

# River Heights City Conditional Use Application

|                |              |
|----------------|--------------|
| For office use |              |
| Date Received: | _____        |
| Hearing Date:  | _____        |
| Amount Paid:   | _____        |
| Approved _____ | Denied _____ |

## APPLICANT

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

Please check one of the following:  owner  buyer  renter  agent  other

## PROJECT INFORMATION

Name: \_\_\_\_\_

Address/Location: \_\_\_\_\_

Property Tax ID: \_\_\_\_\_ Existing Zone: \_\_\_\_\_

What is the current use of the property? \_\_\_\_\_

How many employees will be working at this location including applicant, immediate family, and non-family members? \_\_\_\_\_

How many vehicles will be coming and going daily, weekly, or monthly? \_\_\_\_\_

I agree to abide by the River Heights City Parking Ordinance (10-14). Initial \_\_\_\_\_

I agree to abide by the River Heights City Sign Ordinance (10-16). Initial \_\_\_\_\_

Description of Request: \_\_\_\_\_

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## SUBMITTAL REQUIREMENTS

\_\_\_\_\_ Completed and signed application form

\_\_\_\_\_ \$100 application fee

\_\_\_\_\_ 8 ½ x 11 copy of plans

\_\_\_\_\_ Provide a Fire Protection evaluation from the fire department.

**ACKNOWLEDGMENT OF RESPONSIBILITY**

I certify that I am making an application for the described action to the City and that I am responsible for complying with all City requirements in regard to this request. I realize in order to do any construction on the property, I will be required to obtain a Zoning Clearance Permit from River Heights City and possibly a County Building Permit. I also agree to meet the ordinances and standards of River Heights City for any improvements. The documents and/or information I have submitted are true and correct. I understand that my application is not deemed complete until the Planning Commission has reviewed the application and has given their approval in the form of a permit. I understand additional fees may be charged for the City's review of the proposal (including, but not limited to, engineering and attorney fees). I agree to reimburse River Heights City for any costs of enforcement including reasonable attorney fees, and/or any other costs of enforcement incurred by the City resulting from my failure to comply with the Land Use Ordinance and terms of this Conditional Use Permit.

Signature of Applicant(s)

\_\_\_\_\_  
Sign

\_\_\_\_\_  
Print

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sign

\_\_\_\_\_  
Print

\_\_\_\_\_  
Date

**AFFIRMATION OF SUFFICIENT INTEREST**

I hereby affirm I am the fee title owner of the above described property or I have written authorization from the owner to pursue the described action with a copy of the authorization attached.

\_\_\_\_\_  
Sign

\_\_\_\_\_  
Date