



River Heights City
Eagle Project Procedure
June 2017

- 1) Pick a project.
- 2) Consult with Public Works and the appropriate councilmember, as applicable.
- 3) Bring the idea to the City Council. Call the City Office to get on the agenda (752-2646 x1).
- 4) Come in full uniform.
- 5) Present 9 copies of the plan/drawings with an explanation.
- 6) Present the projected cost of the project and how it will be funded.
- 7) Present a timeline of the project, from start to finish.
- 8) Must have approval from the City Council before starting the project.
- 9) Keep Public Works and applicable councilmember informed throughout the project.
- 10) Project must be inspected, approved and signed off by Public Works.
- 11) Upon completion of the project, give a final report to the City Council. Call the City Office to get on the agenda (752-2646 x1)