

River Heights City

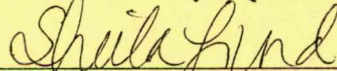
COUNCIL MEETING AGENDA

Tuesday, June 14, 2016

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m. in the River Heights City Office Building at 520 S 500 E.

- 6:30 p.m. Opening Remarks and Pledge of Allegiance
- 6:35 p.m. Adoption of Previous Minutes and Agenda
Pay Bills
Finance Director Report
Purchase Requisitions
Public Works Report
Administrative Report
Public Comment
- 6:45 p.m. Adoption of the River Heights City 2016-2017 Final Budget
- 7:00 p.m. Discuss Home Occupation Definition
- 7:15 p.m. Mayor and Council Reports
- 7:30 p.m. Adjourn

Posted this 9th day of June 2016



Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

June 14, 2016

Present were: Mayor James Brackner
Council members: Doug Clausen
Robert "K" Scott
Geoff Smith
Dixie Wilson
Blake Wright
Recorder Sheila Lind
Public Works Director Clayton Nelson
Treasurer Wendy Wilker
Excused Finance Director Clifford Grover
Others Present: Gayle Brackner, Cindy Schaub

The following motions were made during the meeting:

Motion #1

Councilmember Clausen moved to "adopt the minutes of the May 24 and June 7, 2016 Council Meetings, and the evening's agenda." Councilmember Scott seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Motion #2

Councilmember Clausen moved to "pay the bills as listed." Councilmember Wilson seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Motion #3

Councilmember Clausen moved to "accept the River Heights City 2016-17 budget, as noted." Councilmember Wright seconded the motion which carried with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Proceedings of the Meeting:

The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River Heights City Building on Tuesday, June 14, 2016. Councilmember Scott opened the meeting with a thought. Recorder Lind led the group in the Pledge of Allegiance.

Adoption of Previous Minutes and Agenda: Minutes of the May 24 and June 7, 2016 Council Meetings, were reviewed.

47 **Councilmember Clausen moved to “adopt the minutes of the May 24 and June 7, 2016**
48 **Council Meetings, and the evening’s agenda.” Councilmember Scott seconded the motion, which**
49 **passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.**

50 Pay Bills: The bills were presented and discussed. A question was raised about the credit card
51 charge. Treasurer Willker said the charge was due to them not receiving the bill in May.
52 Councilmember Smith suggested she call the company to explain and they may waive the fee.

53 **Councilmember Clausen moved to “pay the bills as listed.” Councilmember Wilson**
54 **seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No**
55 **one opposed.**

56 Finance Director Report: FD Grover was excused.

57 Purchase Requisition: PWD Nelson reminded that the city has been leasing a skid steer from
58 Case for the past three years. The lease jumped from \$4,600 to \$12,000 this year. He’s contacted
59 Bonneville Equipment and Ellis for two other bids. Ellis will lease one for \$5,000/yr with an option to
60 buy. If the city decides to purchase after one year, the amount paid will go towards the purchase price.
61 A new one on a state contract would cost \$38,000, which is a 25% discount. Rod Ellis believes the
62 city could sell a purchased skid steer after a few years to recover the full price paid. PWD Nelson
63 recommended leasing it for one year with the option to purchase next year. Mayor Brackner agreed, as
64 well as the Council.

65 Public Works Report and Discussion: PWD Nelson reported on the following:

- 66 • Saddlerock Phase 2 update: Dan Hogan has been working to finish up. He hasn’t started
67 putting in the storm tech system yet. Mr. Nelson recommended giving him a little leeway on
68 this since the city has held him up some. He reminded that the city still needs to install the
69 lighting in Phase 1 and recommended doing it when Mr. Hogan does the lighting in Phase 2.
70 The grass swales are nearly done.
- 71 • They have been unburying and raising sewer manholes in preparation for the annual
72 inspections and cleaning. TwinD will probably come the end of this month and do the
73 inspections for this year and next. The city will follow along with its camera to document the
74 lines and determine where they might need maintenance.

75 Administrative Report: Recorder Lind reported she uploaded Windows 10, which has caused
76 some craziness with other programs on her computer. Randy Grover has been called in to help.
77 Docuware will also be sending a bill of about \$150 for the fixes they had to perform.

78 Ms. Lind reminded that newsletter contributions are due. Cindy Schaub asked that citizens be
79 informed of the transit system through River Heights.

80 Public Comment: There was none.

81 Adoption of the River Heights City 2016-17 Final Budget: Mayor Brackner asked if there were
82 any questions about the budget. Councilmember Wright suggested the County Trails Planner expense
83 could be taken out of account 10-51-20. Treasurer Wilker said they have added it to roads, which they
84 felt was a good fit.

85 Mayor Brackner discussed the capital projects. There are some projects they planned to do in
86 2015-16, that won’t be paid for in the same year. He asked permission to roll the items into the next
87 budget year. The Council agreed.

88 Discussion was held on the 700 South sidewalk project. Engineer Rasmussen has estimated a
89 cost of \$78,000 just to do the section from 100 East to 400 East. Mayor Brackner believes Logan
90 should bear some of the cost. PWD Nelson said Wasatch Properties may contribute as well.

91 PWD Nelson informed he turned in the UDOT sidewalk grant application. It’s doubtful the
92 city will receive any funding because 700 South is not a state road.

93 Mayor Brackner asked if the city should pursue the project from 400 to 600 East this year.
94 PWD Nelson pointed out, if the sidewalk was done up to 400 East, it would connect to the sidewalk
95 path to the school and park. Councilmember Scott would like to pursue it another year.

96 Councilmember Smith would like to see it done sooner than later. Mayor Brackner pointed out the
97 \$80,000 projection on the capital projects list will only fund the section west of 400 East.

98 Councilmember Wright informed, the Planning Commission will discuss the sidewalk
99 ordinance at their meeting tomorrow, in regards to property owner cost participation. He asked if the
100 Council wanted to hold off deciding about the 700 South project until the ordinance is reviewed. The
101 Council agreed.

102 **Councilmember Clausen moved to “accept the River Heights City 2016-17 budget, as**
103 **noted.” Councilmember Wright seconded the motion which carried with Clausen, Scott, Smith,**
104 **Wilson and Wright in favor. No one opposed.**

105 Discuss Home Occupation Definition: Councilmember Wilson discussed some
106 misunderstanding she has had on the home occupation code. She has checked with other cities and
107 found their home occupation licenses go with the applicant. Once they move, the permission is gone.
108 She feels the River Heights ordinance is pretty tight but, she would like the business owners to know
109 their permission goes with them and not the property. Councilmember Wright has understood that a
110 conditional use permit (CUP) goes with the property not the person. He explained there are some
111 types of home occupations that require a CUP. Ms. Wilson would like to not issue a CUP to home
112 businesses. Mr. Wright stated the city has wanted the ability to put conditions on certain businesses as
113 a protection to the city and neighborhood. Ms. Wilson said other cities keep CUPs and home
114 businesses separate, which is what she would like to see done in River Heights. She feels there is a
115 current problem where a homeowner moved out of a home and rents the top living space and still runs
116 her preschool business in the basement. This looks like commercial to her. She reiterated that she'd
117 like CUPs always attached to a property and home occupation licenses to go with people. Mayor
118 Brackner recommended the Planning Commission talk this out. Ms. Wilson said she understands that
119 the CUP is for those uses that aren't allowed. Mr. Wright didn't believe the Commission had ever
120 approved something that wasn't allowed by city code. Ms. Wilson realizes that there's probably
121 nothing that can be done to change the current preschool situation but, going forward, she would like
122 to see that businesses leave when the owner moves out.

123 Mayor and Council Reports: Councilmember Smith reported on a dinner he attended for
124 Mayor Brackner and presented him with a print of a Winborg painting he received. Apple Days is
125 moving along well; they have a good committee. He is working on some recommendations from the
126 city's insurance, regarding waiver forms for the event.

127 Councilmember Scott informed there is a HAM radio class going on downstairs. He wondered
128 how many total lots are in the Saddlerock area so he can project the number of emergency flags
129 needed.

130 Councilmember Clausen reported on a meeting he, Mayor Brackner and PWD Nelson had with
131 Bob Fotheringham regarding the city's water shares. Mr. Fotheringham feels the city's water rights for
132 culinary water use are secure. He suggested pursuing leasing the unused water shares for secondary
133 irrigation use. PWD Nelson will look into this.

134 Councilmember Wilson asked who the users are going to be for the water conservancy district.
135 Councilmember Clausen said this would be a good question to ask at the public hearing.

136 Councilmember Wilson discussed the tennis lights that haven't been working. PWD Nelson
137 said they are working now. He feels the coin op box caused problems last year. The fuse sometimes
138 just blows. He has had many companies look at fixing the problem, but to no avail. Ms. Wilson asked

139 Mr. Nelson to get an estimate for new lights. Mr. Nelson said when a light is reported out, it would be
140 helpful to know which one. He feels even when some of the lights aren't working, the courts are still
141 lit up well.

142 Councilmember Wilson thanked PWD Nelson for his efforts regarding the t-ball equipment.

143 Councilmember Wright reminded that he reported Tony Johnson would pursue a residential use
144 at the Old Gas Station he is fixing up. Since this report, he has met with Brittany Cascio (the person
145 interested in using the building as a photo studio), who presented a petition with 43 signatures of
146 neighbors in favor of their idea. This surprised him because there were signatures from adjacent
147 neighbors that he thought would not be supportive of the idea. The Commission will have a discussion
148 about how they could go about the creation of a zone that would allow this type of business on this
149 property. Ms. Wilson asked about the buried gas tanks. Mr. Wright said Tony Johnson thinks they
150 have been removed by Bill Carson years ago. He will follow up on that.

151 Councilmember Wright received a call from the Logan City Planning Department who
152 informed that Wasatch Properties is moving ahead on getting their housing project approved. They are
153 showing 24 feet to be deeded for 500 South. Next to that they show a six-foot side yard. He called to
154 ask how River Heights felt about this because, although the property will be in Logan, it will be along
155 a River Heights road. Mr. Wright explained to the Council that the River Heights ordinance requires a
156 30 foot front yard in this area. The Council wanted Mr. Wright to let Logan City know that anything
157 close to this would be appreciated. Mr. Wright was impressed that Logan City would call.

158 Mayor Brackner read an email from Engineer Rasmussen concerning impact fees. The analysis
159 is taking longer than expected and recommended the city adopt a moratorium so that Saddlerock Phase
160 3 would come in under the new impact fees. The Council agrees this should be on the next agenda.

161 Councilmember Wright asked PWD Nelson if there was progress being made on the 700 South
162 property right-of-way clean-up on the south side. Mr. Nelson will call Engineer Rasmussen tomorrow.
163 Mr. Wright was hoping the north and south side could be recorded together.

164 The meeting adjourned at 7:50 p.m.

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Sheila Lind, Recorder

James Brackner, Mayor

River Heights City Bills To Be Paid

June 14, 2016

	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	10-39 Online	Web Support	\$282.50								\$282.50
2	American General Life	Cameron Life Insurance			\$203.00			\$203.00	\$203.00	\$203.00	\$812.00
3	AT&T Mobility	City Cell Phones	\$92.80						\$92.68	\$92.85	\$278.33
4	Bear River Health Department	Water Coliform Testing							\$40.00		\$40.00
5	Cache County Development Services	Trails Planner						\$854.00			\$854.00
6	Cache Valley Publishing	Public Hearing Notice		\$34.54							\$34.54
7	Caselle, Inc.	Monthly Support Fee	\$91.69						\$91.66	\$91.65	\$275.00
8	Chevron & Texaco	Fuel for City Vehicles						\$35.66	\$35.66	\$35.67	\$106.99
9	City of Logan	Sewer Pretreatment, Sanitation, 911	\$10,641.70			\$1,851.00				\$7,214.34	\$19,707.04
10	Daines & Jenkins	Legal Fees Draft Lease, Review, general c	\$780.00								\$780.00
11	Ericson & Shaw, LLP	Legal Fees-Billed to Kraus	\$100.00								\$100.00
12	Forsgren & Associates, Inc	Engineering Fees	\$891.25		\$686.07			\$826.17	\$1,410.26	\$1,410.25	\$5,224.00
13	Freedom Mailing	Bill Processing	\$132.07						\$44.02	\$44.02	\$220.11
14	Glenn's Electric	Upper Well Miscellaneous Pump Items							\$131.00		\$131.00
15	Guy Keller	Park Deposit Refund			\$100.00						\$100.00
16	Interstate All Battery Center	Batteries			\$9.37			\$9.37	\$9.38	\$9.38	\$37.50
17	IPACO, Inc.	Trimmer Lines Parks, Water & Sewer Easements			\$105.73			\$105.73	\$105.74	\$105.74	\$422.94
18	Rocky Mountain Power	Electricity	\$92.88		\$70.34	\$23.06		\$1,186.27	\$2,206.45	\$28.96	\$3,607.96
19	Roto Rooter	Porta Toilet Fees			\$100.00						\$100.00
20	Secure Instant Payments	Monthly Fee	\$17.49						\$17.48	\$17.48	\$52.45
21	Sheila Lind	Petty Cash Replenishment	\$107.50						\$16.35	\$7.00	\$130.85
22	Sprinkler Supply Co.	Park Sprinklers			\$209.92						\$209.92
23	The Enterprise	Annual Subscription	\$75.00								\$75.00
24	Thurcon	Storm Drain 600 East, City Clean Up					\$740.20	\$810.00			\$1,550.20
25											
26											
27											
28											
29											
30											
31											
32	Zions Bank Visa Payment for 2 Months May and June										
33	Code 42 Software Cloud	Monthly Charge	\$19.98								\$19.98
34	Adobe Acro Pro	Monthly Charge	\$31.96								\$31.96
35	Amazon.com	Scanner for Basement Office	\$286.33						\$286.33	\$286.33	\$858.99
36	Google e-mail	Monthly Charge	\$83.32								\$83.32
37	Nextiva Phone & Fax	Monthly Charge	\$86.04						\$86.06	\$86.06	\$258.16
38	Microsoft 360	Software	\$105.53								\$105.53
39	Bank Fees		\$51.03								\$51.03
40											
41		**Visa Total =	\$1,408.97								
42											
43											
44											
45											
46											
Page 1 SubTotals			\$13,969.07	\$34.54	\$1,484.43	\$1,874.06	\$740.20	\$4,030.20	\$4,776.07	\$9,632.73	\$36,541.30

Account Number	Account Title	2016-17 Future year Budget 1	2016-17 Future year Budget 2	2016-17 Future year Budget 3	All Budgets Total
General Fund					
Taxes					
10-31-10	Property Tax	90,000.00	.00	.00	90,000.00
10-31-20	Sales Tax	180,000.00	.00	.00	180,000.00
10-31-30	Franchise Tax	65,000.00	.00	.00	65,000.00
10-31-50	Redemption Taxes	1,400.00	.00	.00	1,400.00
10-31-60	UPP Taxes (personal property)	150.00	.00	.00	150.00
10-31-70	UPP Fees & Lieu (Vehicle Tax)	10,500.00	.00	.00	10,500.00
Total Taxes:		347,050.00	.00	.00	347,050.00
Licenses and Permits					
10-32-10	Zoning Clearance Permits	3,500.00	.00	.00	3,500.00
10-32-20	Home Occupation License	2,000.00	.00	.00	2,000.00
10-32-30	Conditional Use Permits	200.00	.00	.00	200.00
10-32-40	Subdivision Fees	1,000.00	.00	.00	1,000.00
10-32-50	Cache County 20% Bldg. Fee	2,800.00	.00	.00	2,800.00
10-32-60	Dog Fees	3,500.00	.00	.00	3,500.00
10-32-65	Sanitation	124,000.00	.00	.00	124,000.00
10-32-70	Impact Fees - Parks	6,320.00	.00	.00	6,320.00
10-32-75	Impact Fees - Roads	2,800.00	.00	.00	2,800.00
10-32-80	Storm Drainage	20,000.00	.00	.00	20,000.00
10-32-85	911	20,000.00	.00	.00	20,000.00
Total Licenses and Permits:		186,120.00	.00	.00	186,120.00
Intergovernmental Revenue					
10-33-10	State Liquor	.00	.00	.00	.00
10-33-20	Class 'C' Road	60,000.00	.00	.00	60,000.00
10-33-25	Park Grant (RAPZ)	5,500.00	.00	.00	5,500.00
10-33-30	Sidewalk Improvement - Propert	.00	.00	.00	.00
10-33-40	Grant - Basement Museum (RAPZ)	.00	.00	.00	.00
10-33-50	Grant - Sidewalk	.00	.00	.00	.00
10-33-55	Grant - Cache County Stimulus	.00	.00	.00	.00
Total Intergovernmental Revenue:		65,500.00	.00	.00	65,500.00
Charges for Services					
10-34-10	Parks and Recreation	1,000.00	.00	.00	1,000.00
10-34-15	Ball Diamond Rental	.00	.00	.00	.00
10-34-16	Soccer Field Rental	.00	.00	.00	.00
10-34-20	T-Ball	2,000.00	.00	.00	2,000.00
10-34-30	Late Fees	300.00	.00	.00	300.00
Total Charges for Services:		3,300.00	.00	.00	3,300.00
Fines and Forfeitures					
10-35-10	Fines and Forfeitures	3,000.00	.00	.00	3,000.00
Total Fines and Forfeitures:		3,000.00	.00	.00	3,000.00
Other Revenue					
10-36-10	Other	.00	.00	.00	.00
-15	Bad Debt Recovery	.00	.00	.00	.00
10-36-20	Apple Days	800.00	.00	.00	800.00

Account Number	Account Title	2016-17	2016-17	2016-17	All Budgets Total
		Future year Budget 1	Future year Budget 2	Future year Budget 3	
10-36-25	Community Affairs - Other	.00	.00	.00	.00
10-36-30	Rent - City Building	.00	.00	.00	.00
10-36-40	Youth Council	.00	.00	.00	.00
10-36-50	Contribution	.00	.00	.00	.00
10-36-60	Interest Income	200.00	.00	.00	200.00
10-36-70	Recovery Fees - (Weed Control)	.00	.00	.00	.00
10-36-75	Tennis Court - Light Meter	.00	.00	.00	.00
10-36-80	Sidewalk Cost Recovery	.00	.00	.00	.00
10-36-85	Sale of Capital Assets	28,000.00	.00	.00	28,000.00
10-36-90	Gain <Loss> on Assets	.00	.00	.00	.00
Total Other Revenue:		29,000.00	.00	.00	29,000.00
Administration					
10-41-01	Mayor and Council	18,096.00	.00	.00	18,096.00
10-41-02	Judicial	.00	.00	.00	.00
10-41-03	Treasurer	6,778.00	.00	.00	6,778.00
10-41-04	Budget Officer	.00	.00	.00	.00
10-41-05	Recorder	21,924.00	.00	.00	21,924.00
10-41-06	Finance Director	1,870.00	.00	.00	1,870.00
10-41-08	Webmaster	.00	.00	.00	.00
10-41-10	Supervisor of Public Works	15,246.00	.00	.00	15,246.00
10-41-15	Payroll Taxes	5,300.00	.00	.00	5,300.00
10-41-16	Health Insurance	2,000.00	.00	.00	2,000.00
10-41-40	Audit	3,500.00	.00	.00	3,500.00
10-41-41	Professional Fees	3,500.00	.00	.00	3,500.00
10-41-42	Bad Debt	.00	.00	.00	.00
10-41-43	Legal	7,000.00	.00	.00	7,000.00
10-41-46	Dues and Subscriptions	1,800.00	.00	.00	1,800.00
10-41-50	Gas, Oil, Vehicle Repairs	.00	.00	.00	.00
10-41-55	Insurance Liability and Other	1,500.00	.00	.00	1,500.00
10-41-65	Repairs and Maintenance	1,300.00	.00	.00	1,300.00
10-41-70	Training and Meetings	900.00	.00	.00	900.00
10-41-75	Gas	.00	.00	.00	.00
10-41-80	Bank Service Charges	500.00	.00	.00	500.00
10-41-83	Capital Expenditures	.00	.00	.00	.00
10-41-85	Security System	.00	.00	.00	.00
10-41-87	Capital Expenditures	.00	.00	.00	.00
10-41-90	Depreciation Expense	60,000.00	.00	.00	60,000.00
10-41-95	Miscellaneous	3,000.00	.00	.00	3,000.00
Total Administration:		154,214.00	.00	.00	154,214.00
Office Expenses					
10-44-10	Office and General Supplies	2,500.00	.00	.00	2,500.00
10-44-12	Office Cleaning	500.00	.00	.00	500.00
10-44-15	Dinner & Party	800.00	.00	.00	800.00
10-44-17	Computer Maintenance	500.00	.00	.00	500.00
10-44-20	Computer Updates	300.00	.00	.00	300.00
10-44-25	Computer - Recorder	.00	.00	.00	.00
10-44-30	Copy Machine Maintenance	400.00	.00	.00	400.00
10-44-35	1/3 Caselle	1,100.00	.00	.00	1,100.00
10-44-40	Elections	100.00	.00	.00	100.00
10-44-45	Fax, Copier, Printer	.00	.00	.00	.00
10-44-47	Fire Extinguisher Service	105.00	.00	.00	105.00
10-44-49	Nameplates	20.00	.00	.00	20.00

Account Number	Account Title	2016-17	2016-17	2016-17	All Budgets Total
		Future year Budget 1	Future year Budget 2	Future year Budget 3	
10-44-50	Newsletter/Fliers	400.00	.00	.00	400.00
10-44-52	Newspaper Ads	600.00	.00	.00	600.00
10-44-55	Postage	800.00	.00	.00	800.00
10-44-60	Cash Over/Cash Under Petty CSH	.00	.00	.00	.00
10-44-62	Recorder's Bond	.00	.00	.00	.00
10-44-65	Software	800.00	.00	.00	800.00
10-44-70	Training - Recorder	400.00	.00	.00	400.00
10-44-75	Gas	700.00	.00	.00	700.00
10-44-77	Electricity	1,300.00	.00	.00	1,300.00
10-44-78	Telephone	2,000.00	.00	.00	2,000.00
10-44-79	Internet	500.00	.00	.00	500.00
10-44-80	Web Page Domain	600.00	.00	.00	600.00
10-44-85	Web Master	100.00	.00	.00	100.00
Total Office Expenses:		14,525.00	.00	.00	14,525.00
Community Affairs					
10-48-10	Apple Days Dinner	.00	.00	.00	.00
10-48-20	Apple Days	7,500.00	.00	.00	7,500.00
10-48-21	Events (X-mas Tree Lighting)	1,500.00	.00	.00	1,500.00
10-48-25	Apple Days - Quilt	.00	.00	.00	.00
10-48-30	Civic Projects	1,500.00	.00	.00	1,500.00
10-48-50	Float	.00	.00	.00	.00
10-48-55	Float Decorations	100.00	.00	.00	100.00
10-48-60	Library	5,000.00	.00	.00	5,000.00
10-48-65	Museum	.00	.00	.00	.00
10-48-70	Royalty	1,700.00	.00	.00	1,700.00
10-48-80	Youth Council	1,000.00	.00	.00	1,000.00
10-48-90	Sound System	.00	.00	.00	.00
Total Community Affairs:		18,300.00	.00	.00	18,300.00
Planning & Zoning					
10-51-07	Planning Commission	1,200.00	.00	.00	1,200.00
10-51-15	Payroll Taxes	200.00	.00	.00	200.00
10-51-19	Advertising, Notices	500.00	.00	.00	500.00
10-51-20	Cache County Planner	.00	.00	.00	.00
10-51-25	Copies of Ordinances, Maps, Ot	500.00	.00	.00	500.00
10-51-41	Professional Fees	5,000.00	.00	.00	5,000.00
10-51-45	Training	1,000.00	.00	.00	1,000.00
10-51-50	Zoning Administrator	2,700.00	.00	.00	2,700.00
Total Planning & Zoning:		11,100.00	.00	.00	11,100.00
Public Safety					
10-54-10	Crossing Guards	9,880.00	.00	.00	9,880.00
10-54-15	Payroll Taxes	800.00	.00	.00	800.00
10-54-19	Crossing Guard Supplies	500.00	.00	.00	500.00
10-54-20	Crossing Guard Training	200.00	.00	.00	200.00
10-54-25	Emergency Preparedness	800.00	.00	.00	800.00
10-54-26	Neighborhood Watch	.00	.00	.00	.00
10-54-30	Fire	47,000.00	.00	.00	47,000.00
10-54-40	911	22,000.00	.00	.00	22,000.00
10-54-50	Liquor Law	.00	.00	.00	.00
10-54-60	Police	11,000.00	.00	.00	11,000.00
10-54-70	Animal Control	7,000.00	.00	.00	7,000.00

Account Number	Account Title	2016-17	2016-17	2016-17	All Budgets Total
		Future year Budget 1	Future year Budget 2	Future year Budget 3	
10-54-75	Electricity - School Flashers	300.00	.00	.00	300.00
Total Public Safety:		99,480.00	.00	.00	99,480.00
Roads					
10-60-10	Supervisor - Roads	15,246.00	.00	.00	15,246.00
10-60-11	Part-Time Wages	2,920.00	.00	.00	2,920.00
10-60-12	Maintenance Assistant	10,477.00	.00	.00	10,477.00
10-60-15	Payroll Taxes	2,300.00	.00	.00	2,300.00
10-60-16	Health Insurance	7,300.00	.00	.00	7,300.00
10-60-22	Engineering & Professional	500.00	.00	.00	500.00
10-60-24	Trails	900.00	.00	.00	900.00
10-60-26	Paint Supplies	500.00	.00	.00	500.00
10-60-30	Walkway Repairs	.00	.00	.00	.00
10-60-40	Signs	4,000.00	.00	.00	4,000.00
10-60-41	Professional Fees	2,000.00	.00	.00	2,000.00
10-60-46	Dues and Subscriptions	.00	.00	.00	.00
10-60-50	Gas, Oil & Vehicle Repair	2,000.00	.00	.00	2,000.00
10-60-55	Snow Removal	20,000.00	.00	.00	20,000.00
10-60-56	Insurance, Liability and Other	5,000.00	.00	.00	5,000.00
10-60-60	Street Lighting	14,000.00	.00	.00	14,000.00
10-60-65	Street Repairs	5,000.00	.00	.00	5,000.00
10-60-70	Street Sweeping	.00	.00	.00	.00
10-60-75	Gas - Heating Garage	700.00	.00	.00	700.00
10-60-76	Storm Water	5,000.00	.00	.00	5,000.00
10-60-77	Electricity	.00	.00	.00	.00
10-60-79	Internet	.00	.00	.00	.00
10-60-80	Repairs and Maintenance	7,000.00	.00	.00	7,000.00
10-60-83	Capital Expenditures	.00	.00	.00	.00
Total Roads:		104,843.00	.00	.00	104,843.00
Parks & Recreation					
10-70-10	Supervisor - Parks	15,246.00	.00	.00	15,246.00
10-70-11	Part-Time Wages	4,717.00	.00	.00	4,717.00
10-70-12	Maintenance Assistant	13,533.00	.00	.00	13,533.00
10-70-15	Payroll Taxes	2,400.00	.00	.00	2,400.00
10-70-16	Health Insurance	7,700.00	.00	.00	7,700.00
10-70-20	Events (Apple Days)	.00	.00	.00	.00
10-70-25	Advertising	.00	.00	.00	.00
10-70-30	Cleaning Supplies	350.00	.00	.00	350.00
10-70-35	Coin Operated Light Controller	.00	.00	.00	.00
10-70-40	Maintenance Ryan's Park	1,500.00	.00	.00	1,500.00
10-70-41	Professional Fees	.00	.00	.00	.00
10-70-45	Maintenance - Grounds	4,200.00	.00	.00	4,200.00
10-70-50	Maint. Tennis-Pickleball Court	3,000.00	.00	.00	3,000.00
10-70-55	Plant Restoration	500.00	.00	.00	500.00
10-70-56	Insurance Liability and Other	1,600.00	.00	.00	1,600.00
10-70-60	T-Ball	1,700.00	.00	.00	1,700.00
10-70-65	Soccer League Expenses	600.00	.00	.00	600.00
10-70-67	Eccles Ice Center	1,400.00	.00	.00	1,400.00
10-70-70	Tennis Court Utilities	450.00	.00	.00	450.00
10-70-75	Gas	1,300.00	.00	.00	1,300.00
10-70-77	Electricity	1,000.00	.00	.00	1,000.00
10-70-79	Internet	.00	.00	.00	.00
10-70-80	Repairs & Maintenance	9,000.00	.00	.00	9,000.00

Account Number	Account Title	2016-17	2016-17	2016-17	All Budgets Total
		Future year Budget 1	Future year Budget 2	Future year Budget 3	
10-70-82	Dugout Benches - Ball Diamond	300.00	.00	.00	300.00
10-70-83	Capital Expenditures	.00	.00	.00	.00
10-70-86	Park Restroom	650.00	.00	.00	650.00
10-70-90	Miscellaneous	300.00	.00	.00	300.00
Total Parks & Recreation:		71,446.00	.00	.00	71,446.00
Capital Improvements					
10-80-10	City Shed - Fencing	.00	.00	.00	.00
10-80-20	Dugout Benches - Ball Diamond	.00	.00	.00	.00
10-80-30	Equipment Purchase - Mower	.00	.00	.00	.00
10-80-40	Museum	.00	.00	.00	.00
10-80-50	Ryan's Place Park	.00	.00	.00	.00
10-80-60	French Drain - Shop	.00	.00	.00	.00
10-80-70	Water Line - Shop	.00	.00	.00	.00
10-80-80	Sidewalks and Trails	.00	.00	.00	.00
10-80-84	Museum	.00	.00	.00	.00
10-80-85	Park Sprinkler	.00	.00	.00	.00
Total Capital Improvements:		.00	.00	.00	.00
Other Expenses					
10-90-10	Sanitation	124,000.00	.00	.00	124,000.00
10-90-20	Overhead Reimbursement	.00	.00	.00	.00
10-90-92	Transfer to CP Fund	.00	.00	.00	.00
10-90-93	Transfer to Water Fund	.00	.00	.00	.00
10-90-94	Transfer to Sewer Fund	.00	.00	.00	.00
10-90-99	Suspense	.00	.00	.00	.00
Total Other Expenses:		124,000.00	.00	.00	124,000.00
General Fund Revenue Total:		633,970.00	.00	.00	633,970.00
General Fund Expenditure Total:		597,908.00	.00	.00	597,908.00
Net Total General Fund:		36,062.00	.00	.00	36,062.00

Account Number	Account Title	2016-17 Future year Budget 1	2016-17 Future year Budget 2	2016-17 Future year Budget 3	All Budgets Total
Capital Projects Fund					
Other					
40-36-10	Interest - Capital Improvement	100.00	.00	.00	100.00
40-36-90	Transfers from General Fund	.00	.00	.00	.00
40-36-91	Transfers from Water Fund	.00	.00	.00	.00
40-36-92	Transfers from Sewer Fund	.00	.00	.00	.00
Total Other:		100.00	.00	.00	100.00
Department: 40					
40-40-85	Capital Improvements	.00	.00	.00	.00
40-40-90	Transfers to Water Fund	.00	.00	.00	.00
Total Department: 40:		.00	.00	.00	.00
Department: 41					
40-41-83	Administrative	28,000.00	.00	.00	28,000.00
Total Department: 41:		28,000.00	.00	.00	28,000.00
Department: 51					
40-51-83	Water	.00	.00	.00	.00
Total Department: 51:		.00	.00	.00	.00
Department: 60					
40-60-83	Roads	423,000.00	.00	.00	423,000.00
Total Department: 60:		423,000.00	.00	.00	423,000.00
Department: 70					
40-70-83	Parks & Recreation	.00	.00	.00	.00
Total Department: 70:		.00	.00	.00	.00
Capital Projects Fund Revenue Total:		100.00	.00	.00	100.00
Capital Projects Fund Expenditure Total:		451,000.00	.00	.00	451,000.00
Net Total Capital Projects Fund:		450,900.00-	.00	.00	450,900.00-

Account Number	Account Title	2016-17	2016-17	2016-17	All Budgets Total
		Future year Budget 1	Future year Budget 2	Future year Budget 3	
Water Fund					
Other					
51-36-10	Charges for Services - Water	300,000.00	.00	.00	300,000.00
51-36-15	Interest Earned - Water	20.00	.00	.00	20.00
51-36-20	Hookups & Other - Water	12,000.00	.00	.00	12,000.00
51-36-30	Impact Fees - Water	21,480.00	.00	.00	21,480.00
51-36-40	Water Connection Fees	.00	.00	.00	.00
51-36-90	Transfers from General Fund	.00	.00	.00	.00
51-36-91	Transfers from Cap Proj Fund	.00	.00	.00	.00
51-36-95	Misc. Income	100.00	.00	.00	100.00
51-36-96	Scrap Recovery	.00	.00	.00	.00
Total Other:		333,600.00	.00	.00	333,600.00
Water Department					
51-40-01	Mayor and Council	6,552.00	.00	.00	6,552.00
51-40-03	Treasurer	5,529.00	.00	.00	5,529.00
51-40-05	Recorder	5,158.00	.00	.00	5,158.00
51-40-06	Finance Director	1,815.00	.00	.00	1,815.00
51-40-10	Supervisor - Public Works	22,870.00	.00	.00	22,870.00
51-40-11	Part Time Wages	2,583.00	.00	.00	2,583.00
51-40-12	Maintenance Assistant	13,096.00	.00	.00	13,096.00
51-40-15	Payroll Taxes	4,500.00	.00	.00	4,500.00
51-40-16	Health Insurance	8,200.00	.00	.00	8,200.00
51-40-20	1/3 Caselle Fee	1,100.00	.00	.00	1,100.00
51-40-22	Bad Debt	300.00	.00	.00	300.00
51-40-25	Billing Expense	260.00	.00	.00	260.00
51-40-26	Postage	700.00	.00	.00	700.00
51-40-30	Bond Payment - Interest	.00	.00	.00	.00
51-40-35	Capital Expenditures	.00	.00	.00	.00
51-40-37	Depreciation	68,800.00	.00	.00	68,800.00
51-40-40	Audit	2,100.00	.00	.00	2,100.00
51-40-41	Professional Fees	5,000.00	.00	.00	5,000.00
51-40-43	Legal	500.00	.00	.00	500.00
51-40-46	Dues and Subscriptions	100.00	.00	.00	100.00
51-40-50	Gas, Oil, & Vehicle Repair	1,500.00	.00	.00	1,500.00
51-40-51	Logan City Water Fees	5,000.00	.00	.00	5,000.00
51-40-55	Insurance Liability and Other	6,100.00	.00	.00	6,100.00
51-40-60	ProLog Water Share Assessment	1,550.00	.00	.00	1,550.00
51-40-65	Repairs and Maintenance	12,000.00	.00	.00	12,000.00
51-40-66	Materials and Supplies	2,000.00	.00	.00	2,000.00
51-40-70	Training and meetings	1,000.00	.00	.00	1,000.00
51-40-71	Rural Water Fees	.00	.00	.00	.00
51-40-75	Gas	1,500.00	.00	.00	1,500.00
51-40-77	Electricity	35,000.00	.00	.00	35,000.00
51-40-78	Telephone	1,600.00	.00	.00	1,600.00
51-40-79	Internet	300.00	.00	.00	300.00
51-40-80	Chlorine	2,500.00	.00	.00	2,500.00
51-40-83	Capital Expenditures-Water	.00	.00	.00	.00
51-40-85	Replace Water Meters	.00	.00	.00	.00
51-40-86	Flow Meters	.00	.00	.00	.00
51-40-90	Replace Reservoir	.00	.00	.00	.00
51-40-91	Transfers to Other Funds	.00	.00	.00	.00

Account Number	Account Title	2016-17 Future year Budget 1	2016-17 Future year Budget 2	2016-17 Future year Budget 3	All Budgets Total
	Total Water Department:	219,213.00	.00	.00	219,213.00
	Water Fund Revenue Total:	333,600.00	.00	.00	333,600.00
	Water Fund Expenditure Total:	219,213.00	.00	.00	219,213.00
	Net Total Water Fund:	114,387.00	.00	.00	114,387.00

Account Number	Account Title	2016-17 Future year Budget 1	2016-17 Future year Budget 2	2016-17 Future year Budget 3	All Budgets Total
Sewer Fund					
Other					
52-36-10	Charges for Services - Sewer	140,000.00	.00	.00	140,000.00
52-36-20	Interest Earned - Sewer	8,000.00	.00	.00	8,000.00
52-36-25	Sewer Assessment & Other	9,600.00	.00	.00	9,600.00
52-36-30	Impact Fees - Sewer	18,712.00	.00	.00	18,712.00
52-36-40	Connection Fees	.00	.00	.00	.00
52-36-90	Transfer from General Fund	.00	.00	.00	.00
Total Other:		176,312.00	.00	.00	176,312.00
Sewer Department					
52-40-01	Mayor and Council	6,552.00	.00	.00	6,552.00
52-40-03	Treasurer	5,529.00	.00	.00	5,529.00
52-40-05	Recorder	5,158.00	.00	.00	5,158.00
52-40-06	Finance Director	1,815.00	.00	.00	1,815.00
52-40-10	Supervisor - Public Works	7,624.00	.00	.00	7,624.00
52-40-11	Part Time Wages	1,012.00	.00	.00	1,012.00
52-40-12	Maintenance Assistant	6,548.00	.00	.00	6,548.00
52-40-15	Payroll Taxes	2,300.00	.00	.00	2,300.00
52-40-16	Health Insurance	3,755.00	.00	.00	3,755.00
52-40-20	1/3 Caselle Fee	1,100.00	.00	.00	1,100.00
52-40-22	Bad Debt	100.00	.00	.00	100.00
52-40-25	Billing Expense	200.00	.00	.00	200.00
52-40-26	Postage	700.00	.00	.00	700.00
52-40-35	Capital Expenditures	.00	.00	.00	.00
52-40-37	Depreciation	11,100.00	.00	.00	11,100.00
52-40-40	Audit	2,100.00	.00	.00	2,100.00
52-40-43	Legal	100.00	.00	.00	100.00
52-40-45	Professional Fees	100.00	.00	.00	100.00
52-40-46	Dues and Subscriptions	200.00	.00	.00	200.00
52-40-50	Gas, Oil & Vehicle Repair	1,500.00	.00	.00	1,500.00
52-40-55	Insurance Liability and Other	6,400.00	.00	.00	6,400.00
52-40-65	Repairs and Maintenance	16,000.00	.00	.00	16,000.00
52-40-70	Training and meetings	1,000.00	.00	.00	1,000.00
52-40-71	Rural Water Fees	.00	.00	.00	.00
52-40-75	Gas	750.00	.00	.00	750.00
52-40-77	Electricity	500.00	.00	.00	500.00
52-40-78	Telephone	1,600.00	.00	.00	1,600.00
52-40-79	Internet	300.00	.00	.00	300.00
52-40-80	Sewer Treatment	85,000.00	.00	.00	85,000.00
52-40-85	Supplies	100.00	.00	.00	100.00
52-40-90	Transfers	.00	.00	.00	.00
Total Sewer Department:		169,143.00	.00	.00	169,143.00
Sewer Fund Revenue Total:		176,312.00	.00	.00	176,312.00
Sewer Fund Expenditure Total:		169,143.00	.00	.00	169,143.00
Net Total Sewer Fund:		7,169.00	.00	.00	7,169.00
Net Grand Totals:		293,282.00-	.00	.00	293,282.00-

After budget adjustments on 5/24/2016

River Heights City Capital Projects Cash Availability Model--7/1/2016-6/30/2017

	General Fund			Water Fund	Sewer Fund	Total City Cash
	General	Capital Proj	Total			
Balance at April 12, 2016	\$ 257,973.65	\$ 7,816.42	\$ 265,790.07	\$ 38,849.53	\$ 827,091.25	\$ 1,131,730.85
Estimated increase-April, May, & June 2016	\$ 10,000.00		\$ 275,790.07	\$ 5,000.00	\$ 1,000.00	\$ 1,147,730.85
Planned Expenditures-April, May & June 2016:			\$ 275,790.07			\$ 1,147,730.85
Retainer on 650 South project this year 2015-16		\$(2,570.00)				
Retainer on 600 East project		\$ (12,172.00)	\$ 263,618.07			\$ 1,135,558.85
Pavement addition on 600 South		\$ (50,000.00)	\$ 213,618.07			\$ 1,085,558.85
Carpet		\$ (6,050.00)	\$ 207,568.07			\$ 1,079,508.85
Laptop for financial officer not needed		\$(1,100.00)	\$ 206,468.07			\$ 1,078,408.85
Scanner for downstairs offices purchased 2015-2016		\$(900.00)	\$ 205,568.07			\$ 1,077,508.85
Water bladder for storm water at Saddlerock disk left		\$(35,000.00)	\$ 170,568.07			\$ 1,042,508.85
Easement and looping at 700 South & 100 East		10,000.00	\$ 170,568.07	\$ (70,000.00)		\$ 972,508.85
Water pump house gas heater done mostly in 2015-16				\$(3,000.00) 1,000		
Sewer Camera 2015-16 purchase			\$ 170,568.07		\$(35,000.00)	\$ 937,508.85
Estimated Balance at June 30, 2016			\$ 170,568.07			\$ 937,508.85
Estimated increase-7/1/2016-6/30/2017	\$ 96,062.00		\$ 266,630.07	\$ 183,187.00	\$ 18,269.00	\$ 1,235,026.85
Est. Balance available to spend on capital projects	\$ 364,035.65	\$ (99,975.58)	\$ 264,060.07	\$ 154,036.53	\$ 811,360.25	\$ 1,229,456.85
Approved Capital Expenditures for 216-2017:						
Pick-up Truck		\$ (28,000.00)				\$ 1,201,456.85
Seal Streets		\$ (48,000.00)				\$ 1,153,456.85
Sidewalk, curb, gutter, & street-1000 West		\$ (20,000.00)				\$ 1,133,456.85
Curb, gutter, & repave 600 E from 400 to 600 S		\$ (275,000.00)				\$ 858,456.85
Sidewalk 700 S		\$ (80,000.00)				\$ 778,456.85
Estimated Cash Balance 6/30/17						<u>\$ 778,456.85</u>

I have been thinking about the issue of Home Occupations. This is just a rough draft. If you have any ideas, please bring them up at the meeting that this is on the agenda.
Dixie

Home Occupation:

Owner of home lives in same residence where home occupation has been approved.

In other words: A home occupation cannot be granted to a home/residence/property where the owner does not reside in the home.

Example: Day Care. The owner operator of the day care must live in the same residence where the day care has been approved.

Example: A renter of a home does not qualify for a home occupation license.

Example: