

# River Heights City

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## COUNCIL MEETING AGENDA Tuesday, February 7, 2023

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m., anchored from the River Heights City Office Building at 520 S 500 E.

Pledge of Allegiance and Opening Thought (Mathews)

Adoption of Previous Minutes and Agenda

Reports, Approval of Payments, and Purchase Requisitions (Mayor, Council, Staff)

Public Comment

Update from the Cache Valley Sheriff's Office - Sheriff Jensen

Mountain West Strings - Request for Use of Gym in Old School

Review and Discuss Recommendation for Award for Lower Well Project

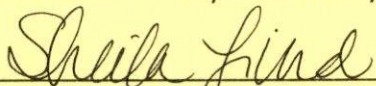
Discussion about Property Tax Rates

Adjourn

To join the Zoom meeting:

<https://us02web.zoom.us/j/83909073043?pwd=enRKTkNNQ3Ric0piMTZETWNhSml2UT09>

Posted this 6<sup>th</sup> day of February 2023



Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

# River Heights City

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## Council Meeting

February 7, 2023

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7 Present: Mayor Jason Thompson  
8 Council members: Sharlie Gallup  
9 Tyson Glover  
10 Janet Mathews  
11 Chris Milbank  
12 Blake Wright  
13  
14 Recorder Sheila Lind  
15 Public Works Director Clayton Nelson  
16 Treasurer Michelle Jensen  
17  
18 Others Present: Sheriff Chad Jensen, Lt. Mikelshan Bartschi, Deputy Kyran  
19 Merkle, Cindy Schaub, Laura Morgan  
20  
21

22 The following motions were made during the meeting:

### 24 Motion #1

25 Councilmember Milbank moved to “adopt the minutes of the council meeting of January 17,  
26 2023, and the evening’s revised agenda.” Councilmember Gallup seconded the motion, which passed  
27 with Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.  
28

### 29 Motion #2

30 Councilmember Glover moved to “approve the PO for Beazer Lock and Key in the amount of  
31 \$5,511.61, with the GL number of 10-75-80 added.” Councilmember Mathews seconded the motion,  
32 which passed with Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.  
33

### 34 Motion #3

35 Councilmember Milbank moved to “accept the PO from Custom Fence for handrails in the amount  
36 of \$3,319.00.” Councilmember Mathews seconded the motion which carried with Gallup, Glover,  
37 Mathews, Milbank, and Wright in favor. No one opposed.  
38

### 39 Motion #4

40 Councilmember Gallup moved to “pay the February 7 list of bills, excluding the Senske bill.”  
41 Councilmember Milbank seconded the motion, which passed with Gallup, Glover, Mathews, Milbank, and  
42 Wright in favor. No one opposed.  
43

46 Motion #5  
47 Councilmember Glover moved to “approve payments made on February 2.” Councilmember  
48 Gallup seconded the motion, which passed with Gallup, Glover, Mathews, Milbank, and Wright in favor.  
49 No one opposed.

50  
51 Motion #6  
52 Councilmember Mathews moved to “accept the DWA Recommendation Award for the lower well  
53 repairs in the amount of \$634,900.” Councilmember Glover seconded the motion, which passed with  
54 Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.

55  
56 Motion #7  
57 Councilmember Wright moved to “not raise property tax for this fiscal year.” Councilmember  
58 Gallup seconded the motion which passed with Gallup, Mathews, and Wright in favor. Milbank and  
59 Glover opposed.

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61 Proceedings of the Meeting:

62  
63 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the  
64 River Heights City Building on Tuesday, February 7, 2023, for their regular council meeting.

65 Pledge of Allegiance and Opening Thought: Sheriff Jensen led in the Pledge of Allegiance.  
66 Councilmember Mathews gave an opening thought.

67 Adoption of Previous Minutes and Agenda: Minutes for the January 17, 2023, meeting were  
68 reviewed. Councilmember Gallup asked for the Mountain West Strings discussion to be moved up to after  
69 public comment.

70 **Councilmember Milbank moved to “adopt the minutes of the council meeting of January 17,**  
71 **2023, and the evening’s revised agenda.” Councilmember Gallup seconded the motion, which passed**  
72 **with Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.**

73 Reports and Approval of Payments (Mayor, Council, Staff):

74 PWD Nelson

- 75
- 76 • He presented a purchase request for automatic locks at the Old School. Beazer Lock and Key had  
77 submitted a bid for locks on the east and west doors, which will include all that’s needed to run  
78 them, plus the first 50 cards for the amount of \$5,511.61. Mayor Thompson felt the automatic  
79 locks were a necessity if they plan to rent out the building. The expense would come from account  
80 10-75-80, Schools, Repairs and Maintenance. Other locks can be added in the future. The new  
81 locks would also take a key for those who have them.

82 **Councilmember Glover moved to “approve the PO for Beazer Lock and Key in the**  
83 **amount of \$5,511.61, with the GL number of 10-75-80 added.” Councilmember Mathews**  
84 **seconded the motion, which passed with Gallup, Glover, Mathews, Milbank, and Wright in**  
85 **favor. No one opposed.**

- 86
- 87 • He presented a purchase request for ADA handrails at the Old School from Custom Fence in the  
88 amount of \$3,319.00 with the GL number of 10-75-80. The rails would be installed at the rear  
89 door to the gym and the south door of the building.

90 **Councilmember Milbank moved to “accept the PO from Custom Fence for handrails in**  
91 **the amount of \$3,319.00.” Councilmember Mathews seconded the motion which carried with**  
92 **Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.**

93 Mayor Thompson

- He discussed two copies of the capital projects budgets. One was prepared and approved in June. The second had been adjusted to match the current situation. FD Sanderson had informed him that they can move money around inside the capital projects account without holding a public hearing. The mayor explained the projects that came in over and those which were under and how he made the adjustments. The bottom line showed they were short about \$13,000, which they will figure out later. There was a question about the lawn mower that showed up on the second list but not on the first. Mayor Thompson said it was added after the first list and asked Recorder Lind to find it in past minutes.
- Waste Management is the contracted hauler for garbage pickup. He will present the contract at a future meeting.
- UDOT has determined that Main Street traffic in Logan is a problem, which has allowed them to take 52 million of their funds to help alleviate the problem. He and Councilmember Glover attended a meeting with other leaders in the valley to discuss the issues and possible options.
- The CMPO is working on revising their master plan. He has been in meetings with them to discuss the potential for 200 East. He is passionately against it. UDOT was in the data collection phase. He felt it was important to be a regional player.

Recorder Lind

- She announced that 2023 was an election year. Councilmembers Wright, Gallup and Milbank's seats were up for re-election. Filing dates were scheduled for June 1-7.
- She asked if the council wanted to consider Ranked Choice Voting for this year's election. They reminded that they had already decided, "No."
- She asked how the council felt about advertising to residents that the Old School gym was available for them to rent. They suggested letting residents know after the locks and handrails were installed, which might be in time for the next newsletter. Councilmember Milbank requested to use the gym for an irrigation meeting on March 2. He asked to schedule a council discussion concerning irrigation. Mayor Thompson said it would be on the next meeting's agenda.

Councilmember Wright didn't have anything to report.

Councilmember Gallup

- Saturday, February 25 will be the Emergency Preparedness Fair at the Old School.

Councilmember Glover

- He had asked PWD Nelson to look for a snowblower for under \$1,000 because he would like the city to have one. It turns out there are none available right now. He asked others to be on the lookout for one.

Councilmember Milbank didn't have anything to report.

PWD Nelson

- The Water Conservation Plan is in the February 21 Drive for review before adoption of the report at the next meeting.
- He brought up options for the City Building flagpole. They will figure out how to pull it out to refinish it and the handrails to the building.
- He hadn't received a bid yet for a ramp at the east side of the old school. He had been rethinking the design and wondered about building the ramp on the north rather than the south. He said the new design would allow additional ADA parking in the immediate area. He will check with the contractor to see if there will be a price difference.
- For the remainder of the winter season, they have access to a snow blower to get the city sidewalks opened up. They hoped to have a new one by next year. Mayor Thompson suggested a

137 four-wheeler. PWD Nelson said the city can get good deals on the state contract for four-  
138 wheelers.  
139 • Councilmember Milbank asked about dog signs. Mr. Nelson said they have them and are waiting  
140 for the weather to warm up to install them.

141 Treasurer Jensen

142 • She presented and answered questions regarding the list of bills to be approved. She explained a  
143 second list that was paid on February 2 to avoid late fees. Mayor Thompson asked to hold off on  
144 paying Senske for the Christmas lights since he hadn't had a chance to talk with them yet. A  
145 question came up about the Zoom charge. They guessed it was an auto renewal from last year.  
146 Ms. Jensen asked the mayor to look in his email to see if there was a notice.

147 **Councilmember Gallup moved to "pay the February 7 list of bills, excluding the Senske  
148 bill." Councilmember Milbank seconded the motion, which passed with Gallup, Glover,  
149 Mathews, Milbank, and Wright in favor. No one opposed.**

150 **Councilmember Glover moved to "approve payments made on February 2."**

151 **Councilmember Gallup seconded the motion, which passed with Gallup, Glover, Mathews,  
152 Milbank, and Wright in favor. No one opposed.**

153 Public Comment: Cindy Schaub reminded everyone to speak into their microphones clearly so  
154 they could be heard better.

155 Mountain West Strings – Request for Use of Gym in Old School: Laura Morgan informed that their  
156 organization provides string classes for Logan City and Cache County School Districts. They received a  
157 donation from the Tabernacle Choir of chairs and music stands, which they have been storing in the Old  
158 School. They were hoping to have a partnership with the city, allowing the city use of the chairs in trade  
159 for their use of the gym since they are a non-profit. They were wanting to rent the gym for four days a  
160 year for a strings workshop. It was brought up that the city hasn't used the chairs and may not have a  
161 need for them since they are fabric and might be difficult to keep clean with rentals. Ms. Morgan said if  
162 the city doesn't want the chairs, they were willing to remove them. She thanked the city for working with  
163 them over the years. Councilmember Milbank asked if they could afford any kind of rent. She said they  
164 were always looking for donations. There were about 100 chairs on rolling carts.

165 PWD Nelson said the city currently had about 40 chairs in the gym, taken from the basement of  
166 the city building. He had priced chairs and found them to be more costly than he had thought.

167 Mayor Thompson asked if they wanted to use the MWS chairs. Councilmember Gallup asked how  
168 ruined chairs would be handled. The mayor didn't want the city to be liable for the chairs.

169 Laura Morgan took leave of the meeting.

170 Councilmember Glover felt the city should have their own chairs, that are easy to clean up. The  
171 gym has a limited occupancy of 75.

172 Councilmember Wright pointed out that the Gym Rental Policy stated that the Council could  
173 waive fees for non-profit groups.

174 The Council agreed to allow the Mountain West Strings group to use the building for free, with the  
175 addition of the required deposit. Recorder Lind said she would get in touch with Ms. Morgan and work  
176 out the rental with her.

177 Update from the Cache Valley Sheriff's Office - Sheriff Jensen: Lt. Mikelshan Bartschi reminded  
178 they have increased the contracted hours for the city. They have struggled to keep staff for animal  
179 control. But they are keenly aware and ready for dog park patrol in the spring. Everything had been going  
180 along as planned with hours for their department. Mayor Thompson noted their response had improved  
181 since he first came into office last year.

Councilmember Glover discussed traffic counts on 1000 East. It was reported that the top speed is about 66 mph around 2:00am on a regular basis. He would love to have the person cited. He would also like to see more enforcement at school crossings. Lt. Bartschi said they had been using unmarked cars in the school zones. Mr. Glover suggested a marked car would be more beneficial to slow traffic.

Mayor Thompson asked if other school zones in the valley were frustrating. Lt. Bartschi said River Heights had a unique situation. Since the city and school have changed the walking route it seems to be better. Mr. Glover asked about body cameras on the crossing guards. Lt. Bartschi said stationary cameras would be more accurate and be able to get better angles on the cars. He said he can give a citation with a photo taken by crossing guards.

Mayor Thompson asked about the animal shelter. Sheriff Jensen reported that it's been a long and arduous build. The building is finished, but they are waiting for final inspections. It is located at 1165 Gateway, east of the sheriff's office. They will have it open for public officials before it opens for business. He said the animals impounded there will be released upon fees being paid by the dog owners to the shelter. Cities will not be billed.

Lt. Bartschi asked if they had received notice about the change in animal code violations, from misdemeanors to infractions. He was told they had received the information and were working on adjusting their code.

Review and Discuss Recommendation for Award for Lower Well Project: Mayor Thompson drew attention to the recommendation for award from the city engineer. Last year when the project was put out to bid they only received one for about \$823,000. They had decided to pull some things from the bid, but then decided to put them back in (except for tree removal). This time the low bid was \$634,900 from DWA Construction. Lundahl's bid was rejected due to lack of information on the bid.

Councilmember Mathews asked if a re-survey of the property was included in the bid or would it be a separate cost for River Heights City. Cache County had told them that after construction, a new survey would need to be done, to put it back into greenbelt. They determined it wasn't included in the bid. The council agreed to the city covering the cost of the resurvey.

Councilmember Gallup asked if the Glenn's Electric parts were pulled out of the bid. PWD Nelson stated they were put back in the bid in an effort to have the contractor be in touch with Glenn's.

Councilmember Milbank asked what the capacity would be for the lower pump after repairs had been done. PWD Nelson said once it goes online it will draw about 1,000 gallons/minute. Currently it pulls 400-500. It will have a new pump and motor. When it's working it will run through the winter and the large pump will run during the summer. It's 136 feet deep and the water level was about 40 feet.

Councilmember Wright asked how much the resurvey would cost the city. Councilmember Glover guessed it would be \$2,000-\$3,000. Councilmember Mathews said it was recently done and the pins are still there. She will find out who did the recent survey, in hopes the same person could do it again.

**Councilmember Mathews moved to "accept the DWA Recommendation Award for the lower well repairs in the amount of \$634,900." Councilmember Glover seconded the motion, which passed with Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.**

The project is planned to be completed within the fiscal year.

Discussion about Property Tax Rates: Mayor Thompson discussed the city's ranking on property taxes in relation to other cities in Cache County. Although River Heights has nearly the lowest rate, he recommended they not raise it this year. Currently they receive \$115,000/year from property taxes. To get to \$130,000 they would need to double their rate.

Councilmember Glover was in favor of gradually bumping up the tax rates to gather funds for capital projects in the future. He noted the other cities on the list with higher rates maintain water and sewer infrastructure as does River Heights.

228 Councilmember Wright felt River Heights was managing their money well and didn't favor an  
229 increase this year.

230 Mayor Thompson felt Councilmember Glover made a good point about looking to the long term.  
231 The city engineer is keeping an updated projects plan for them to keep their eye on. However, this year  
232 he didn't feel was the year to raise the rates.

233 Councilmember Milbank agreed with Councilmember Glover that the city should be building up  
234 reserves.

235 Councilmember Glover suggested looking at a 10-year plan before making the decision.

236 Treasurer Jensen said David Zook had a power point explaining how truth in taxation really works.

237 Councilmember Wright moved to "leave the tax rates as they were for the next current year."

238 Councilmember Mathews seconded the motion. Milbank and Glover noted no. Wright and Mathews  
239 voted yes. Gallup was undecided. The motion died.

240 Councilmember Gallup agreed they needed to look to the future.

241 Mayor Thompson reiterated that raising the rates would not bring in much revenue. He didn't  
242 support raising rates to sit on the money. Currently the city doesn't have a purpose for raising. He  
243 explained how the money gets replenished each year. At the end of this year, the city will have 1.6 million  
244 dollars.

245 Councilmember Glover brought up some needed capital improvements including a new water  
246 line, snowplow, city shop, etc. He wanted to put off the discussion until they worked through a 10-year  
247 plan, including costs. The mayor said there wasn't time to do this before the deadline of March 1. He  
248 suggested they use the next year to really look at the numbers. He promised he would make it a priority  
249 in the coming year.

250 Councilmember Glover felt there were plenty of projects to do. He could easily find uses for  
251 additional money, which would benefit the community.

252 Councilmember Mathews noted the infrastructure plan from the city engineer showed there were  
253 a lot of projects coming up in the next four years.

254 PWD Nelson posted the water capital facilities plan list from the city engineer for their view.

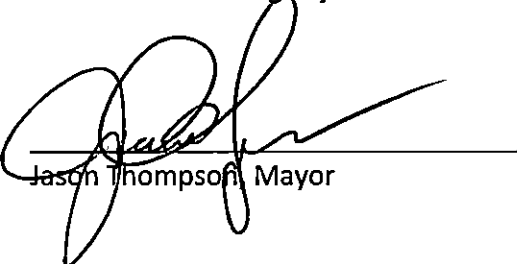
255 Mayor Thompson felt there was grant money available for water projects. Mr. Nelson cautioned, as soon  
256 as grants are used for water projects, the granters then get to set the rates, which are based off of median  
257 income.

258 Councilmember Gallup would like to have the discussion within the next year. This year she will  
259 vote to leave the tax rate where it's at.

260 **Councilmember Wright moved to "not raise property tax for this fiscal year." Councilmember**  
261 **Gallup seconded the motion which passed with Gallup, Mathews, and Wright in favor. Milbank and**  
262 **Glover were opposed.**

263 Councilmember Milbank felt it was important to take a closer look at this. Treasurer Jensen  
264 suggested some workshops on government financials and best practices on a regular basis.

265 The meeting adjourned at 8:30 p.m.

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Jason Thompson, Mayor

  
\_\_\_\_\_  
Sheila Lind, Recorder

## PURCHASE ORDER

<b>River Heights City Corporation</b> 520 South 500 East River Heights, Utah 84321 (435) 752-2646	Office Use - Purchase Order No: _____ Office Use - Purchase Order Date: _____  Ship To: <u>Clayten Nelson</u> <u>520 South 500 East</u> <u>River Heights, Utah 84321</u> <u>435-213-6948</u>
Vendor : <u>Beazer Lock &amp; Key</u> <u>395 N 100 W</u> <u>Logan UT 84321</u>  Vendor Contact, Phone, Email: _____	statecontracts.ut.gov Above state website has been checked:      Yes      No Is an official P.O. Required by Vendor:      Yes      No Please attach any supporting quotes or data to this requisition. Requesting Council Member: _____

Item	Quantity	GL #	Description	Unit Price	Total
			Salto Online StarterKit	\$	2,749.05
			1200 LB door mag	\$	420.00
			Bosch PIR	\$	137.00
			Push to exit button	\$	118.76
			Strike	\$	426.00
			Power Supply	\$	220.00
			22/4 Insulated wire	\$	136.00
			18/4 Stranded wire	\$	248.00
			Cat.6	\$	6.80
			Misc Conduit & connectors	\$	60.00
			Labor	\$	990.00
**Vendor Please include P.O. # on all invoices**				<b>Subtotal</b>	\$ 5,511.61
				<b>Shipping/Other</b>	_____
River Heights City Corporation Tax I.D. No. 87-028929-7				<b>TOTAL</b>	\$ 5,511.61

<u>Mayor Signature/Council Mtg. Approval</u>	<u>Date</u>
<u>Treasurer Processed Signature</u>	<u>Date</u>





**Proposal**

395 North 100 West  
Logan, Utah 84321

DATE
1/20/2023

NAME / ADDRESS
River Heights City 500 E 520 S Logan, UT 84321

ITEM	DESCRIPTION	QTY	COST	TOTAL
Starte...	Salto Online Starter Kit(1 Door Controller,2 Readers, Program Devices & 50 Cards)	1	2,749.05	2,749.05
1200	BEA 1200LB Door Mag	2	210.00	420.00
Parts	Bosch PIR	1	137.00	137.00
158502	Locknetics Narrow LED Push to Exit Button	1	118.76	118.76
158494	Locknetics Surface Mount Strike	1	426.00	426.00
159551	Power Supply 12/24 2A	1	220.00	220.00
22/4	22/4 Stranded and Insulated Wire	400	0.34	136.00
18/4	18/4 Stranded Wire	400	0.62	248.00
Cat6	Cat 6	20	0.34	6.80
Acces...	Misc Conduit & Connectors		60.00	60.00
Install...	Labor to drill doors and jambs, install and adjust hardware.		990.00	990.00

	<b>Total</b>	<b>\$5,511.61</b>
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2045 N Main  
Logan, UT 84341  
435-752-7373

293 N 650 W  
Kaysville, UT 84037  
801-546-2161

[www.customfence.com](http://www.customfence.com)

**Project:** RIVER HEIGHTS CITY- RAILING  
**Name:** CLAYTON NELSON  
**Number:** 435-213-6948  
**Email:** [cnelson@riverheights.org](mailto:cnelson@riverheights.org)  
**Location:** 520 S 500 E, RIVER HEIGHTS , UTAH 84321  
**Description:** HANDRAILING - BACK STEPS AT SCHOOL BLDG.

February 6, 2023

**From:** Robert Cheal  
Custom Fence Co.  
2045 N Main Logan, UT 84341  
**Phone:** (435) 752-7373  
**Cell:** (435) 232-8009  
**Email:** [robert@customfence.com](mailto:robert@customfence.com)

Item #	Description	Unit	QTY	Price	Total
1	INSTALL- Fortress Round Handrail ADA: BLACK POSTS, HANDRAILS, & FITTINGS.		1	\$ 3,074.00	\$ 3,074.00
2	REMOVAL OF EXISTING RAILING & POSTS TO BE CUT OFF FLUSH WITH CONCRETE. EXISTING POST HOLES WILL BE FILLED WITH CONCRETE GROUT.		1	\$ 245.00	\$ 245.00
<b>Total</b>					<b>\$ 3,319.00</b>

Exclusions: Clearing, Grading, Staking, Surveying, Block-Outs at Column Footings, Underground Utilities, Fence Windscreen.

Capital Projects Budget for FY 2022-2023						
Carry Over from 2021-2022:	\$420,061.53					
New from 2022-2023:	\$250,000.00					
<b>Total Available for Capital Projects for FY 2022-2023:</b>	<b>\$670,061.53</b>					
<b>Fund Balances as of 5/30/2022</b>		<b>Fund Minimum Threshold:</b>				
Capital Projects Fund:	\$420,061.53					\$0.00
Water Fund:	\$1,135,124.83					\$500,000.00
Sewer Fund:	\$894,521.89					\$800,000.00
<b>Totals:</b>	<b>\$2,449,708.25</b>					<b>\$1,300,000.00</b>
<b>Available Funds by Fund to Remain Above Threshold:</b>						
Capital Projects Fund:	\$670,061.53					
Water Fund:	\$635,124.83					
Sewer Fund:	\$94,521.89					
<b>Total:</b>	<b>\$1,305,186.36</b>					
<b>2022-2023 Capital Projects</b>						
	<b>Project Total:</b>	<b>From Capital Projects Fund:</b>	<b>RAPZ Funds:</b>	<b>ARPA Funds:</b>	<b>Water Fund:</b>	<b>Sewer Fund:</b>
Lower Well	\$400,000.00	\$112,112.53	\$0.00	\$123,000.00	\$164,887.47	\$0.00
River Heights Blvd. Line	\$323,000.00	\$0.00	\$0.00	\$123,000.00	\$200,000.00	\$0.00
400 South Sidewalk- Section 1- West	\$62,712.00	\$62,712.00	\$0.00	\$0.00	\$0.00	\$0.00
400 South Sidewalk- Section 2- East	\$53,118.00	\$53,118.00	\$0.00	\$0.00	\$0.00	\$0.00
Aesbestos Abatement- Old Church	\$182,000.00	\$182,000.00	\$0.00	\$0.00	\$0.00	\$0.00
500 East Water Line	\$106,000.00	\$0.00	\$0.00	\$0.00	\$106,000.00	\$0.00
Road Seal	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Stewart Hill Park	\$358,800.00	\$200,119.00	\$75,000.00	\$0.00	\$83,681.00	\$0.00
<b>Project Totals:</b>	<b>\$1,545,630.00</b>	<b>\$670,061.53</b>	<b>\$75,000.00</b>	<b>\$246,000.00</b>	<b>\$554,568.47</b>	<b>\$0.00</b>
						<b>\$1,545,630.00</b>
<b>Other Associated Projects:</b>						
	<b>Project Total:</b>	<b>From Capital Projects Fund:</b>	<b>Funds from Other Fund:</b>			
Water Line- Stewart Hill Park	\$83,681.00	\$0.00	\$83,681.00		Water Fund	
800 South Sewer Line	\$80,000.00	\$0.00	\$80,000.00		Sewer Fund	
		<b>Threshold:</b>	<b>Account Balances After 2022</b>			
			<b>Projects Without Account Deposits:</b>		<b>Possible Net Increase for 2022-2023:</b>	<b>Balance at End 2022-2023 Fiscal Year:</b>
Total Hit to Water Fund:	\$554,568.47	\$500,000.00	Capital Projects Fund	\$0.00		
Total Hit to Sewer Fund:	\$80,000.00	\$800,000.00	Water Fund	\$580,856.36	\$170,191.67	\$750,748.03
Total Hit to Capital Projects Fund:	\$670,061.53	\$670,000.00	Sewer Fund	\$814,691.89		
Grants:	\$321,000.00	\$321,000.00				
<b>Grand Total:</b>	<b>\$1,625,630.00</b>					

Capital Projects Budget for FY 2022-2023		Revised Allocations as of 2/7/2023					
Carry Over from 2021-2022:	\$420,061.53						
New from 2022-2023:	\$250,000.00						
<b>Total Available for Capital Projects for FY 2022-2023:</b>	<b>\$670,061.53</b>						
<b>Fund Balances as of 5/30/2022</b>		<b>Fund Minimum Threshold:</b>					
Capital Projects Fund:	\$420,061.53		\$0.00				
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<b>Total:</b>	<b>\$1,305,186.36</b>						
	<i>final number</i>						
<b>2022-2023 Capital Projects</b>	<b>Project Total:</b>	<b>From Capital Projects Fund:</b>	<b>RAPZ Funds:</b>	<b>ARPA Funds:</b>	<b>Water Fund:</b>	<b>Sewer Fund:</b>	
Lower Well	\$659,059.00	\$196,112.53	\$0.00	\$122,800.00	\$340,346.47	\$0.00	
River Heights Blvd Line	\$169,780.00	\$0.00	\$0.00	\$122,800.00	\$46,980.00	\$0.00	
400 South Sidewalk- Section 1- West	\$62,712.00	\$62,712.00	\$0.00	\$0.00	\$0.00	\$0.00	
400 South Sidewalk- Section 2- East	\$53,118.00	\$53,118.00	\$0.00	\$0.00	\$0.00	\$0.00	
Mower	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
Aesbestos Abatement- Old Church	\$89,762.00	\$89,762.00	\$0.00	\$0.00	\$0.00	\$0.00	
500 East Water Line	\$106,000.00	\$0.00	\$0.00	\$0.00	\$106,000.00	\$0.00	
Road Seal	\$55,238.00	\$55,238.00	\$0.00	\$0.00	\$0.00	\$0.00	
Stewart Hill Park	\$358,800.00	\$200,119.00	\$75,000.00	\$0.00	\$83,681.00	\$0.00	
<b>Project Totals:</b>	<b>\$1,567,469.00</b>	<b>\$670,061.53</b>	<b>\$75,000.00</b>	<b>\$245,600.00</b>	<b>\$577,007.47</b>	<b>\$0.00</b>	<b>\$1,567,669.00</b>
<b>Other Associated Projects:</b>	<b>Project Total:</b>	<b>From Capital Projects Fund:</b>	<b>Funds from Other Fund:</b>				
Water Line- Stewart Hill Park	\$83,681.00	\$0.00	\$83,681.00	Water Fund			
800 South Sewer Line	\$80,000.00	\$0.00	\$80,000.00	Sewer Fund			
			<b>Account Balances After FY 2022</b>				
			<b>Projects Without Account Deposits:</b>	<b>Balance:</b>	<b>Likely 2022-2023 Replenishment:</b>	<b>Total at Start of FY 2023-2024:</b>	
Total Hit to Water Fund:	\$577,007.47	\$500,000.00	Capital Projects Fund	\$0.00			
Total Hit to Sewer Fund:	\$80,000.00	\$800,000.00	Water Fund	\$558,117.36	\$149,346.08	\$707,463.44	
Total Hit to Capital Projects Fund:	\$670,061.53	\$670,061.53	Sewer Fund	\$814,521.89	\$78,629.51	\$893,151.40	
Grants:	\$320,600.00	\$320,600.00			12.50%	\$1,600,614.84	
<b>Grand Total:</b>	<b>\$1,647,669.00</b>			<b>Average Fund Balance Growth Year-over-Year:</b>	6.81%		
				<b>Average of Above 2 Percentages:</b>	9.65%		

## Report Criteria:

Invoices with totals above \$0 included.  
Only paid invoices included.  
Invoice.Payment due date = 02/02/2023

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>Sewer Department</b>						
<b>5240</b>						
52-40-77	380	Rocky Mountain Power	202301	Item 9	01/17/2023	18.96
52-40-77	380	Rocky Mountain Power	202301	Item 16	01/17/2023	2.79
52-40-77	380	Rocky Mountain Power	202302	Item 9	01/17/2023	22.06
52-40-77	380	Rocky Mountain Power	202302	Item 16	01/17/2023	2.81
52-40-80	76	City Of Logan	011423	Sewer Pretreatment	01/14/2023	17,863.04
Total 5240:						17,909.66
<b>Water Department</b>						
<b>5140</b>						
51-40-51	188	Logan City	011423A	Account 021927-001 51-40-51	01/14/2023	47.07
51-40-51	188	Logan City	011423B	Account 003993-001 51-40-51	01/14/2023	29.08
51-40-51	188	Logan City	011423C	Account 003994-001 51-40-51	01/14/2022	34.16
51-40-51	188	Logan City	011423D	Account 003995-001 51-40-51	01/14/2023	30.77
51-40-51	188	Logan City	011423F	Account 020975-001 51-40-51	01/14/2023	11.87
51-40-51	188	Logan City	011423G	Account 003997-001 51-40-51	01/14/2023	32.47
51-40-51	188	Logan City	011423H	Account 003992-001 51-40-51	01/14/2023	34.16
51-40-51	188	Logan City	11423E	Account 003996-001 51-40-51	01/14/2023	35.86
51-40-77	380	Rocky Mountain Power	202301	Item 1	01/17/2023	10.76
51-40-77	380	Rocky Mountain Power	202301	Item 7	01/17/2023	15.18
51-40-77	380	Rocky Mountain Power	202301	Item 8	01/17/2023	2,835.07
51-40-77	380	Rocky Mountain Power	202301	Item 9	01/17/2023	18.96
51-40-77	380	Rocky Mountain Power	202301	Item 16	01/17/2023	2.79
51-40-77	380	Rocky Mountain Power	202302	Item 1	01/17/2023	10.98
51-40-77	380	Rocky Mountain Power	202302	Item 7	01/17/2023	15.10
51-40-77	380	Rocky Mountain Power	202302	Item 8	01/17/2023	2,755.69
51-40-77	380	Rocky Mountain Power	202302	Item 9	01/17/2023	22.06
51-40-77	380	Rocky Mountain Power	202302	Item 16	01/17/2023	2.81
Total 5140:						5,944.84
<b>Office Expenses</b>						
<b>1044</b>						
10-44-77	380	Rocky Mountain Power	202301	Item 19	01/17/2023	85.83
10-44-77	380	Rocky Mountain Power	202301	Item 12	01/17/2023	105.44
10-44-77	380	Rocky Mountain Power	202301	Item 20	01/17/2023	10.83
10-44-77	380	Rocky Mountain Power	202302	Item 19	01/17/2023	71.85
10-44-77	380	Rocky Mountain Power	202302	Item 12	01/17/2023	115.73
10-44-77	380	Rocky Mountain Power	202302	Item 20	01/17/2023	10.94
Total 1044:						400.62
<b>Public Safety</b>						
<b>1054</b>						
10-54-40	76	City Of Logan	011423	911 Communication 10-54-40	01/14/2023	2,040.00
10-54-75	380	Rocky Mountain Power	202301	Item 6	01/17/2023	11.23
10-54-75	380	Rocky Mountain Power	202301	Item 14	01/17/2023	10.87
10-54-75	380	Rocky Mountain Power	202301	Item 16	01/17/2023	2.79
10-54-75	380	Rocky Mountain Power	202302	Item 6	01/17/2023	11.11
10-54-75	380	Rocky Mountain Power	202302	Item 14	01/17/2023	10.87
10-54-75	380	Rocky Mountain Power	202302	Item 16	01/17/2023	2.81

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>Total 1054:</b>						<u>2,089.68</u>
<b>Roads</b>						
<b>1060</b>						
10-60-60	380	Rocky Mountain Power	202301	Item 15	01/17/2023	110.37
10-60-60	380	Rocky Mountain Power	202301	Item 2	01/17/2023	13.43
10-60-60	380	Rocky Mountain Power	202301	Item 5	01/17/2023	1,145.51
10-60-60	380	Rocky Mountain Power	202301	Item 9	01/17/2023	18.95
10-60-60	380	Rocky Mountain Power	202301	Item 16	01/17/2023	2.79
10-60-60	380	Rocky Mountain Power	202302	Item 15	01/17/2023	24.93
10-60-60	380	Rocky Mountain Power	202302	Item 2	01/17/2023	13.46
10-60-60	380	Rocky Mountain Power	202302	Item 5	01/17/2023	1,157.27
10-60-60	380	Rocky Mountain Power	202302	Item 9	01/17/2023	22.06
10-60-60	380	Rocky Mountain Power	202302	Item 16	01/17/2023	2.81
<b>Total 1060:</b>						<u>2,511.58</u>
<b>Parks &amp; Recreation</b>						
<b>1070</b>						
10-70-77	380	Rocky Mountain Power	202301	Item 10	01/17/2023	10.76
10-70-77	380	Rocky Mountain Power	202301	Item 11	01/17/2023	11.34
10-70-77	380	Rocky Mountain Power	202301	Item 13	01/17/2023	10.76
10-70-77	380	Rocky Mountain Power	202301	Item 9	01/17/2023	18.95
10-70-77	380	Rocky Mountain Power	202301	Item 16	01/17/2023	2.78
10-70-77	380	Rocky Mountain Power	202302	Item 10	01/17/2023	10.87
10-70-77	380	Rocky Mountain Power	202302	Item 11	01/17/2023	11.45
10-70-77	380	Rocky Mountain Power	202302	Item 13	01/17/2023	10.87
10-70-77	380	Rocky Mountain Power	202302	Item 9	01/17/2023	22.06
10-70-77	380	Rocky Mountain Power	202302	Item 16	01/17/2023	2.82
<b>Total 1070:</b>						<u>112.66</u>
<b>School Building Expenses</b>						
<b>1075</b>						
10-75-77	380	Rocky Mountain Power	202301	Item 17	01/17/2023	145.54
10-75-77	380	Rocky Mountain Power	202301	Item 18	01/17/2023	10.16
10-75-77	380	Rocky Mountain Power	202301	Item 16	01/17/2023	2.78
10-75-77	380	Rocky Mountain Power	202301	Item 16	01/17/2023	2.78
10-75-77	380	Rocky Mountain Power	202302	Item 17	01/17/2023	133.09
10-75-77	380	Rocky Mountain Power	202302	Item 18	01/17/2023	10.26
10-75-77	380	Rocky Mountain Power	202302	Item 16	01/17/2023	2.82
10-75-77	380	Rocky Mountain Power	202302	Item 16	01/17/2023	2.82
<b>Total 1075:</b>						<u>310.25</u>
<b>Other Expenses</b>						
<b>1090</b>						
10-90-10	76	City Of Logan	011423	Green Waste, Waste, Recycle 10-	01/14/2023	15,175.46
<b>Total 1090:</b>						<u>15,175.46</u>
<b>Grand Totals:</b>						<u><u>44,454.75</u></u>

## Report Criteria:

Invoices with totals above \$0 included.

Only paid invoices included.

[Report].Date Paid = 02/07/2023

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>Sewer Department</b>						
<b>5240</b>						
52-40-06	1070	DS Accounting Services	2023-0379	Monthly Acct Services	01/31/2023	249.97
52-40-16	552	Select Health	202302	Health & Dental Feb 2023	02/01/2023	580.85
52-40-16	558	Opticare of Utah	000176397	Vision Monthly Premium Feb 2022	02/01/2023	4.35
52-40-16	624	American General Life Company	202301	Annual Premium Sheila Lind Life I	01/13/2023	116.19
52-40-25	623	Wonderware, Inc. dba Core busin	17368	CC Proccesing 2022	01/31/2023	18.23
52-40-50	133	Thomas Petroleum. LLC	M023471	Sewer Gas, Oil, Vehicle Repair	12/05/2022	93.67
52-40-50	133	Thomas Petroleum. LLC	M025005	Sewer Gas, Oil, Vehicle Repair	01/30/2023	72.31
52-40-50	366	Zions Bank	202212	Chevron - Gas	01/29/2023	54.95
52-40-50	366	Zions Bank	202212	Chevron - Gas	01/29/2023	24.50
52-40-50	378	Napa Auto Parts	95-426489	Sewer vehicle repair	01/03/2023	41.97
52-40-50	378	Napa Auto Parts	95-426491	Sewer vehicle repair	01/03/2023	29.11
52-40-65	1091	Precision Power Inc	49851	Generator and Transfer Switch Ins	01/16/2023	80.85
52-40-75	246	Dominion Energy	011723B	6900830000 - Sewer Gas	01/17/2023	197.73
52-40-75	366	Zions Bank	202212	Chevron	01/29/2023	29.19
52-40-75	366	Zions Bank	202212	Chevron	01/29/2023	22.94
52-40-78	863	Verizon Wireless	9926047140	Split	01/23/2023	68.82
Total 5240:						1,685.63

## Water Department

51-40-06	1070	DS Accounting Services	2023-0379	Monthly Acct Services	01/31/2023	249.98
51-40-16	552	Select Health	202302	Health & Dental Feb 2023	02/01/2023	1,101.82
51-40-16	558	Opticare of Utah	000176397	Vision Monthly Premium Feb 2022	02/01/2023	9.12
51-40-16	624	American General Life Company	202301	Annual Premium Sheila Lind Life I	01/13/2023	116.19
51-40-25	623	Wonderware, Inc. dba Core busin	17368	CC Proccesing 2022	01/31/2023	18.23
51-40-41	27	Bear River Health Department	202302	Coliform test 230001, 230002	02/01/2023	50.00
51-40-50	133	Thomas Petroleum. LLC	M023471	Water Gas, Oil, Vehicle Repair	12/05/2022	93.67
51-40-50	133	Thomas Petroleum. LLC	M025005	Water Gas, Oil, Vehicle Repair	01/30/2023	72.31
51-40-50	378	Napa Auto Parts	95-426489	Water vehicle repair	01/03/2023	41.97
51-40-50	378	Napa Auto Parts	95-426491	Water vehicle repair	01/03/2023	29.11
51-40-65	113	Ferguson Enterprises, Inc.	0292129	Water maintenance 51-40-66	01/24/2023	37.77
51-40-65	127	Glenn's Electric	5463	Repairs and Maintenance 51-40-6	01/30/2023	507.00
51-40-65	1091	Precision Power Inc	49851	Generator and Transfer Switch Ins	01/16/2023	83.30
51-40-75	246	Dominion Energy	011723B	6900830000 - Water Gas	01/17/2023	197.73
51-40-75	246	Dominion Energy	011723D	Account 7191650000 51-40-75	01/17/2023	159.50
51-40-75	246	Dominion Energy	011723E	Account 7953243487 51-40-75	01/17/2023	191.55
51-40-75	366	Zions Bank	202212	Chevron	01/29/2023	24.50
51-40-75	366	Zions Bank	202212	Chevron	01/29/2023	22.93
51-40-75	366	Zions Bank	202212	Chevron - Gas	01/29/2023	54.95
51-40-75	366	Zions Bank	202212	Chevron - Gas	01/29/2023	25.25
51-40-75	366	Zions Bank	202212	Chevron	01/29/2023	28.33
51-40-78	863	Verizon Wireless	9926047140	Split	01/23/2023	68.81
51-40-86	550	Mueller Systems	65659955	VEGB213N	01/19/2023	5,760.00
51-40-86	550	Mueller Systems	65659955	WEPN123N	01/19/2023	860.00
51-40-86	550	Mueller Systems	65663193	VEKB 213N	01/24/2023	6,450.00
51-40-86	550	Mueller Systems	65664321	MSW-NODES-1P	01/25/2023	5,850.00
Total 5140:						22,104.02



GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>Administration</b>						
<b>1041</b>						
10-41-06	1070	DS Accounting Services	2023-0379	Monthly Acct Services	01/31/2023	250.05
10-41-16	552	Select Health	202302	Health & Dental Feb 2023	02/01/2023	903.69
10-41-16	558	Opticare of Utah	000176397	Vision Monthly Premium Feb 2022	02/01/2023	6.51
10-41-16	624	American General Life Company	202301	Annual Premium Sheila Lind Life I	01/13/2023	464.61
10-41-46	60	Cache Mayors' Association	202301	2023 Dues 10-41-46	01/01/2023	350.00
10-41-65	1091	Precision Power Inc	49851	Generator and Transfer Switch Ins	01/16/2023	80.85
10-41-80	623	Wonderware, Inc. dba Core busin	17368	CC Proccesing 2022	01/31/2023	18.24
Total 1041:						2,073.95
<b>Office Expenses</b>						
<b>1044</b>						
10-44-45	364	Xerox Corporation	018010254	Copies 10-30 to 11-30 2022	01/05/2023	155.12
10-44-45	844	Wasatch Document Solutions, Inc.	42630	Copies Oct	11/07/2022	126.33
10-44-45	844	Wasatch Document Solutions, Inc.	46173	Xerox C8155H	01/11/2023	115.86
10-44-55	1082	Jensen, Michelle	202302	Postage - W-2's and 1099's	01/26/2023	22.14
10-44-65	366	Zions Bank	202212	Google	01/29/2023	96.00
10-44-65	366	Zions Bank	202212	Adobe	01/29/2023	21.39
10-44-65	366	Zions Bank	202212	Adobe	01/29/2023	21.39
10-44-65	366	Zions Bank	202212	Zoom	01/29/2023	160.39
10-44-75	246	Dominion Energy	011723A	Account 4012182621 10-44-75	01/17/2023	4,363.04
10-44-75	246	Dominion Energy	011723C	Account 1049100000 10-44-75	01/17/2023	134.66
10-44-78	863	Verizon Wireless	9926047140	Split	01/23/2023	68.81
Total 1044:						5,285.13
<b>Community Affairs</b>						
<b>1048</b>						
<del>10-48-21</del>	<del>953</del>	<del>Senske Services</del>	<del>13132155</del>	<del>Decor Reinstall Bill July</del>	<del>11/29/2022</del>	<del>1,040.00</del>
10-48-70	446	Gallup, Sharlie	202301	Al's Sporting Goods - Ambassado	01/11/2023	150.00
10-48-70	446	Gallup, Sharlie	202301	JoAnn's - Ambassadors Gifts	01/11/2023	50.00
10-48-70	446	Gallup, Sharlie	202302	Ambassador Mtg	01/21/2023	57.22
Total 1048:						1,897.22
<b>Public Safety</b>						
<b>1054</b>						
10-54-25	366	Zions Bank	202212	Ham Radio Outlet	01/29/2023	288.85
Total 1054:						288.85
<b>Roads</b>						
<b>1060</b>						
10-60-16	552	Select Health	202302	Health & Dental Feb 2023	02/01/2023	720.64
10-60-16	558	Opticare of Utah	000176397	Vision Monthly Premium Feb 2022	02/01/2023	6.13
10-60-50	133	Thomas Petroleum. LLC	M023471	Roads Gas, Oil, Vehicle Repair	12/05/2022	93.67
10-60-50	133	Thomas Petroleum. LLC	M025005	Roads Gas, Oil, Vehicle Repair	01/30/2023	72.31
10-60-50	366	Zions Bank	202212	Cheveron - Gas	01/29/2023	56.62
10-60-50	366	Zions Bank	202212	Chevron	01/29/2023	23.63
10-60-50	366	Zions Bank	202212	Chevron	01/29/2023	28.33
10-60-50	378	Napa Auto Parts	95-426489	Roads vehicle repair	01/03/2023	41.98
10-60-50	378	Napa Auto Parts	95-426491	Roads vehicle repair	01/03/2023	29.12
10-60-55	625	Lacal Equipment, Inc.	0464341	Rubber Blade Plow	01/04/2023	427.82
10-60-75	246	Dominion Energy	011723B	6900830000 - Roads Gas	01/17/2023	197.73
10-60-80	193	Lowe's	202302	Pot Hole Repairs	01/25/2023	159.48

Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>Total 1060:</b>						<b>1,857.46</b>
<b>Parks &amp; Recreation</b>						
<b>1070</b>						
10-70-16	552	Select Health	202302	Health & Dental Feb 2023	02/01/2023	820.49
10-70-16	558	Opticare of Utah	000176397	Vision Monthly Premium Feb 2022	02/01/2023	6.81
10-70-75	246	Dominion Energy	011723	Account 1550009873 10-70-75	01/17/2023	7.09
10-70-75	246	Dominion Energy	011723B	6900830000 - Parks Gas	01/17/2023	197.74
10-70-80	133	Thomas Petroleum. LLC	M023471	Parks Gas, Oil, Vehicle Repair	12/05/2022	93.66
10-70-80	133	Thomas Petroleum. LLC	M025005	Parks Gas, Oil, Vehicle Repair	01/30/2023	72.30
<b>Total 1070:</b>						<b>1,198.09</b>
<b>School Building Expenses</b>						
<b>1075</b>						
10-75-80	193	Lowe's	202302	Emergency Exit Lights	01/25/2023	1,144.91
10-75-80	366	Zions Bank	202212	Amazon - OSHA Signs	01/29/2023	48.50
<b>Total 1075:</b>						<b>1,193.41</b>
<b>Grand Totals:</b>						<b>37,583.76</b>

Mayor: \_\_\_\_\_

Second Signayure : \_\_\_\_\_

Dated: \_\_\_\_\_

**Report Criteria:**

Invoices with totals above \$0 included.

Only paid invoices included.

[Report].Date Paid = 02/07/2023

River Heights City  
520 South 500 East  
435-752-2646

## Old School Gymnasium Use Policy/Application

Group Representative\*: \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Reservation Date:\*\* \_\_\_\_\_ Hours:\*\*\* \_\_\_\_\_ # of People: \_\_\_\_\_ (75 max)

\*Must be at least 21 years old, a resident of River Heights or employee of the city and be present during the entire rental time.

\*\* The gym is NOT available for rent on Thanksgiving, December 24, 25, 31 or January 1.

\*\*\* The gym is available to rent between 8:00am and 10:00pm. Be specific on the hours you'd like since someone will open and close the building for you.

River Heights City is dedicated to serving its citizens and allowing them use of the Old School Gymnasium. **This reservation includes use of the gym and restrooms only.** There is no kitchen in the building. Access to other portions of the building is not permitted and would result in loss of deposit. **Parking** is available on the south side of the building and across the street to the west.

### Deposits, Fees, and Cancellations

- Facility use is for River Heights residents or city employees.
- All fees must be paid prior to reservation being made.
- A credit card deposit and rental fee will be required.
- A cancellation less than 3 days before reservation may result in a forfeit of the rental fee. The deposit is still refundable.
- The refundable portion of the deposit will be returned within 10 days after the inspection verifies that no facility or property damage has occurred, that no city property is missing, there has been no violation of the rental agreement rules, and the facility is left clean and in orderly condition. River Heights City reserves the right to withhold all or part of the deposit for any violation of this rental agreement or for any costs incurred to the city.
- Any damage over the deposit amount will be charged to your credit card.
- Deposit refunds will be applied back to your credit card. You will receive a receipt by email.
- Failure to be out of the facility by the time specified on this form may incur an additional fee, which will be withheld from your deposit or charged to your credit card.
- Fees will be assessed as follows (card payments only):

Use Fee:	\$100/5 hours \$25/each additional hour
Deposit:	\$250

Fees may be waived contingent upon City Council approval for non-profit organizations and local government uses. For example, forums regarding River Heights City government and town halls with legislature representatives. NOTE: Council approval of fee waiver may take up to three weeks.

**Facility Use**

- Reservation is for gymnasium and restrooms only. Other portions of the building are off limits.
- **Table and chairs are available to rent for \$1 each.**
- No use or consumption of alcoholic beverages or illicit drugs will be permitted in or around City property.
- Smoking is not permitted on City property.
- Maximum Occupancy is 75 people.
- Organizations using the facility must only use those areas for which pre-approval has been granted.
- Decorations shall not cause any excessive damage to the room.
- Organizations are responsible to leave the facility as clean and organized as when they found it.
- A vacuum, broom, mop, and minimal cleaning supplies will be provided.
- Children are welcome at the facility but must be under the direct supervision of responsible adults at all times.
- Trash must be disposed of and can be placed in the dumpster east of the school building. Extra garbage liners will be provided in the bottom of the cans.

**Lost or Stolen Property**

- The City of River Heights will not be responsible for the loss or damage of equipment, personal belongings, or other items owned or used by the organization using the facility.
- Items left for more than 60 days will be utilized or discarded as deemed proper by city staff.

**IN THE EVENT OF A FACILITY ISSUE CALL CLAYTEN NELSON AT 435-213-6948.**

I have read and agree to the terms and conditions listed in this policy. Failure to abide by this agreement will result in the loss of reserving privileges for city facilities in the future. I understand that River Heights City assumes no responsibility or liability for accidents or injuries arising from activities conducted inside the Old School. I agree to pay for damages that occur to the facility, including costs exceeding the amount of the deposit.

I have received a copy of the Gymnasium Renting Guidelines.

_____	_____	_____
Signature	Date	Staff Initials

**Office Use Only**

Rent Paid: _____	Date: _____
Deposit Paid: _____	
Table Rental: _____	
Chair Rental: _____	
<b>TOTAL</b> _____	
Deposit Refund Amount: _____	Date: _____

February 2, 2023

Mayor Jason Thompson  
River Heights City  
520 South 500 East  
River Heights, UT 84321

**RE: Lower Well Improvement Project  
Recommendation for Award**

Dear Mayor Thompson and Council:

Forsgren Associates has received bids and completed the bid opening for the referenced project. We have completed a review of bid documents and tabulated the bids to check for errors. We received bids from three contractors for the project with bid amounts as shown below (from lowest to highest).

**Bid Results - Bid Opening January 31, 2023, at 3:00pm  
Lower Well Improvement Project**

	<b>Contractor</b>	<b>Total of Base Bid</b>
1	<del>Lundahl Building, Inc.</del>	\$613,979.00
2	DWA Construction, Inc.	\$634,900.00
3	Raymond Construction, Inc.	\$713,301.00

The Engineer's Estimate for the construction of the Base Bid items was \$604,000.00. Please see the attached bid tabulation.

Lundahl Building, Inc.'s bid proposal was rejected due to the following:

- No unit prices were provided in the Bid Schedule.
- Some bid items noted as "included" or "excluded" without authorization.
- No submittal of "Contractor's Qualifications and Information" (Section 00 42 00).
- No submittal of "Subcontractors List" (Section 00 43 00).

DWA Construction, Inc. provided the next lowest responsive bid proposal for the project, and they are well-versed in projects of similar magnitude and scope. Willard City staff reported that DWA Construction successfully completed the South Willard Well and Chlorination Improvements in 2020 which included constructing a new well house, extending the well casing, installing distribution headworks, tying into the existing system, and adding a gas chlorination

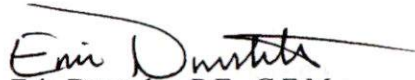
system. Other similar projects completed successfully by DWA Construction include Hyde Park City's 2021 Culinary Water Improvement Project, City of Weston's 2022 Well House and Transmission Line, Green Canyon High School and Pump House, and North Logan City's 2021 300 East Waterline Project. Consequently, it is recommended that DWA Construction, Inc. be awarded the contract for the Lower Well Improvement Project.

Following the award of the project by the city council, we will prepare a Notice of Award for the mayor's signature. Once signed by the mayor, the Notice of Award will be provided to the Contractor for his signature and copies disseminated accordingly. The Contractor will arrange for Performance and Payments Bonds in preparation for the Pre-Construction Meeting.

The Contract Agreement will be executed during the proceedings of the Pre-Construction Meeting upon receipt of the executed bonds. A Notice to Proceed for commencement of the work will also be prepared for signatures by the mayor and contractor at conclusion of the pre-construction meeting.

If you have any questions or require additional information regarding this recommendation, please contact me at (435) 227-0333 or via [edursteler@forsgren.com](mailto:edursteler@forsgren.com).

Sincerely,  
**Forsgren Associates, Inc.**

  
Eric Dursteler, P.E., C.F.M.

Attachment

Lower Well Improvement Project - Bid Tabulation, January 31, 2023, 3:00 p.m.

**CITY OF RIVER HEIGHTS, UTAH**

**LOWER WELL IMPROVEMENT PROJECT**

Bid Opening Date: January 31, 2022

Time: 3:00 p.m.

**BID TABULATION**

ITEM NO.	ITEM - BID SCHEDULE A	UNIT	QUANT.	ENGINEER'S ESTIMATE		LUNDAHL BUILDING		DWA CONSTRUCTION		RAYMOND CONSTRUCTION	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Mobilization and Demobilization	LS	1	\$ 60,000.00	\$ 60,000.00		\$ 71,743.00	\$ 71,022.00	\$ 71,022.00	\$ 78,957.00	\$ 78,957.00
2	Materials Testing	LS	1	\$ 5,000.00	\$ 5,000.00		\$ -	\$ 6,050.00	\$ 6,050.00	\$ 4,499.00	\$ 4,499.00
3	Minor Traffic Control	LS	1	\$ 3,000.00	\$ 3,000.00		\$ -	\$ 2,651.00	\$ 2,651.00	\$ 5,784.00	\$ 5,784.00
4	Remove and Dispose of Existing Facilities (Including fence and pipeline)	LS	1	\$ 15,000.00	\$ 15,000.00		\$ 9,341.00	\$ 28,814.00	\$ 28,814.00	\$ 14,697.00	\$ 14,697.00
5	Sawcut Asphalt	LS	1	\$ 1,000.00	\$ 1,000.00		\$ -	\$ 715.00	\$ 715.00	\$ 1,029.00	\$ 1,029.00
6	Tree/Vegetation Removal & Cleanup	LS	-	-	-		-	-	-	-	-
7	Raise Well Casing and Furnish and Install Well Pump and Motor (To be furnished, installed, and executed by Glenn's Electric under Contractor's prime agreement with Owner)	LS	1	\$ 110,000.00	\$ 110,000.00		181,625.00	\$ 81,618.00	\$ 81,618.00	\$ 89,121.00	\$ 89,121.00
8	Construct Well Control Building and Appurtenant Facilities (Wellhead piping and assembly in building to be furnished, installed, and executed by Glenn's Electric under Contractor's prime agreement with Owner)	LS	1	\$ 240,000.00	\$ 240,000.00		125,535.00	\$ 220,613.00	\$ 220,613.00	\$ 248,185.00	\$ 248,185.00
9	Furnish and Install Superior Gas Chlorination System (Including set up, spare parts/kits, operation/startup, and training)	LS	1	\$ 25,000.00	\$ 25,000.00		33,354.00	\$ 28,215.00	\$ 28,215.00	\$ 31,102.00	\$ 31,102.00
10	Construct Pump-to-Waste Assembly (non-woven geotextile fabric, rip rap, and swale to existing ditch, wellhead pump-to-waste piping and assembly to be furnished, installed, and executed by Glenn's Electric under Contractor's prime agreement with Owner)	LS	1	\$ 10,000.00	\$ 10,000.00		\$ -	\$ 10,995.00	\$ 10,995.00	\$ 10,123.00	\$ 10,123.00
11	Construct Concrete Driveway, Generator Pad, and Landing (including footings, foundations, backfill, etc.)	LS	1	\$ 40,000.00	\$ 40,000.00		54,712.00	\$ 37,795.00	\$ 37,795.00	\$ 16,482.00	\$ 16,482.00
12	Furnish and Install Site and Building Electrical Systems (Control panels, lighting, receptacles, switches, actuators, conduit, wiring, controls, connections, etc. Well motor VFD to be furnished, installed, and executed by Glenn's Electric under Contractor's prime agreement with Owner)	LS	1	\$ 80,000.00	\$ 80,000.00		73,024.00	\$ 94,026.00	\$ 94,026.00	\$ 127,584.00	\$ 127,584.00
13	Furnish and Install Well SCADA with Controls, Integration, Testing and Training (to be coordinated with Intermountain Environmental, Inc.)	LS	-	-	-		-	-	-	-	-
14	4-inch Diameter Electrical Service Conduit from Power Pole to Transformer (see electrical drawings)	LS	1	\$ 15,000.00	\$ 15,000.00		\$ -	\$ 22,819.00	\$ 22,819.00	\$ 10,795.00	\$ 10,795.00
	Safety Handrail (west and south sides of driveway/genset pad)	LF	35	\$ 75.00	\$ 2,625.00		\$ -	\$ 187.40	\$ 6,559.00	\$ 58.00	\$ 2,030.00
	8-inch Diameter C900 PVC Waterline	LF	20	\$ 100.00	\$ 2,000.00		\$ 12,415.00	\$ 422.85	\$ 8,457.00	\$ 205.00	\$ 4,120.00
	8-inch Diameter Gate Valve	EA	1	\$ 3,000.00	\$ 3,000.00		\$ -	\$ 5,107.00	\$ 5,107.00	\$ 6,142.00	\$ 6,142.00
18	Roadway Asphalt Patch	SY	20	\$ 100.00	\$ 2,000.00		\$ 14,000.00	\$ 244.60	\$ 4,892.00	\$ 642.50	\$ 12,850.00
19	Site Grading Backfill and Earthwork (Completed to finished grade elevations)	LS	1	\$ 5,000.00	\$ 5,000.00		\$ 38,230.00	\$ 3,727.00	\$ 3,727.00	\$ 47,873.00	\$ 47,873.00
20	Disturbed Surfaces Restoration/Re-seeding (Final grading)	LS	1	\$ 1,500.00	\$ 1,500.00		\$ -	\$ 825.00	\$ 825.00	\$ 1,928.00	\$ 1,928.00
<b>TOTAL OF BASE BID:</b>					\$ 604,000.00		\$ 613,979.00		\$ 634,900.00		\$ 713,301.00

**BID REJECTED - NO UNIT PRICES PROVIDED IN BID SCHEDULE; BID ITEMS INCLUDED/EXCLUDED WITHOUT AUTHORIZATION; NO SUBMITTAL OF "CONTRACTOR'S QUALIFICATIONS AND INFORMATION"; AND, NO SUBMITTAL OF "SUBCONTRACTORS LIST" WITH BID.**

**ADDITIONAL BID ITEMS**

ITEM NO.	ITEM - BID SCHEDULE A	UNIT	QUANT.	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Chip and Fog Seal	LS	1		\$ 100,000.00	\$ 98,000.00	\$ 98,000.00	\$ 98,820.00	\$ 98,820.00	\$ 78,500.00	\$ 78,500.00
2	Chip and Fog Seal	LS	1		\$ 2,500.00	\$ 2,032.00	\$ 2,032.00	\$ 1,800.00	\$ (1,800.00)	\$ 500.00	\$ 500.00
<b>TOTAL OF ADDITIONAL ITEMS:</b>					\$ 102,500.00		\$ 100,032.00		\$ 97,020.00		\$ 79,000.00



# Cache County Certified Tax Rates

2022

2/7/2023

<u>Jurisdiction</u>	<u>Certified Tax</u> <u>Rate</u>	<u>From</u> <u>19</u>	<u>From</u> <u>18</u>	<u>From</u> <u>17</u>
1 Lewiston City	0.001972	316.91%	279.96%	249.65%
2 Cornish Town	0.001517	220.72%	192.29%	168.97%
3 Nibley City	0.001485	213.95%	186.13%	163.30%
4 Providence City	0.001220	157.93%	135.07%	116.31%
5 Norht Logan City	0.001190	151.59%	129.29%	110.99%
6 Smithfield	0.001162	145.67%	123.89%	106.03%
7 Mendon City	0.001150	143.13%	121.58%	103.90%
8 Richmond City	0.001110	134.67%	113.87%	96.81%
9 Hyde Park City	0.001100	132.56%	111.95%	95.04%
10 Logan City	0.001064	124.95%	105.01%	88.65%
11 Clarkston Town	0.000829	75.26%	59.73%	46.99%
12 Newton Town	0.000781	65.12%	50.48%	38.48%
13 Hyrum City	0.000744	57.29%	43.35%	31.91%
14 Wellsville	0.000725	53.28%	39.69%	28.55%
15 Paradise Town	0.000651	37.63%	25.43%	15.43%
16 Millville City	0.000612	29.39%	17.92%	8.51%
17 River Heights	0.000564	19.24%	8.67%	0.00%
18 Amalga Town	0.000519	9.73%	0.00%	
19 Trenton	0.000473	0.00%		