: 5. Affordable Housing: Moved to the July 18 meeting.

General Plan Review and Discussion: 6. Appendices: Moved to the July 18 meeting.

225 Discuss and Accept an Agreement for Building Inspection Services by Cache County: Mayor
226 Thompson explained that this agreement covered services which the county had already been doing for
227 River Heights. There had not ever been an agreement in place. There was no opposition from the Council
228 to him signing it.

229 Councilmember Glover asked the mayor if he had a chance to look over the All West
230 Communications franchise agreement with the city attorney. Mayor Thompson said he had not but
231 would like to meet with Mr. Glover and PWD Nelson to discuss it.

232 The meeting adjourned at 8:35 p.m.

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Sheila Lind, Recorder



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Jason Thompson, Mayor

Report Criteria:
 Invoices with totals above \$0 included.
 Only paid invoices included.
 [Report].Date Paid = 06/20/2023

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Sewer Department						
5240						
52-40-16	624	American General Life Company	202306	Annual Premium for Cameron Re	05/31/2023	121.80
52-40-25	623	Wonderware, Inc. dba Core Busin	INV-18768	CC Proccesing 2022	04/30/2023	234.97
52-40-50	133	Thomas Petroleum. LLC	0733234	Sewer Gas, Oil, Vehicle Repair	06/05/2023	25.59
52-40-50	366	Zions Bank	202306	Jiffy Lube - 80.21	06/08/2023	26.74
52-40-50	366	Zions Bank	202306	Cheveron - Gas 84.30	06/08/2023	28.10
52-40-50	366	Zions Bank	202306	Maverik - Gas 89.00	06/08/2023	29.66
52-40-55	338	Utah Local Governments Trust	13190	Sewer Ins. Liability & Other	06/15/2023	6,593.79
52-40-75	246	Dominion Energy	6900830000-2	Sewer Gas	06/13/2023	4.61
52-40-78	995	Ask AllTech LLC	1389	Sewer Phones	06/09/2023	24.32
Total 5240:						7,089.58
Water Department						
5140						
51-40-16	624	American General Life Company	202306	Annual Premium for Cameron Re	05/31/2023	243.60
51-40-25	623	Wonderware, Inc. dba Core Busin	INV-18768	CC Proccesing 2022	04/30/2023	234.98
51-40-50	133	Thomas Petroleum. LLC	0733234	Water Gas, Oil, Vehicle Repair	06/05/2023	25.59
51-40-50	366	Zions Bank	202306	Jiffy Lube - 80.21	06/08/2023	26.74
51-40-50	366	Zions Bank	202306	Cheveron - Gas 84.30	06/08/2023	28.10
51-40-50	366	Zions Bank	202306	Maverik - Gas 89.00	06/08/2023	29.67
51-40-51	188	Logan City	003789-20230	Account 003789-001 51-40-51	06/14/2023	177.60
51-40-55	338	Utah Local Governments Trust	13190	Water Ins. Liability & Other	06/15/2023	6,264.10
51-40-65	146	IPACO	BL77578	Brush Cutter Repairs	06/12/2023	43.67
51-40-65	488	Thurcon, Inc.	1645	Replace Water Service - Lower M	06/01/2023	3,300.00
51-40-65	877	Core & Main	S927884	Union Swivel	06/15/2023	369.66
51-40-75	246	Dominion Energy	6900830000-2	Water Gas	06/13/2023	4.61
51-40-75	246	Dominion Energy	7191650000-2	Account 7191650000 51-40-75	06/13/2023	82.02
51-40-75	246	Dominion Energy	7953243487-2	Account 7953243487 51-40-75	06/13/2023	14.52
51-40-78	995	Ask AllTech LLC	1389	Water Phones	06/09/2023	24.32
Total 5140:						10,869.18
Administration						
1041						
10-41-43	85	Daines and Jenkins, LLP	9174	General City Council May 2023	05/31/2023	1,566.00
10-41-43	85	Daines and Jenkins, LLP	9193	City Legal Business	06/14/2023	648.00
10-41-46	366	Zions Bank	202306	Lt Governor Reg	06/08/2023	25.00
10-41-55	338	Utah Local Governments Trust	13190	Admin	06/15/2023	1,054.60
10-41-80	623	Wonderware, Inc. dba Core Busin	INV-18768	CC Proccesing 2022	04/30/2023	235.05
Total 1041:						3,528.65
Office Expenses						
1044						
10-44-10	366	Zions Bank	202306	Amazon - Office Supplies	06/08/2023	8.48
10-44-10	366	Zions Bank	202306	Amazon - Office Supplies	06/08/2023	13.90
10-44-45	364	Xerox Corporation	019086921	Copies 4-30 to 5-30 2023	06/06/2023	126.87
10-44-45	844	Wasatch Document Solutions, Inc.	52330	Copies May 2023	06/09/2023	39.72
10-44-65	366	Zions Bank	202306	Adobe - Michelle	06/08/2023	21.39
10-44-65	366	Zions Bank	202306	Adobe - Sheila	06/08/2023	21.39
10-44-65	366	Zions Bank	202306	Google	06/08/2023	96.00

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-44-75	246	Dominion Energy	104104991000	Account 1049100000	06/13/2023	21.45
10-44-78	995	Ask AllTech LLC	1389	Admin Phones	06/09/2023	24.32
Total 1044:						373.52
Community Affairs						
1048						
10-48-70	366	Zions Bank	202306	Amazon - Ambassadors	06/08/2023	53.49
10-48-70	366	Zions Bank	202306	OTC - Ambassador	06/08/2023	66.87
10-48-70	446	Gallup, Sharlie	202306_2	Maceys - Ambassador Movie Nigh	06/20/2023	17.84
10-48-70	446	Gallup, Sharlie	202306_2	Maceys - Ambassador Movie Nigh	06/20/2023	24.69
10-48-70	982	Hey, Xavier	202306	Concert in the Park 10-48-70	06/20/2023	450.00
10-48-70	1100	Bullen, Andrea	202306	Ambassadors Movie Night	06/20/2023	80.36
Total 1048:						693.05
Capital Projects						
5150						
51-50-72	634	Forsgren Associates, Inc.	17081	500 EAST WATERLINE PLANS A	05/25/2023	1,995.00
Total 5150:						1,995.00
Capital Projects						
4060						
40-60-84	634	Forsgren Associates, Inc.	17121	Lower Well Improvements	05/25/2023	1,121.25
40-60-85	787	Incredible Concrete	8222	4000 psi concrete	06/07/2023	317.00
40-60-89	380	Rocky Mountain Power	2023061	Stewart Hill Park Power Service	06/08/2023	1,235.41
Total 4060:						2,673.66
Roads						
1060						
10-60-16	624	American General Life Company	202306	Annual Premium for Cameron Re	05/31/2023	203.00
10-60-50	133	Thomas Petroleum. LLC	0733234	Roads Gas, Oil, Vehicle Repair	06/05/2023	25.59
10-60-50	366	Zions Bank	202306	Jiffy Lube - 80.21	06/08/2023	26.73
10-60-50	366	Zions Bank	202306	Chevron - Gas 84.30	06/08/2023	28.10
10-60-50	366	Zions Bank	202306	Maverik - Gas 89.00	06/08/2023	29.67
10-60-56	338	Utah Local Governments Trust	13190	Roads	06/15/2023	4,945.34
10-60-75	246	Dominion Energy	6900830000-2	Roads Gas	06/13/2023	4.61
10-60-76	877	Core & Main	S945280	HDPE Flared End Pipe - Saddle	06/15/2023	328.83
10-60-76	877	Core & Main	S945280	Trash Guard - Saddle Rock	06/15/2023	459.62
10-60-76	877	Core & Main	S945280	HDPE Flared End Sec Pipe	06/15/2023	328.83
10-60-76	877	Core & Main	S945280	Trash Guard	06/15/2023	229.81
10-60-76	877	Core & Main	S945280	18 HDPE Flared End Pipe	06/15/2023	441.73
10-60-80	146	IPACO	BL77578	Brush Cutter Repairs	06/12/2023	43.67
Total 1060:						7,095.53
Parks & Recreation						
1070						
10-70-16	624	American General Life Company	202306	Annual Premium for Cameron Re	05/31/2023	243.60
10-70-56	338	Utah Local Governments Trust	13190	Parks & Rec	06/15/2023	1,619.78
10-70-75	246	Dominion Energy	1550009873-2	Account 1550009873 10-70-75	06/13/2023	7.09
10-70-75	246	Dominion Energy	6900830000-2	Parks Gas	06/13/2023	4.62
10-70-80	133	Thomas Petroleum. LLC	0733234	Parks Gas, Oil, Vehicle Repair	06/05/2023	25.60
Total 1070:						1,900.69

Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
School Building Expenses						
1075						
10-75-75	246	Dominion Energy	4012182621-2	Account 4012182621 10-75-75 -S	06/13/2023	64.30
Total 1075:						64.30
Grand Totals:						36,283.16

Mayor: _____

Second Signayure : _____

Dated: _____

Report Criteria:

Invoices with totals above \$0 included.

Only paid invoices included.

[Report].Date Paid = 06/20/2023

PURCHASE ORDER

River Heights City Corporation
520 South 500 East
River Heights, Utah 84321
(435) 752-2646

Office Use - Purchase Order No: _____
 Office Use - Purchase Order Date: _____

Ship To:

Clayten Nelson
520 South 500 East
River Heights, Utah 84321
435-213-6948

Vendor: Colonial Flag
9390 S 300 W
Sandy UT 84070

statecontracts.ut.gov

Above state website has been checked: Yes No
 Is an official P.O. Required by Vendor: Yes No

Vendor Contact, Phone, Email: _____

Please attach any supporting quotes or data to this requisition.
 Requesting Council Member: _____

Item	Quantity	GL #	Description	Unit Price	Total
			20' Flag Pole	\$ 1,425.00	\$ 1,425.00
Vendor Please include P.O. # on all invoices				Subtotal	\$ 1,425.00
				Shipping/Other	\$ 275.00
River Heights City Corporation Tax I.D. No. 87-028929-7				TOTAL	\$ 1,700.00

Mayor Signature/Council Mtg. Approval _____ Date _____

Treasurer Processed Signature _____ Date _____



COLONIAL FLAG

 Show order summary 

\$1,803.31

Cart > Information > Shipping > Payment

- 103.31 TAX

Contact	Change
cnelson@riverheights.org	
Ship to	Change
River Heights City, 520 South 500 East, River Heights UT 84321, United States	

Shipping method

UT Shipping	\$275.00
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[Continue to payment](#)

[Return to information](#)

RESOLUTION 4-2023

A RESOLUTION ADOPTING THE RIVER HEIGHTS BUDGET
FOR THE FISCAL YEAR 2023-2024

The River Heights City Council of Cache County, Utah, in a regular meeting, lawful notice of which had been given, finds that a public hearing was held on June 6, 2023, upon lawful notice and that it is necessary and statutorily required that a budget be adopted for the fiscal year 2023-2024.

THEREFORE, the River Heights City Council hereby adopts the following resolution:

BE IT RESOLVED that the 2023-2024 River Heights City budget in the total amount of \$ 3,125,878.00 the original of which is on file in the River Heights City Office and a copy of which is attached to this resolution, is hereby adopted as the River Heights City budget beginning July 1, 2023 and ending on June 30, 2024.

This budget figure was adopted by the River Heights City Council on the 20th day of June 2023.

BE IT ALSO RESOLVED that the General Fund unreserved equity balance will be limited to 25% of the 2023-2024 budgeted revenues. Any excess will be transferred from the General Fund to the Capital Projects Fund as of June 30, 2024.

RIVER HEIGHTS CITY

Jason Thompson, Mayor

ATTEST:

Sheila Lind, Recorder

River Heights City
 Budget Adjustments Year end
 FY 2023

<u>General Fund> Planning</u>		<u>Debit</u>	<u>Credit</u>
10-51-20	Cache County Planner	3,000	
10-39-00	Fund balance		3,000
To fund Cache County Planner work			

<u>General Fund> Office expenses</u>		<u>Debit</u>	<u>Credit</u>
10-44-75	Gas	5,000	
10-39-00	Fund Balance		5,000
To fund added utilities cost			

<u>General Fund> Public Safety</u>		<u>Debit</u>	<u>Credit</u>
10-54-75	Elec School Flashers	2,500	
10-39-00	Fund Balance		2,500
To fund added utilities cost for school flashers			

<u>General Fund> Other expenses</u>		<u>Debit</u>	<u>Credit</u>
10-90-10	Sanitation	25,000	
10-39-00	Fund Balance		25,000
To fund additional sanitation expenses			

RESOLUTION 3-2023

A RESOLUTION AMENDING THE 2022-2023 GENERAL BUDGET

WHEREAS, on June 21, 2022, the River Heights City Council adopted and passed the 2022-2023 Final Budget; and

WHEREAS, subsequent to the adoption of said budget additional and unanticipated expenses have arisen and certain other expenses have been reduced or the necessary revenues have been secured to cover these additional expenses; and

WHEREAS it appears both necessary and proper that appropriate adjustments be made to the 2022-2023 budget to reflect these changes; and

WHEREAS, a public hearing was held on June 20, 2023, to hear comment and discuss the adjustments.

THEREFORE, BE IT RESOLVED by the City Council of River Heights, Cache County, State of Utah, that the changes to the 2022-2023 Budget are attached and are hereby approved.

BE IT FURTHER RESOLVED that this resolution shall become effective upon adoption.

ADOPTED AND PASSED by the River Heights City Council this 20th day of June 2023.

BY:

Jason Thompson, Mayor

ATTEST:

Sheila Lind, Recorder

Criteria:

Print Fund Titles
 Page and Total by Fund
 Print Source Titles
 Total by Source
 Print Department Titles
 Total by Department
 All Segments Tested for Total Breaks

Account Number	Account Title	2022-23 Current year Actual	2022-23 Current year Budget	2023-24 Future year Budget
General Fund				
Taxes				
10-31-10	Property Tax	113,051.89	115,000.00	115,000.00
10-31-20	Sales Tax	285,208.18	386,000.00	390,695.00
10-31-30	Franchise Tax	86,469.55	76,000.00	76,000.00
10-31-50	Redemption Taxes	259.69	700.00	700.00
10-31-60	UPP Taxes (personal property)	4,490.79	7,500.00	7,500.00
10-31-70	UPP Fees & Lieu (Vehicle Tax)	5,187.31	7,000.00	7,000.00
	Total Taxes:	494,667.41	592,200.00	596,895.00
Licenses and Permits				
10-32-10	Zoning Clearance Permits	1,480.00	4,000.00	1,500.00
10-32-20	Home Occupation License	1,740.00	2,300.00	2,000.00
10-32-30	Conditional Use Permits	300.00	400.00	400.00
10-32-40	Subdivision Fees	466.25	4,000.00	500.00
10-32-50	Cache County 20% Bldg. Fee	2,516.83	3,000.00	2,000.00
10-32-60	Dog Fees	6,483.00	6,300.00	6,300.00
10-32-65	Sanitation	140,232.89	184,000.00	.00
10-32-70	Impact Fees - Parks	.00	3,000.00	.00
10-32-75	Impact Fees - Roads	.00	9,500.00	.00
10-32-80	Storm Drainage	18,799.81	25,000.00	.00
10-32-85	911	24,710.84	33,000.00	33,000.00
	Total Licenses and Permits:	186,729.62	274,500.00	45,700.00
Intergovernmental Revenue				
10-33-10	State Liquor	.00	.00	.00
10-33-15	Mass Transit Taxes	28,476.21	.00	.00
10-33-20	Class 'C' Road	75,718.13	92,000.00	.00
10-33-25	Park Grant (RAPZ)	45,201.00	5,000.00	.00
	Total Intergovernmental Revenue:	149,395.34	97,000.00	.00
Charges for Services				
10-34-10	Parks and Rec. & Rent Park	2,760.00	3,400.00	3,400.00
10-34-30	Late Fees	192.51	300.00	300.00
10-34-40	School Building Rental Income	19,100.00	90,000.00	90,000.00
	Total Charges for Services:	22,052.51	93,700.00	93,700.00
Fines and Forfeitures				
10-35-10	Fines and Forfeitures	461.99	1,400.00	1,400.00
	Total Fines and Forfeitures:	461.99	1,400.00	1,400.00

Account Number	Account Title	2022-23 Current year Actual	2022-23 Current year Budget	2023-24 Future year Budget
Other Revenue				
10-36-17	Apple Days-Fun Run	.00	110.00	110.00
10-36-18	Apple Days-Tennis	.00	60.00	60.00
10-36-20	Apple Days-Promotion/Entertain	.00	78.00	78.00
10-36-21	Vendor Booth-Apple Days	508.12	255.00	255.00
10-36-30	Rent - City Building	50.00	900.00	900.00
10-36-60	Interest Income	17,553.74	800.00	18,000.00
Total Other Revenue:		18,111.86	2,203.00	19,403.00
Administration				
10-41-01	Mayor and Council	23,870.00	26,040.00	26,040.00
10-41-03	Treasurer	7,736.57	8,300.00	8,800.00
10-41-05	Recorder	24,431.81	27,600.00	30,350.00
10-41-06	Finance Director	3,848.95	6,120.00	5,100.00
10-41-10	Supervisor of Public Works	18,184.99	16,300.00	16,825.00
10-41-15	Payroll Taxes	5,941.61	8,400.00	8,900.00
10-41-16	Health Insurance	12,483.85	2,200.00	2,900.00
10-41-18	Retirement	.00	3,410.00	3,750.00
10-41-40	Audit	2,805.00	3,800.00	3,800.00
10-41-41	Professional Fees	4,637.50	7,400.00	9,500.00
10-41-43	Legal	11,554.25	16,000.00	16,000.00
10-41-46	Dues and Subscriptions	3,318.26	2,250.00	2,250.00
10-41-55	Insurance Liability and Other	343.24	3,750.00	4,000.00
10-41-65	Repairs and Maintenance	282.94	500.00	500.00
10-41-70	Training and Meetings	1,822.61	500.00	2,000.00
10-41-75	Gas	114.55	.00	.00
10-41-80	Bank Service Charges	3,425.53	1,600.00	1,600.00
10-41-90	Depreciation Expense	.00	74,900.00	.00
10-41-95	Miscellaneous	49.00	400.00	500.00
Total Administration:		124,066.18	209,470.00	142,815.00
Office Expenses				
10-44-10	Office and General Supplies	5,167.80	5,500.00	5,500.00
10-44-12	Office Cleaning	74.76	144.75	150.00
10-44-15	Dinner & Party	1,156.98	1,750.00	1,750.00
10-44-17	Computer Maintenance	.00	1,600.00	1,600.00
10-44-20	Computer Updates	.00	500.00	500.00
10-44-25	Computer - Recorder	.00	550.00	550.00
10-44-30	Copy Machine Maintenance	33.89	1,500.00	1,000.00
10-44-35	1/3 Caselle	1,041.59	1,100.00	1,100.00
10-44-40	Elections	.00	.00	.00
10-44-45	Fax, Copier, Printer	8,357.87	6,750.00	2,500.00
10-44-47	Fire Extinguisher Service	233.00	250.00	250.00
10-44-50	Newsletter/Fliers	600.00	1,575.00	1,700.00
10-44-52	Newspaper Ads	474.34	1,400.00	1,400.00
10-44-55	Postage	962.19	1,600.00	1,600.00
10-44-60	Cash Over/Cash Under Petty CSH	125.27	.00	.00
10-44-65	Software	2,962.65	2,300.00	2,300.00
10-44-70	Training - Recorder	.00	1,000.00	1,000.00
10-44-75	Gas	4,165.60	700.00	700.00
10-44-77	Electricity	3,816.89	1,300.00	1,300.00
10-44-78	Telephone	3,094.50	2,500.00	2,500.00
10-44-79	Internet	326.49	800.00	800.00
10-44-80	Web Page Domain	360.00	400.00	400.00

Account Number	Account Title	2022-23 Current year Actual	2022-23 Current year Budget	2023-24 Future year Budget
10-44-85	Web Master	70.00	400.00	400.00
Total Office Expenses:		33,023.82	33,619.75	29,000.00
Community Affairs				
10-48-04	Recorder	.00	1,000.00	1,000.00
10-48-17	Apple Days-Fun Run	.00	250.00	250.00
10-48-18	Apple Days-Tennis	.00	250.00	250.00
10-48-20	Apple Days-Promotion/Entertain	7,788.97	8,000.00	8,000.00
10-48-21	Events (X-mas Tree Lighting)	2,057.67	2,500.00	2,500.00
10-48-30	Civic Projects	.00	4,000.00	4,000.00
10-48-50	Summer Reading Program	151.49	350.00	350.00
10-48-55	Float Decorations/Parades	157.55	1,000.00	1,000.00
10-48-60	Library	.00	4,700.00	4,700.00
10-48-70	Royalty/Ambassadors	2,304.83	5,500.00	5,500.00
Total Community Affairs:		12,460.51	27,550.00	27,550.00
Planning & Zoning				
10-51-07	Planning Commission	934.00	1,200.00	1,200.00
10-51-15	Payroll Taxes	.00	.00	.00
10-51-19	Advertising, Notices	.00	300.00	.00
10-51-20	Cache County Planner	2,886.80	.00	2,900.00
10-51-25	Copies of Ordinances, Maps, Ot	.00	50.00	.00
10-51-30	Pass Through Fees-PZ	.00	5.00	.00
10-51-41	Professional Fees	.00	750.00	500.00
10-51-45	Training	.00	500.00	500.00
Total Planning & Zoning:		3,820.80	2,805.00	5,100.00
Public Safety				
10-54-10	Crossing Guards	11,287.56	12,900.00	13,000.00
10-54-15	Payroll Taxes	899.08	1,300.00	1,300.00
10-54-19	Crossing Guard Supplies	125.00	150.00	150.00
10-54-20	Crossing Guard Training	28.41	200.00	200.00
10-54-25	Emergency Preparedness	7,920.55	15,000.00	15,000.00
10-54-30	Fire/EMS	136,109.44	140,000.00	140,000.00
10-54-40	911	22,434.00	25,000.00	25,000.00
10-54-60	Police	16,736.00	17,000.00	17,000.00
10-54-70	Animal Control	5,985.66	6,700.00	6,700.00
10-54-75	Electricity - School Flashers	2,136.91	300.00	300.00
Total Public Safety:		203,662.61	218,550.00	218,650.00
Roads				
10-60-10	Supervisor - Roads	16,302.57	16,300.00	16,850.00
10-60-11	Part-Time Wages	1,548.36	2,600.00	2,800.00
10-60-12	Maintenance Assistant	11,701.29	11,800.00	12,200.00
10-60-15	Payroll Taxes	2,304.41	3,100.00	3,200.00
10-60-16	Health Insurance	13,962.28	8,200.00	9,000.00
10-60-18	Retirement	.00	2,110.00	2,300.00
10-60-26	Street Painting	4,302.51	6,500.00	.00
10-60-30	Walkway Repairs	12,854.41	15,000.00	.00
10-60-40	Signs	5,143.44	6,000.00	.00
10-60-41	Engineering/Professional Fees	2,034.15	2,500.00	.00
10-60-46	Dues and Subscriptions	.00	.00	.00

Account Number	Account Title	2022-23	2022-23	2023-24
		Current year Actual	Current year Budget	Future year Budget
10-60-50	Gas, Oil & Vehicle Repair	2,492.25	5,500.00	5,500.00
10-60-55	Snow Removal	28,537.50	20,000.00	.00
10-60-56	Insurance, Liability and Other	712.32	7,400.00	7,400.00
10-60-60	Street Lighting	12,905.52	14,500.00	14,500.00
10-60-65	Street Repairs	.00	600.00	.00
10-60-75	Gas - Heating Garage	1,299.98	600.00	600.00
10-60-76	Storm Water	3,196.61	22,500.00	.00
10-60-80	Repairs and Maintenance	3,495.09	9,000.00	.00
10-60-90	Storm Water/Irrigation	1,826.47	2,000.00	.00
Total Roads:		124,619.16	156,210.00	74,350.00
Parks & Recreation				
10-70-10	Supervisor - Parks	16,368.25	16,300.00	16,850.00
10-70-11	Part-Time Wages	2,167.72	3,600.00	3,800.00
10-70-12	Maintenance Assistant	14,041.39	14,200.00	14,650.00
10-70-15	Payroll Taxes	2,538.25	3,400.00	3,450.00
10-70-16	Health Insurance	15,835.19	9,600.00	10,000.00
10-70-18	Retirement	.00	2,300.00	4,000.00
10-70-30	Cleaning Supplies	106.53	600.00	600.00
10-70-40	Maintenance Ryan's Park	20.00	3,000.00	3,000.00
10-70-41	Professional Fees	.00	3,000.00	3,000.00
10-70-45	Maintenance - Grounds	3,187.46	4,200.00	4,200.00
10-70-55	Plant Restoration (Tree City)	200.98	1,000.00	2,000.00
10-70-56	Insurance Liability and Other	233.32	1,800.00	1,800.00
10-70-65	Soccer League Expenses	324.00	1,000.00	1,000.00
10-70-72	Park Deposit Refund	1,500.00	750.00	750.00
10-70-74	Building Deposit Refund	.00	600.00	600.00
10-70-75	Gas	1,182.34	800.00	800.00
10-70-77	Electricity	3,569.59	900.00	900.00
10-70-80	Repairs & Maintenance	3,024.40	7,000.00	5,000.00
10-70-82	Dugout Benches - Ball Diamond	.00	500.00	500.00
10-70-83	RAPZ-Population Based Expenses	.00	3,076.00	.00
10-70-86	Park Restroom	720.13	1,600.00	1,600.00
10-70-90	Miscellaneous	.00	1,000.00	1,000.00
Total Parks & Recreation:		65,019.55	80,226.00	79,500.00
School Building Expenses				
10-75-75	School Building Gas	20,965.08	30,000.00	30,000.00
10-75-77	School Building Electricity	3,196.14	3,200.00	3,200.00
10-75-79	School Building Internet	.00	.00	.00
10-75-80	School Repairs & Maintenance	12,080.68	5,000.00	5,000.00
Total School Building Expenses:		36,241.90	38,200.00	38,200.00
Other Expenses				
10-90-10	Sanitation	167,772.35	150,000.00	.00
10-90-92	Transfer to CP Fund	144,372.24	144,372.25	141,933.00
Total Other Expenses:		312,144.59	294,372.25	141,933.00
General Fund Revenue Total:		881,418.73	1,061,003.00	757,098.00
General Fund Expenditure Total:		915,059.12	1,061,003.00	757,098.00

Account Number	Account Title	2022-23 Current year Actual	2022-23 Current year Budget	2023-24 Future year, Budget
Net Total General Fund:		33,640.39-	.00	.00

Account Number	Account Title	2022-23 Current year Actual	2022-23 Current year Budget	2023-24 Future year Budget
CLASS C ROAD MASS TRANSIT				
Intergovernmental Revenue				
11-33-15	Mass Transit Taxes	.00	.00	25,000.00
11-33-20	Class 'C' Road	.00	.00	92,000.00
Total Intergovernmental Revenue:		.00	.00	117,000.00
Other Revenue				
11-36-60	Interest Income	.00	.00	.00
Total Other Revenue:		.00	.00	.00
Roads				
11-60-26	Street Painting	.00	.00	6,500.00
11-60-30	Walkway Repairs	.00	.00	12,500.00
11-60-40	Signs	.00	.00	3,000.00
11-60-41	Engineering/Professional Fees	.00	.00	7,000.00
11-60-55	Snow Removal	.00	.00	20,000.00
11-60-65	Street Repairs	.00	.00	58,000.00
11-60-85	Equipment	.00	.00	10,000.00
Total Roads:		.00	.00	117,000.00
CLASS C ROAD MASS TRANSIT Revenue Total:		.00	.00	117,000.00
CLASS C ROAD MASS TRANSIT Expenditure Total:		.00	.00	117,000.00
Net Total CLASS C ROAD MASS TRANSIT:		.00	.00	.00

Account Number	Account Title	2022-23 Current year Actual	2022-23 Current year Budget	2023-24 Future year Budget
Capital Projects Fund				
Intergovernmental Revenue				
40-33-25	Park Grant (RAPZ)	75,000.00	75,000.00	150,000.00
Total Intergovernmental Revenue:		75,000.00	75,000.00	150,000.00
Other				
40-36-10	Interest - Capital Improvement	5,113.92	3,000.00	6,000.00
40-36-30	Sale of surplus property	.00	.00	40,000.00
40-36-90	Transfers from General Fund	144,372.24	144,372.25	141,933.00
40-36-99	Appropriated Fund Balance	.00	544,689.75	339,062.00
Total Other:		149,486.16	692,062.00	526,995.00
Administration				
40-41-83	Administrative	.00	16,238.00	.00
Total Administration:		.00	16,238.00	.00
Capital Projects				
40-60-01	Raze Old Church	.00	.00	200,000.00
40-60-02	New Pavillion-Phase 1 Demo	.00	.00	25,000.00
40-60-03	Stewart Hill Park - Phase II	.00	.00	99,995.00
-04	Stewart Hill - Phase II (RAPZ)	.00	.00	150,000.00
-05	500 East Road Surface	.00	.00	100,000.00
40-60-06	400 E Handrall and Sidewalk	.00	.00	30,000.00
40-60-07	Old School Stair ramp repair	.00	.00	25,000.00
40-60-78	Chairs	.00	.00	2,000.00
40-60-79	Truck	.00	.00	45,000.00
40-60-83	Roads	62,376.58	61,000.00	.00
40-60-84	Lower Well	26,557.68	196,113.00	.00
40-60-85	400 South Sidewalk-Sect 1 W	47,359.76	62,712.00	.00
40-60-86	400 South Sidewalk-Sect 2 E	3,068.40	53,118.00	.00
40-60-87	Mower	11,799.99	13,000.00	.00
40-60-88	Aesbestos Abatement - O Church	8,500.00	89,762.00	.00
40-60-89	Stewart Hill Park	83,438.59	200,119.00	.00
40-60-90	Stewart Hill Park (RAPZ funds)	75,000.00	75,000.00	.00
40-60-99	Reserves for future projects	.00	.00	.00
Total Capital Projects:		318,101.00	750,824.00	676,995.00
Other Expenses				
40-80-83	Reserves	.00	.00	.00
Total Other Expenses:		.00	.00	.00
Capital Projects Fund Revenue Total:		224,486.16	767,062.00	676,995.00
Capital Projects Fund Expenditure Total:		318,101.00	767,062.00	676,995.00
Net Total Capital Projects Fund:		93,614.84-	.00	.00

Account Number	Account Title	2022-23 Current year Actual	2022-23 Current year Budget	2023-24 Future year Budget
Park Impact Fees				
Licenses and Permits				
41-32-70	Impact Fees - Parks	.00	.00	1,000.00
Total Licenses and Permits:		.00	.00	1,000.00
Other Revenue				
41-36-60	Interest Income	.00	.00	.00
Total Other Revenue:		.00	.00	.00
Capital Projects				
41-60-81	Park Impact Fee Projects	.00	.00	1,000.00
Total Capital Projects:		.00	.00	1,000.00
Park Impact Fees Revenue Total:		.00	.00	1,000.00
Park Impact Fees Expenditure Total:		.00	.00	1,000.00
Net Total Park Impact Fees:		.00	.00	.00

Account Number	Account Title	2022-23 Current year Actual	2022-23 Current year Budget	2023-24 Future year Budget
Road Impact Fees				
Licenses and Permits				
42-32-75	Impact Fees - Roads	.00	.00	9,000.00
Total Licenses and Permits:		.00	.00	9,000.00
Other Revenue				
42-36-60	Interest Income	.00	.00	.00
Total Other Revenue:		.00	.00	.00
Capital Projects				
42-60-81	Road Impact Fee Projects	.00	.00	9,000.00
Total Capital Projects:		.00	.00	9,000.00
Road Impact Fees Revenue Total:		.00	.00	9,000.00
Road Impact Fees Expenditure Total:		.00	.00	9,000.00
Net Total Road Impact Fees:		.00	.00	.00

Account Number	Account Title	2022-23 Current year Actual	2022-23 Current year Budget	2023-24 Future year Budget
Water Fund				
Other				
51-36-10	Charges for Services - Water	691,843.05	446,000.00	476,000.00
51-36-15	Interest Earned - Water	33,489.92	9,600.00	29,600.00
51-36-20	Hookups & Other - Water	.00	1.00	1.00
51-36-30	Impact Fees - Water	.00	1.00	1.00
51-36-40	Water Connection Fees	.00	.00	.00
51-36-65	Grant-State of Utah-ARPA	245,696.00	246,000.00	.00
51-36-95	Misc. Income	205.00	.00	.00
51-36-96	Scrap Recovery	.00	1.00	1.00
51-36-98	Container Refunds	.00	1,400.00	1,400.00
51-36-99	Appropriated Fund Balance	.00	187,695.00	459,237.00
Total Other:		971,233.97	890,698.00	966,240.00
Water Department				
51-40-01	Mayor and Council	5,115.00	5,580.00	5,580.00
51-40-03	Treasurer	7,509.02	8,100.00	9,100.00
51-40-05	Recorder	5,845.04	6,900.00	7,650.00
51-40-06	Finance Director	4,155.57	5,940.00	5,940.00
51-40-10	Supervisor - Public Works	26,446.54	24,500.00	39,500.00
51-40-11	Part Time Wages	1,858.01	3,100.00	3,100.00
51-40-12	Maintenance Assistant	14,041.16	14,200.00	15,200.00
51-40-15	Payroll Taxes	4,701.04	6,800.00	6,800.00
51-40-16	Health Insurance	20,145.33	10,300.00	10,300.00
51-40-18	Retirement	.00	3,460.00	13,460.00
51-40-20	1/3 Caselle Fee	920.96	1,100.00	1,100.00
51-40-22	Bad Debt	214.58	1,500.00	1,500.00
51-40-25	Billing Expense	177.94	300.00	300.00
51-40-26	Postage	916.05	1,100.00	1,100.00
51-40-35	SKID STEER PAYOFF	.00	.00	10,000.00
51-40-37	Depreciation	.00	72,000.00	72,000.00
51-40-40	Audit	2,890.00	2,300.00	2,300.00
51-40-41	Professional Fees	3,209.75	8,000.00	8,000.00
51-40-43	Legal	.00	500.00	500.00
51-40-46	Dues and Subscriptions	3,077.08	1,100.00	1,100.00
51-40-50	Gas, Oil, & Vehicle Repair	3,001.84	3,100.00	3,100.00
51-40-51	Logan City Water Fees	7,103.50	8,000.00	8,000.00
51-40-55	Insurance Liability and Other	902.26	6,600.00	6,600.00
51-40-60	ProLog Water Share Assessment	3,770.00	6,500.00	6,500.00
51-40-65	Repairs and Maintenance	25,438.27	45,000.00	45,000.00
51-40-66	Materials and Supplies	2,514.81	4,500.00	4,500.00
51-40-70	Training and meetings	.00	700.00	700.00
51-40-75	Gas	3,149.93	2,400.00	2,400.00
51-40-77	Electricity	28,983.88	41,000.00	41,000.00
51-40-78	Telephone	2,824.50	4,000.00	4,000.00
51-40-79	Internet	326.39	400.00	400.00
51-40-80	Chlorine	2,039.00	4,000.00	4,000.00
51-40-86	Flow Meters	18,920.00	20,000.00	25,000.00
51-40-95	Miscellaneous	.00	150.00	150.00
Total Water Department:		199,768.29	323,130.00	365,880.00
Capital Projects				
51-50-03	Stewart Hill Park - Phase II	.00	.00	50,015.00

Account Number	Account Title	2022-23	2022-23	2023-24
		Current year Actual	Current year Budget	Future year Budget
51-50-04	River Heights Blvd Water line	.00	.00	259,708.00
51-50-05	Truck and Plow Repairs	.00	.00	11,500.00
51-50-06	Snow Blower	.00	.00	1,250.00
51-50-70	Lower Well Water	.00	177,887.00	177,887.00
51-50-71	River Heights Blvd water	174,302.50	200,000.00	.00
51-50-72	500 East water Line	4,201.57	106,000.00	100,000.00
51-50-73	Stewert Hill Park water	83,681.00	83,681.00	.00
51-50-99	Reserve for future projects	.00	.00	.00
Total Capital Projects:		262,185.07	567,568.00	600,360.00
Water Fund Revenue Total:		971,233.97	890,698.00	966,240.00
Water Fund Expenditure Total:		461,953.36	890,698.00	966,240.00
Net Total Water Fund:		509,280.61	.00	.00

Account Number	Account Title	2022-23 Current year Actual	2022-23 Current year Budget	2023-24 Future year Budget
Sewer Fund				
Other				
52-36-10	Charges for Services - Sewer	278,953.67	360,000.00	360,000.00
52-36-20	Interest Earned - Sewer	27,725.28	12,700.00	24,542.00
52-36-25	Sewer Assessment & Other	.00	1.00	1.00
52-36-30	Impact Fees - Sewer	.00	1.00	1.00
52-36-40	Connection Fees	.00	.00	.00
52-36-50	Reimbursements-Sewer	.00	1.00	1.00
52-36-85	Asset Sale	.00	30,000.00	.00
Total Other:		306,678.95	402,703.00	384,545.00
Sewer Department				
52-40-01	Mayor and Council	5,115.00	5,580.00	5,580.00
52-40-03	Treasurer	7,509.02	8,100.00	8,850.00
52-40-05	Recorder	6,001.75	6,900.00	7,500.00
52-40-06	Finance Director	3,505.48	5,940.00	5,940.00
52-40-10	Supervisor - Public Works	9,537.14	8,200.00	9,200.00
52-40-11	Part Time Wages	619.36	1,000.00	1,000.00
52-40-12	Maintenance Assistant	7,020.85	7,100.00	7,850.00
52-40-15	Payroll Taxes	2,790.30	4,300.00	4,300.00
52-40-16	Health Insurance	9,928.59	4,900.00	4,900.00
52-40-18	Retirement	.00	1,710.00	11,710.00
52-40-20	1/3 Caselle Fee	976.07	1,100.00	1,100.00
52-40-22	Bad Debt	.00	100.00	100.00
52-40-25	Billing Expense	177.92	250.00	250.00
52-40-26	Postage	916.05	1,100.00	1,100.00
52-40-35	Skid Steer Payoff	.00	.00	10,000.00
52-40-37	Depreciation	.00	23,000.00	23,000.00
52-40-40	Audit	.00	2,300.00	2,300.00
52-40-43	Legal	.00	1,200.00	1,200.00
52-40-45	Professional Fees	65.98	100.00	100.00
52-40-46	Dues and Subscriptions	100.00	50.00	50.00
52-40-50	Gas, Oil & Vehicle Repair	2,908.47	3,000.00	3,000.00
52-40-55	Insurance Liability and Other	949.76	6,900.00	6,900.00
52-40-65	Repairs and Maintenance	3,586.88	25,000.00	25,000.00
52-40-70	Training and meetings	.00	650.00	650.00
52-40-75	Gas	1,156.48	500.00	500.00
52-40-77	Electricity	510.59	400.00	400.00
52-40-78	Telephone	2,825.15	2,000.00	2,000.00
52-40-79	Internet	326.42	300.00	300.00
52-40-80	Sewer Treatment	228,136.39	175,000.00	175,000.00
52-40-85	Supplies	106.52	2,000.00	2,000.00
52-40-95	Reserves	.00	24,023.00	.00
Total Sewer Department:		294,638.21	322,703.00	321,780.00
Capital Projects				
52-50-03	Stewart Hill Park - Phase II	.00	.00	50,015.00
52-50-05	Truck and Plows Repair	.00	.00	11,500.00
52-50-06	Sno Blower	.00	.00	1,250.00
52-50-73	800 South Sewer Line	.00	80,000.00	.00
Total Capital Projects:		.00	80,000.00	62,765.00
Sewer Fund Revenue Total:		306,678.95	402,703.00	384,545.00

Account Number	Account Title	2022-23 Current year Actual	2022-23 Current year Budget	2023-24 Future year Budget
	Sewer Fund Expenditure Total:	294,638.21	402,703.00	384,545.00
	Net Total Sewer Fund:	12,040.74	.00	.00

Account Number	Account Title	2022-23 Current year Actual	2022-23 Current year Budget	2023-24 Future year Budget
Storm Sewer Fund				
Charges for Services				
53-34-80	Storm Drainage	.00	.00	25,000.00
Total Charges for Services:		.00	.00	25,000.00
Other Revenue				
53-36-60	Interest Income	.00	.00	.00
Total Other Revenue:		.00	.00	.00
Storm Drain				
53-60-76	Storm Water	.00	.00	5,000.00
53-60-80	Repairs and Maintenance	.00	.00	5,000.00
53-60-90	Storm Water/Irrigation	.00	.00	2,000.00
53-60-95	Reserves	.00	.00	13,000.00
Total Storm Drain:		.00	.00	25,000.00
Storm Sewer Fund Revenue Total:		.00	.00	25,000.00
Storm Sewer Fund Expenditure Total:		.00	.00	25,000.00
Net Total Storm Sewer Fund:		.00	.00	.00

Account Number	Account Title	2022-23 Current year Actual	2022-23 Current year Budget	2023-24 Future year Budget
Sanitation Fund				
Charges for Services				
54-34-80	Sanitation	.00	.00	184,000.00
Total Charges for Services:		.00	.00	184,000.00
Other Revenue				
54-36-60	Interest Income	.00	.00	.00
Total Other Revenue:		.00	.00	.00
Sanitation				
54-90-10	Sanitation Contract	.00	.00	160,000.00
54-90-95	Reserves	.00	.00	24,000.00
Total Sanitation:		.00	.00	184,000.00
Sanitation Fund Revenue Total:		.00	.00	184,000.00
Sanitation Fund Expenditure Total:		.00	.00	184,000.00
Net Total Sanitation Fund:		.00	.00	.00

Account Number	Account Title	2022-23 Current year Actual	2022-23 Current year Budget	2023-24 Future year Budget
Water Impact Fees				
Other				
56-36-30	Impact Fees - Water	.00	.00	5,000.00
56-36-60	Interest Income	.00	.00	.00
Total Other:		.00	.00	5,000.00
Capital Projects				
56-50-70	Impact Fee Projects	.00	.00	5,000.00
56-50-99	Reserves	.00	.00	.00
Total Capital Projects:		.00	.00	5,000.00
Water Impact Fees Revenue Total:		.00	.00	5,000.00
Water Impact Fees Expenditure Total:		.00	.00	5,000.00
Net Total Water Impact Fees:		.00	.00	.00

Account Number	Account Title	2022-23 Current year Actual	2022-23 Current year Budget	2023-24 Future year Budget
Sewer Impact Fees				
Other				
57-36-30	Impact Fees - Sewer	.00	.00	10,000.00
57-36-60	Interest Income	.00	.00	.00
Total Other:		.00	.00	10,000.00
Capital Projects				
57-50-70	Impact Fee Projects	.00	.00	10,000.00
57-50-99	Reserves	.00	.00	.00
Total Capital Projects:		.00	.00	10,000.00
Sewer Impact Fees Revenue Total:		.00	.00	10,000.00
Sewer Impact Fees Expenditure Total:		.00	.00	10,000.00
Net Total Sewer Impact Fees:		.00	.00	.00
Net Grand Totals:		394,066.12	.00	.00

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

Utah State Tax Commission - Property Tax Division Resolution Adopting Final Tax Rates and Budgets	Form PT-800 Rev. 02/15
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County: CACHE

Tax Year: 2023

It is hereby resolved that the governing body of:

RIVER HEIGHTS CITY

approves the following property tax rate(s) and revenue(s) for the year: **2023**

1. Fund/Budget Type	2. Revenue	3. Tax Rate
10 General Operations	115,441	0.000503
190 Discharge of Judgement		
	\$115,441	0.000503

This resolution is adopted after proper notice and hearing in accordance with UCA 59-2-919 and shall be forwarded to the County Auditor and the Tax Commission in accordance with UCA 59-2-913 and 29-2-920.

Signature of Governing Chair

Signature: _____ Date: _____

Title: _____

AGREEMENT FOR BUILDING INSPECTION SERVICES

THIS AGREEMENT is made this _____ day of _____, 2023, by and between Cache County, Utah, a political subdivision of the State of Utah, with its principal offices located at 179 North Main, Logan, Utah 84321 (hereinafter "County") and _____, a municipal corporation of the State of Utah, with its principal offices located at _____ (hereinafter "Municipality").

WHEREAS, the County possesses certain expertise in the field of building inspection and the Municipality is in need of such expertise for conducting building inspections within its jurisdiction;

NOW, THEREFORE, in consideration of the premises, the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **SCOPE OF SERVICES:** The County shall provide building permit inspection services to the Municipality.
2. **COMPENSATION:** The County will retain 80% of the building permit fees collected for the services rendered under this Agreement, and remit the remaining 20% to the municipality in a monthly payment.
3. **TERM:** The term of this Agreement shall commence on _____, 2023 and continue until _____, 2028, unless otherwise terminated as provided herein.
4. **INDEMNIFICATION:**
 - a. The Municipality agrees to indemnify, defend, and hold harmless the County, its officers, agents, and employees from and against any and all claims, liabilities, losses, costs, damages, expenses, suits, actions, decrees, judgments, or demands arising on account of any personal injury, death, or damage to property suffered, made, incurred, or sustained by any person or entity whatsoever, resulting directly or indirectly from the County's performance of the services under this Agreement.
 - b. This indemnification clause shall survive the termination of this Agreement.

5. Modification.

This Agreement may be modified only upon the written agreement of both parties.

6. Notice.

Any notice to be given under this Agreement must be given in writing by email, personal delivery, or by mail and is effective, as applicable: five (5) days after mailing, when actually personally delivered or upon the sender's receipt of confirmation generated by the recipient's email system of receipt by the recipient's email system.

7. Survival.

All rights and obligations of the parties under this Agreement will cease upon termination of this Agreement, other than the rights and obligations that by their nature or express terms survive termination of this Agreement, including without limitation records retention requirements, governing law, and remedies.

8. Severability.

The parties agree if any provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining provisions will not be affected.

9. Counterparts.

This Agreement may be executed in several counterparts, all of which when taken together constitute one agreement, notwithstanding that all parties are not signatories to the same counterpart. Each copy of the Agreement so executed constitutes an original.

10. No Intended Beneficiaries.

Cache County and Municipality are the only parties to this Agreement and are the only parties entitled to enforce its terms.

11. Assignment.

Municipality may not assign or transfer its interest in this Agreement without the prior written consent of Cache County.

12. Merger.

This Agreement and any exhibits constitute the entire agreement between the parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement.

13. Applicable Law.

This Agreement shall be administered and interpreted in accordance with the laws of the State of Utah. Jurisdiction and venue shall be in the First District Court, Cache County, Utah.

14. Term and Termination.

Either party may terminate this Agreement with or without cause upon six months written notice to the other party.

IN WITNESS THEREOF, the Parties hereto have caused these presents to be executed by their duly authorized officers as of the day, month, and year first above written.

CACHE COUNTY

By _____

CACHE COUNTY EXECUTIVE

ATTEST:

By _____

Title _____

MUNICIPALITY

By _____

MAYOR

ATTEST:

By _____

Title _____