

RIVER HEIGHTS CITY

520 South 500 East * 435-752-2646

Application for Project Review

Type of Application

Subdivision Minor Subdivision Flag Lot Rezone Boundary Adjustment Commercial Development

Applicant Phone Number email address

Mailing Address, City, State, Zip

Property Owner of Record Phone Number

Mailing Address, City, State, Zip

Project Name

Property Address County Parcel ID Number

Size of Lot Size of Building Number of Dwellings/Units/Lots

Describe the proposed project

We certify we are the developer and record owner of this property and we consent to the submittal of application.

Developer Date

Property Owner Date

Meeting Schedule

The River Heights Planning Commission meets on the 1st and 3rd Tuesday's of each month at 7:00 p.m. Applications are due by 2:00 p.m. two weeks prior to the meeting.

Application Fee Schedule

Flag Lot	150.00
Minor Subdivision, PUD	
Sketch Plan	200.00
Final Plat	400.00
Subdivision/PUD	
Sketch Plan	200.00
Preliminary Plat (10 lots and under)	1500.00
Final Plat	500.00
Preliminary Plat (11 lots and over)	3000.00
Final Plat	800.00
Commercial Development	
Sketch	250.00
Preliminary Layout and Design Review	200.00
Final Layout	400.00
Petition for Zone Change	300.00
Boundary Line Adjustment	150.00

The applicant shall submit the names and addresses of all property owners within 300 feet of any part of the applicant's property. This information should be obtained from the County Recorder's Office located at 179 North Main, Logan.

River Heights City shall have the city engineer review the preliminary and final plats for all proposed subdivisions. The cost for all subdivision engineering review shall be billed to and paid for by River Heights City. River Heights City will then bill the developer for 100% of the actual cost incurred by the city for the engineering review of the plan. Payment is required within thirty (30) days from the time the bill is sent. The applicant/developer shall be responsible for all legal expenses and costs by the city for collection of any fees required herein. The final plat shall not be reviewed by the city until the costs to review the preliminary plat and any attorney fees incurred, have been paid in full, by the developer.

Signature of Applicant/Developer

Date

Checklist of needed items

- Application
- Property owners names and addresses
- Current Cache County Recorders Plat map showing applicant's property and adjacent properties
- Plat map with all information required (Flat Lot, subdivisions, minor subdivisions and commercial development)
- Fee

For City Use Only:

Amt Paid _____	Date Received _____	Receipt # _____	By _____
Amt Paid _____	Date Received _____	Receipt # _____	By _____
Amt Paid _____	Date Received _____	Receipt # _____	By _____